



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

NOVEMBER 23, 2016

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, November 23, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the November 8, 2016 Regular Council Meeting	7
		b) Minutes of the November 22, 2016 Budget Council Meeting	
DELEGATIONS:	4.	a) Grant Charles – 2013 43rd Ave Water/Sewer Project (2:00 p.m.)	
		b)	
COUNCIL COMMITTEE REPORTS:	5.	a) Council Committee Reports (verbal)	
		b) Finance Committee Meeting Minutes	21
		c) Public Works Committee Meeting Minutes	27
		d)	
GENERAL REPORTS:	6.	a)	
		b)	
TENDERS:	7.	a) None	

PUBLIC HEARINGS: Public Hearings are scheduled for 1:00 p.m.

	8.	a)	Bylaw 1027-16 Land Use Bylaw Amendment to Rezone Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" (La Crete Rural)	33
		b)	Bylaw 1054-16 Land Use Bylaw Amendment to Rezone Plan 032 5939, Block, Lot 5 from Hamlet Country Residential "HCR1" to Hamlet Industrial "HI1" (La Crete)	43
ADMINISTRATION:	9.	a)	Bylaw 1055-16 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members	57
		b)	Boreal Housing Foundation – Member Honorariums	65
		c)	Caribou Update	71
		d)	Electoral Reform	85
		e)	Memorandum of Understanding – First Nation Communication Protocol	93
		f)		
		g)		
AGRICULTURE SERVICES:	10.	a)		
		b)		
COMMUNITY SERVICES:	11.	a)		
		b)		
FINANCE:	12.	a)	Tax Recovery Public Auction (1:00 p.m.)	97
		b)	Financial Reports – January 1 to October 31, 2016	101
		c)		

- d)
- OPERATIONS:** 13. a)
- b)
- PLANNING & DEVELOPMENT:** 14. a) Bylaw 1056-16 Municipal Reserve Partial Closure Plan 992 0893, Block 2, Lot 13 MR (NE 3-106-15-W5M) 113
- b)
- c)
- UTILITIES:** 15. a)
- b)
- INFORMATION / CORRESPONDENCE:** 16. a) Information/Correspondence 119
- IN CAMERA SESSION:** 17. a) Legal
- b) Labour
- c) Land
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Budget Council Meeting
December 12, 2016
10:00 a.m.
Fort Vermilion Council Chambers
- b) Regular Council Meeting
December 13, 2016
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the November 8, 2016 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 8, 2016, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the November 8, 2016, Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, November 08, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Ron Pelensky	Director of Community Services
David Fehr	Director of Operations
Byron Peters	Director of Planning & Development
Fred Wiebe	Director of Utilities
Bill Kostiw	Intergovernmental Relations & Special Projects Coordinator
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary

ALSO PRESENT: Members of the Public and the Media
Dave West, Tolko Industries Ltd.
Tom Hoffman, Tolko Industries Ltd.

Minutes of the Regular Council meeting for Mackenzie County held on November 08, 2016 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:03 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 16-11-825 **MOVED** by Deputy Reeve Wardley

That the agenda be approved with the following additions:

- 9. d) Tolko – Beehive Burner
- 9. e) Memorandum of Understanding – First Nation
Communication Protocol
- 17. b) Organizational Chart

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the October 26, 2016, Regular Council Meeting**

MOTION 16-11-826 **MOVED** by Deputy Reeve Wardley

That the minutes of the October 26, 2016 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Minutes of the November 1, 2016, Budget Council Meeting

MOTION 16-11-827 **MOVED** by Councillor Toews

That the minutes of the November 1, 2016 Budget Council Meeting be adopted as presented.

CARRIED

COUNCIL COMMITTEE REPORTS: **5. a) Council Committee Reports**

MOTION 16-11-828 **MOVED** by Councillor Bateman

That the letter from Alberta Seniors and Housing regarding the Boreal Housing Foundation be added to the agenda under Information/Correspondence.

CARRIED

MOTION 16-11-829 **MOVED** by Councillor Braun

That the Council committee reports be received for information.

CARRIED

DELEGATIONS:

4. a) Dave West and Tom Hoffman, Tolko Industries Ltd.

Presentation by Dave West, Manager of Stewardship & Tenures, Prairies and Tom Hoffman, Manager of External & Stakeholder Relations with Tolko Industries Ltd.

ADMINISTRATION:

9. d) Tolko – Beehive Burner (ADDITION)

MOTION 16-11-830

Requires Unanimous

MOVED by Councillor Knelsen

That a letter of support be sent to the Minister of Environment and Parks for the temporary reinstatement of the beehive burner at the Tolko Industries Ltd. sawmill in High Level and the review of a new bioenergy producer credit program.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 11:35 a.m. and reconvened the meeting at 11:47 a.m. with all members present with the exception of Councillor Toews and Councillor Jorgensen.

**COUNCIL
COMMITTEE
REPORTS:**

5. b) Community Services Committee Meeting Minutes

MOTION 16-11-831

MOVED by Councillor Knelsen

That the unapproved minutes of the October 28, 2016, Community Services Committee Meeting be received for information.

CARRIED

5. c) Municipal Planning Commission Meeting Minutes

MOTION 16-11-832

MOVED by Deputy Reeve Wardley

That the Municipal Planning Commission meeting minutes of October 6th and 20th, 2016 be received for information.

CARRIED

Councillor Toews rejoined the meeting at 11:48 a.m.

GENERAL REPORTS: 6. a) CAO Report

Councillor Jorgensen rejoined the meeting at 11:52 a.m.

MOTION 16-11-833 MOVED by Councillor Jorgensen

That the CAO report for October 2016 be received for information.

CARRIED

TENDERS: 7. a) None

ADMINISTRATION: 9. a) Bylaw 1055-16 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 16-11-834 MOVED by Deputy Reeve Wardley

That first reading be given to Bylaw 1055-16 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

Councillor Sarapuk requested a recorded vote.

In Favor:

Councillor Toews
Councillor Driedger
Reeve Neufeld
Deputy Reeve Wardley
Councillor Jorgensen
Councillor Knelsen
Councillor Bateman
Councillor Braun

Opposed:

Councillor Sarapuk
Councillor Derksen

CARRIED

MOTION 16-11-835 MOVED by Councillor Driedger

That second reading be given to Bylaw 1055-16 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

CARRIED

MOTION 16-11-836 MOVED by Councillor Sarapuk

That Council move in-camera at 12:08 p.m. to discuss the softwood lumber agreement with Tolko Industries Ltd.

CARRIED`

MOTION 16-11-837

MOVED by Councillor Knelsen

That Council move out of camera at 12:28 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 12:28 p.m. and reconvened the meeting at 1:01 p.m. with all members present with the exception of Councillor Jorgensen and Councillor Derksen.

PUBLIC HEARINGS:

8. a) Bylaw 1052-16 Land Use Bylaw Amendment to Rezone Part of NW 13-106-15-W5M from Agricultural "A" to Country Recreational "CR" (La Crete Rural)

Reeve Neufeld called the public hearing for Bylaw 1052-16 to order at 1:02 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1052-16 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on October 11, 2016.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. . A question was asked if they had town water and the response was no not yet.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1052-16. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1052-16. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1052-16 at

1:04 p.m.

Councillor Derksen rejoined the meeting at 1:04 p.m.

MOTION 16-11-838 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1052-16 being a Land Use Bylaw Amendment to rezone Part of NW 13-106-15-W5M from Agricultural "A" to Country Recreational "CR" for the purpose of a Multi-lot subdivision.

CARRIED

MOTION 16-11-839 **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1052-16 being a Land Use Bylaw Amendment to rezone Part of NW 13-106-15-W5M from Agricultural "A" to Country Recreational "CR" for the purpose of a Multi-lot subdivision.

CARRIED

ADMINISTRATION: **9. b) Caribou Update**

Councillor Jorgensen rejoined the meeting at 1:09 p.m.

MOTION 16-11-840 **MOVED** by Deputy Reeve Wardley

That Council proceed with the Caribou strategy as discussed.

CARRIED

9. c) Regional Committee for Species at Risk

MOTION 16-11-841 **MOVED** by Councillor Toews

That Deputy Reeve Wardley and Councillor Jorgensen be appointed to the Regional Committee for Species at Risk.

CARRIED

MOTION 16-11-842 **MOVED** by Deputy Reeve Wardley

That Councillor Bateman be appointed as an alternate to the Regional Committee for Species at Risk.

CARRIED

**9. e) Memorandum of Understanding – First Nation
Communication Protocol (ADDITION)**

MOTION 16-11-843

Requires Unanimous

MOVED by Councillor Jorgensen

That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.

DEFEATED

MOTION 16-11-844

MOVED by Councillor Jorgensen

That the following motion be brought back as a Notice of Motion to the next meeting:

That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.

CARRIED

Reeve Neufeld recessed the meeting at 2:00 p.m. and reconvened the meeting at 2:10 p.m.

**AGRICULTURE
SERVICES:**

10. a) None

**COMMUNITY
SERVICES:**

11. a) 911 Dispatch Agreement – The City of Grande Prairie

MOTION 16-11-845

MOVED by Deputy Reeve Wardley

That administration be authorized to enter into a 5 year agreement with the City of Grande Prairie for dispatching services as presented.

CARRIED

11. b) 2016 Campground Caretaker Bonus

MOTION 16-11-846

Requires 2/3

MOVED by Councillor Driedger

That the 2016 Campground Caretaker Bonus be approved as recommended.

CARRIED

FINANCE: 12. a) Policy RESV14 Gravel Crushing Reserve

MOTION 16-11-847 **MOVED** by Councillor Toews

That Policy RESV14 Gravel Crushing Reserve be APPROVED as presented with the following amendment:

- Targeted Maximum \$2,000,000

CARRIED

OPERATIONS: 13. a) None

**PLANNING &
DEVELOPMENT:** 14. a) None

UTILITIES: 15. a) None

INFORMATION: 16. a) Information/Correspondence

MOTION 16-11-848 **MOVED** by Councillor Sarapuk

That the information/correspondence items be received for information.

CARRIED

MOTION 16-11-849 **MOVED** by Councillor Jorgensen

That a letter be sent to Alberta Justice and Solicitor General requesting clarification on the Fish and Wildlife Enforcement Branch personnel ceasing attendance at Alberta airport facilities.

CARRIED

MOTION 16-11-850 **MOVED** by Councillor Jorgensen

That the information regarding the Northern Alberta Broadband Preparedness Project be shared with our local First Nations.

CARRIED

MOTION 16-11-851 **MOVED** by Councillor Bateman

That a revised letter be sent to Alberta Seniors and Housing regarding the Boreal Housing Foundation member honorariums.

DEFEATED

**IN-CAMERA
SESSION:**

17. In-Camera Session

MOTION 16-11-852

MOVED by Councillor Knelsen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:34 p.m.

17. a) Legal

17. b) Labour

- Organizational Chart

17. c) Land

- Knelsen Sand & Gravel Ltd. Proposals

CARRIED

MOTION 16-11-853

MOVED by Councillor Jorgensen

That Council move out of camera at 3:06 p.m.

CARRIED

17. c) Land – Knelsen Sand & Gravel Ltd. Proposals

MOTION 16-11-854

MOVED by Councillor Knelsen

That Mackenzie County enter into a contract with Knelsen Sand & Gravel Ltd. to supply and load a minimum of 20,000 tonne 4-20/4-40 gravel from Knelsen Sand & Gravel yard in La Crete for the 2017 season.

CARRIED

17. b) Labour – Organizational Chart (ADDITION)

MOTION 16-11-855

MOVED by Councillor Braun

That the organizational chart be received for information.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATES: 19. a) Budget Council Meeting
Tuesday, November 22, 2016
10:00 a.m.
Fort Vermilion Council Chambers

b) Regular Council Meeting
Wednesday, November 23, 2016
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 16-11-856 **MOVED** by Councillor Toews

That the council meeting be adjourned at 3:08 p.m.

CARRIED

These minutes will be presented to Council for approval on November 23, 2016.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the November 22, 2016 Budget Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 22, 2016, Budget Council Meeting will be presented at the meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meetings minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the November 22, 2016, Budget Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Finance Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the November 7, 2016 Finance Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Finance Committee minutes are posted on DocuShare.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Finance Committee unapproved meeting minutes of November 7, 2016 be received for information.

Author: C.Robinson Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
FINANCE COMMITTEE MEETING**

**November 7, 2016
10:00 a.m.**

**Fort Vermilion Corporate Office
Fort Vermilion, Alberta**

PRESENT: Jacquie Bateman Councillor
Peter F. Braun Councillor - Chair
Josh Knelsen Councillor
Bill Neufeld Reeve, ex-officio
Lisa Wardley Deputy Reeve – Vice Chair

ADMINISTRATION: Len Racher Chief Administrative Officer
Peng Tian Director of Finance
Louise Flooren Human Resources Coordinator/acting Controller
Carlee Robinson Finance Clerk/ Recording Secretary
Elizabeth Finance Officer
Nyakahuma

CALL TO ORDER: 1. a) Call to Order

Chief Administrative Officer Len Racher called the meeting to order at 10:06 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION FC-16-11-126 MOVED by Reeve Neufeld

That the Agenda be approved as amended.

6a Election of Chair
6b Election of Vice – Chair

CARRIED

6. a) Election of Chair

Mr. Racher called for nominations for the position of Chair of the Finance Committee for the period of November 1, 2016 to October 31, 2017.

First Call: Deputy Reeve Wardley nominated Councillor Braun (accepted)

Second Call: No further nominations.

Third Call: No further nominations.

MOTION FC-16-11-127

MOVED by Reeve Neufeld

That nomination cease for the position of Chair.

CARRIED

Councillor Braun was acclaimed as Chair of the Finance Committee for the period of November 1, 2016 to October 31, 2017.

6. b) Election of Vice - Chair

Mr. Racher called for nominations for the position of Vice - Chair of the Finance Committee for the period of November 1, 2016 to October 31, 2017.

First Call: Councillor Braun nominated Deputy Reeve Wardley (accepted)

Second Call: No further nominations.

Third Call: No further nominations.

MOTION FC-16-11-128

MOVED by Councillor Bateman

That nominations cease for the position of Vice - Chair.

CARRIED

Deputy Reeve Wardley was acclaimed as Vice - Chair of the Finance Committee for the period of November 1, 2016 to October 31, 2017.

Mr. Racher turned the meeting over to Councillor Braun.

**MINUTES FROM
PREVIOUS MEETING:
MOTION FC-16-11-129**

3. a)

MOVED by Deputy Reeve Wardley

That the minutes of the September 14, 2016 Finance Committee meeting be approved as amended.

CARRIED

**BUSINESS ARISING
FROM PREVIOUS
MINUTES:**

4. a) None

DELEGATIONS:

5. a) None

BUSINESS:

6. c) Committee Terms of Reference

MOTION FC-16-11-130

MOVED by Councillor Bateman

That the Committee Terms of Reference be approved as presented.

CARRIED

6. d) 2016 Bursaries

MOTION FC-16-11-131

MOVED by Councillor Bateman

That \$1,000 bursary be awarded to the applicant as presented and the remaining \$1,000 be placed in the Bursaries reserve.

CARRIED

MOTION FC-16-11-132

MOVED by Councillor Bateman

That Policy ADM049 Bursary Policy be brought back to the next Finance Committee Meeting as discussed.

6. e) La Crete Recreation Board – Emergency Repair

MOTION FC-16-11-133

MOVED by Reeve Neufeld

That the La Crete Recreation Board emergency request be approved in the amount of \$6,150.00 for the replacement of the hot water heater with funding coming from the Grants to Other Organizations Reserve.

CARRIED

6. f) Financial Reports to Council and Finance Committee

MOTION FC-16-11-134

MOVED by Deputy Reeve Wardley

That Administration bring back options for user friendly reports at the next Finance Committee Meeting.

CARRIED

6. g) Councillors' Honorariums and Expense Claims

MOTION FC-16-11-135 **MOVED** by Councillor Knelsen

That the Councillors' Honorariums and Expense Claims be amended as discussed.

CARRIED

MOTION FC-16-11-136 **MOVED** by Reeve Neufeld

That all Members at Large expense claims will be reviewed and approved at future Finance Committee Meetings.

CARRIED

MOTION FC-16-11-137 **6. h) Cheque List**

MOVED by Councillor Knelsen

That the Cheque List be received for information.

CARRIED

MOTION FC-16-11-138 **6. i) MasterCard Statements**

MOVED by Deputy Reeve Wardley

That the September MasterCard Statement be received for information.

CARRIED

6. j) Quarterly Fuel Report (Q3)

MOTION FC-16-11-139 **MOVED** by Deputy Reeve Wardley

That the quarterly fuel usage for quarter 3 of 2016 be received for information.

CARRIED

IN CAMERA: **7. a) None**

ADDITIONS TO **8. a) None**

AGENDA:

**NEXT MEETING
DATE:**

9. a) December 15, 2016 at 1:00 p.m. Fort Vermilion
Corporate Office.

ADJOURNMENT:

10. a) Adjournment

MOTION FC-16-11-140

MOVED by Deputy Reeve Wardley

That the Finance Committee meeting be adjourned at 12:13
p.m.

CARRIED

These minutes were approved by the Finance Committee on _____, 2016.

Peter Braun
Chair, Councillor

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Dave Fehr, Director of Operations
Title:	Public Works Committee Meeting Minutes

BACKGROUND / PROPOSAL:

The unapproved minutes of the November 10, 2016 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

That the Public Works Committee unapproved minutes of November 10, 2016 be received for information.

Author: S Wheeler Reviewed by: _____ CAO: _____

MACKENZIE COUNTY
Public Works Committee Meeting
November 10, 2016
10:00 a.m.
Conference Room
La Crete, AB

MINUTES

PRESENT: Bill Neufeld Reeve
Josh Knelsen Councillor, Chair
John W. Driedger Councillor, Vice Chair
Jackie Bateman Councillor
Peter Braun Councillor

ADMINISTRATION: Len Racher CAO
Dave Fehr Director of Operations
Ron Pelensky Director of Community Services
Fred Wiebe Director of Utilities
Willie Schmidt Manager of Fleet Maintenance
Jennifer Batt PW Admin Officer
Sylvia Wheeler PW Admin Officer/Recording Secretary
Madison Dyck Admin Assistant

ABSENT: None

CALL TO ORDER: 1. a) Call to Order

Ron Pelensky, Director of Community Services, called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION PW-16-11-029 MOVED by Reeve Neufeld

That the agenda be adopted with the following additions:

- 8. a) Traffic Lights
- 8. b) Back Hoe

CARRIED

ORGANIZATION: 3. a) Election of Chair

Ron Pelensky called for nominations for the position of Chair of Public Works Committee for the period of November 10, 2016 to October 2017.

First Call: Councillor Bateman nominated Councillor Driedger.
ACCEPTED

Second Call: No further nominations.

Third Call: No further nominations.

MOTION PW-16-11-030 MOVED Reeve Neufeld

That nominations cease for the position of Chair.

CARRIED

Councillor Driedger was **acclaimed** as Chair of Public Works Committee for the period of November 10, 2016 to October 2017.

3. b) Election of Vice Chair

Ron Pelensky called for nominations for the position of Vice Chair of Public Works Committee for the period of November 10, 2016 to October 2017.

First Call: Reeve Neufeld nominated Councillor Bateman.
DECLINED

Second Call: Councillor Braun nominated Councillor Driedger.
ACCEPTED

Third Call: No further nominations.

MOTION PW-16-11-031 MOVED by Councillor Driedger

That nominations cease for the position of Vice Chair.

CARRIED

Councillor Driedger was **acclaimed** as Vice Chair of Public Works Committee for the period of November 10, 2016 to October 2017.

3. c) Turnover of Chair

Ron Pelensky turned over the Chair to the newly elected Chair of Public Works Committee.

MINUTES:

4. a) Adoption of Minutes from August 15, 2016

MOTION PW-16-11-032 **MOVED** by Councillor Driedger

That the minutes from August 15, 2016 Public Works Committee be adopted as presented.

CARRIED

DELEGATIONS: 5. a) **None**

NEW BUSINESS: 6. a) **Terms of Reference**

MOTION PW-16-11-033 **MOVED** by Councillor Braun

That the Terms of Reference be amended as Director status has changed.

CARRIED

6. b) **Road Salts – White Salt vs Pink Salt**

MOTION PW-16-11-034 **MOVED** by Councillor Driedger

That the Road Salt Report be received for information.

CARRIED

Chair Knelsen recessed the meeting at 11:06 and reconvened at 11:16.

Chair Knelsen recessed for lunch at 11:57 and reconvened at 12:53.

6. c) **2017 Capital Equipment & Vehicles Review**

MOTION PW-16-11-035 **MOVED** by Councillor Driedger

That the 2017 TCA Equipment & Vehicle list be recommended to Council as amended.

CARRIED

**INFORMATION /
CORRESPONDANCE:** 7. a) **None**

ADDITIONS: 8. a) **Traffic Lights**

MOTION PW-16-11-036 **MOVED** by Councillor Braun

That Administration investigates the traffic light interval options at 101 Ave and bring findings back to Public Works Committee.

CARRIED

8. b) **Back Hoe**

MOTION PW-16-11-037 **MOVED** by Councillor Bateman

That the recommendation to Council be to purchase a back hoe or track hoe while remaining within insurance budget.

CARRIED

NEXT MEETING

DATE:

9. **Next meeting – At the call of the Chair**

ADJOURNMENT:

10. **Adjournment**

MOTION PW-16-11-038 **MOVED** by Councillor Braun

That the Public Works Committee Meeting be adjourned at 1:21 p.m.

CARRIED

These minutes were adopted at _____ meeting.

Josh Knelsen, Chair

Dave Fehr, Director of Operations

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 10xx-16 being the rezoning of Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" for commercial development.

This location is the area that the Planning Department recently discussed with the MPC on whether to allow industrial/commercial type development. Although the future long term plans are to see industrial/commercial growth mainly at the north end of town, there is a strip of land adjacent to Highway 697 that should not be allowed residential development due to the close proximity of the sewage lagoons. The far north east corner of this quarter is within this future working area of the sewage lagoon. However the majority of the proposed area is not.

It could also be said that this area would be an ideal location for commercial development as it is in a High Traffic area with lots of visual influence. However this highly visual area would also mean that it could be a challenge and it will be a mandate of the County's to maintain a high quality of order, neatness and a visually pleasing aspect.

This application will require the approval of Alberta Transportation as it is adjacent to Highway 697.

The new updated La Crete Highway Commercial District with the redefined Automotive and Equipment repair definition is as follows:

8.18 LA CRETE HIGHWAY COMMERCIAL DISTRICT "HC2"

The general purpose of this LAND USE DISTRICT is to accommodate commercial business, in a comprehensively planned area that may provide a combination of shops, services, offices, entertainment and accommodation. The types of development within this District are moderate to large in size, primarily serve the needs of a regional clientele, are comprehensively planned and designed to demonstrate a wide variety of building types and scale, provide pedestrian and bicycle amenities with attractive landscaping components. Uses in this District incorporate high quality signage, landscaping, site design, and building appearance.

A. PERMITTED USES	B. DISCRETIONARY USES
a) AMUSEMENT FACILITY b) BUILDING DEMOLITION OR REMOVAL (<i>Bylaw 932-14</i>) c) BUSINESS SUPPORT SERVICES d) CONVENIENCE STORE e) LAUNDROMAT f) HOTEL g) MEDICAL FACILITY h) MOTEL i) PROFESSIONAL FACILITY	a) AUTOMOTIVE AND EQUIPMENT REPAIR, MINOR b) BULK FUEL/PROPANE SALES c) BUS DEPOT d) RESTAURANT e) RETAIL GARDEN CENTRE f) RETAIL STORE g) SELF-STORAGE 1 (<i>Bylaw 942-14</i>) h) SERVICE STATION i) SIGNS

Author: L. Lambert Reviewed by: B Peters CAO

The Sustainability Plan does not directly address re-zoning of districts within the County, but has several references to commercial development and sustainability of community lands and infrastructure:

Goal E26 *That Mackenzie County is prepared with infrastructure and services for a continually growing population*

Strategy E26.1 Infrastructure is adequate and there are plans in place to manage additional growth

Goal N3 *Optimal use is made of County farm land.*

Strategy N3.1 Ensure that the County's Land-Use Bylaw and Municipal Development Plan limit urban or non-agricultural development in unused lands that are best-suited for agriculture.

Goal C1 *The capacity of infrastructure in County hamlets and rural communities keeps pace with their growth and is planned in a way that ensures their sustainability.*

Strategy S1.3 *Implement policies that place stronger emphasis on commercial development in each hamlet, in conjunction with the County's hamlet development plans.*

COMMUNICATION:

The bylaw amendment was advertised as per MGA requirements; this includes all adjacent landowners and the local papers.

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1027-16 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" for commercial development.

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1027-16 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to La Crete Highway Commercial District "HC2" for commercial development.

Author: L. Lambert **Reviewed by:** B Peters **CAO** _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1027-16

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 1027-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate an Industrial subdivision.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NE 11-106-15-W5M

within Mackenzie County, be rezoned from Agricultural "A" to La Crete Highway Commercial District "HC2" as outlined in Schedule "A" hereto attached.

READ a first time this ____ day of _____, 2016.

PUBLIC HEARING held this ____ day of _____, 2016.

READ a second time this ____ day of _____, 2016.

READ a third time and finally passed this ____ day of _____, 2016.

Bill Neufeld
Reeve

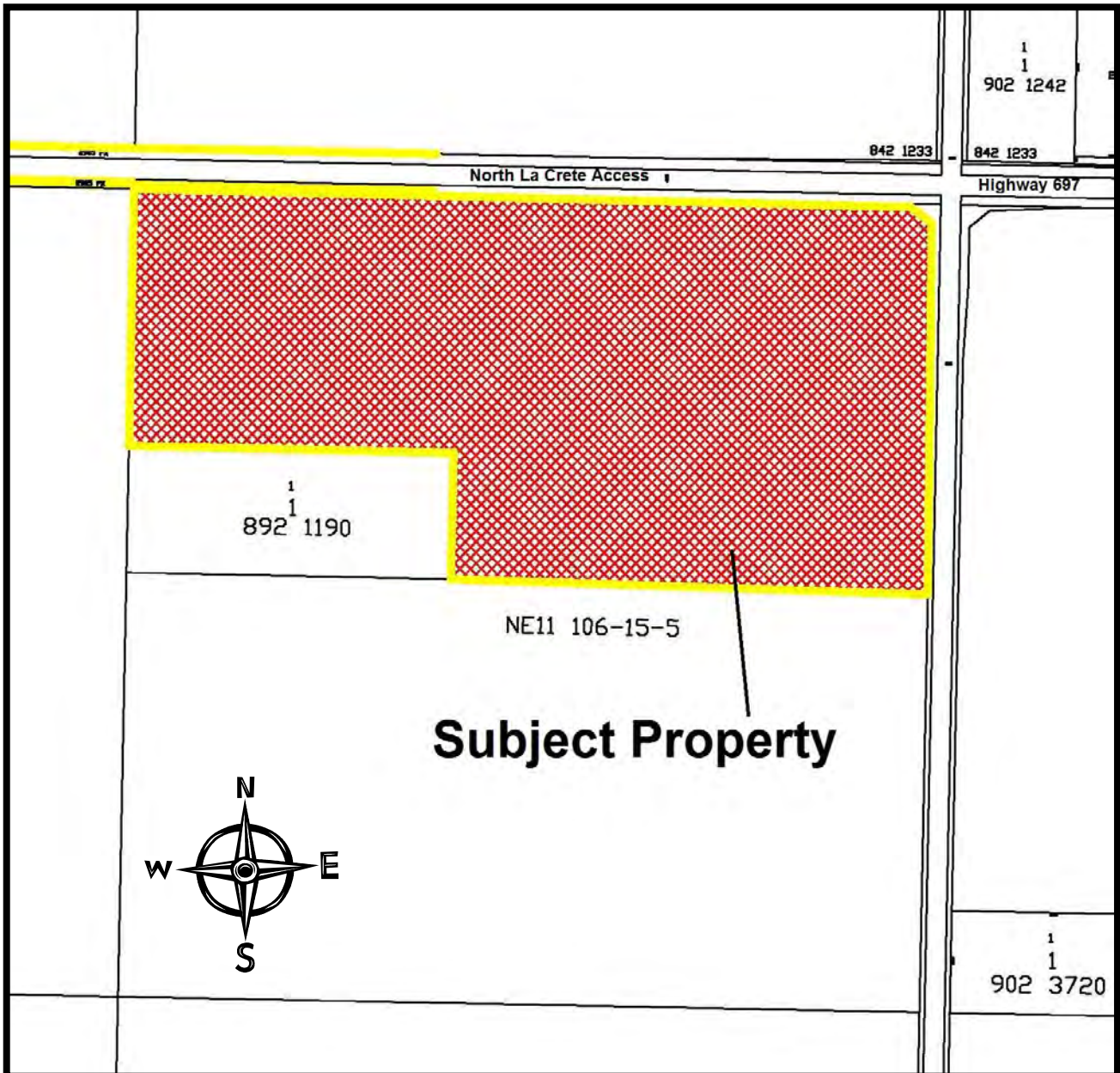
Len Racher
Chief Administrative Officer

BYLAW No. 1027-16

SCHEDULE "A"

1. That the land use designation of the following property known as:

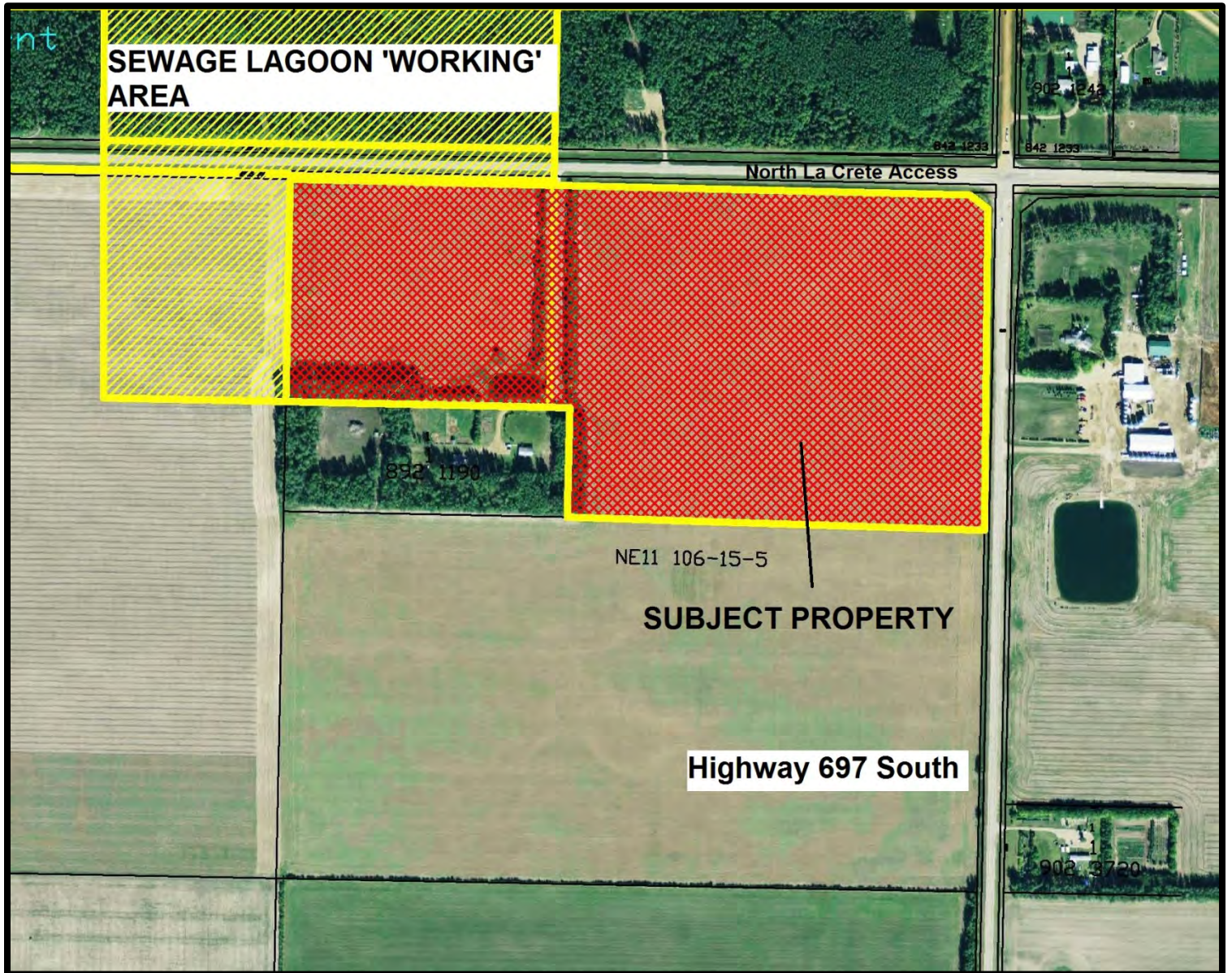
Part of NE 11-106-16-W5M within Mackenzie County; be rezoned from Agricultural "A" to La Crete Highway Commercial District "HC2".



FROM: Agricultural "A"

TO: La Crete Highway Commercial District "HC2"

BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1027-16

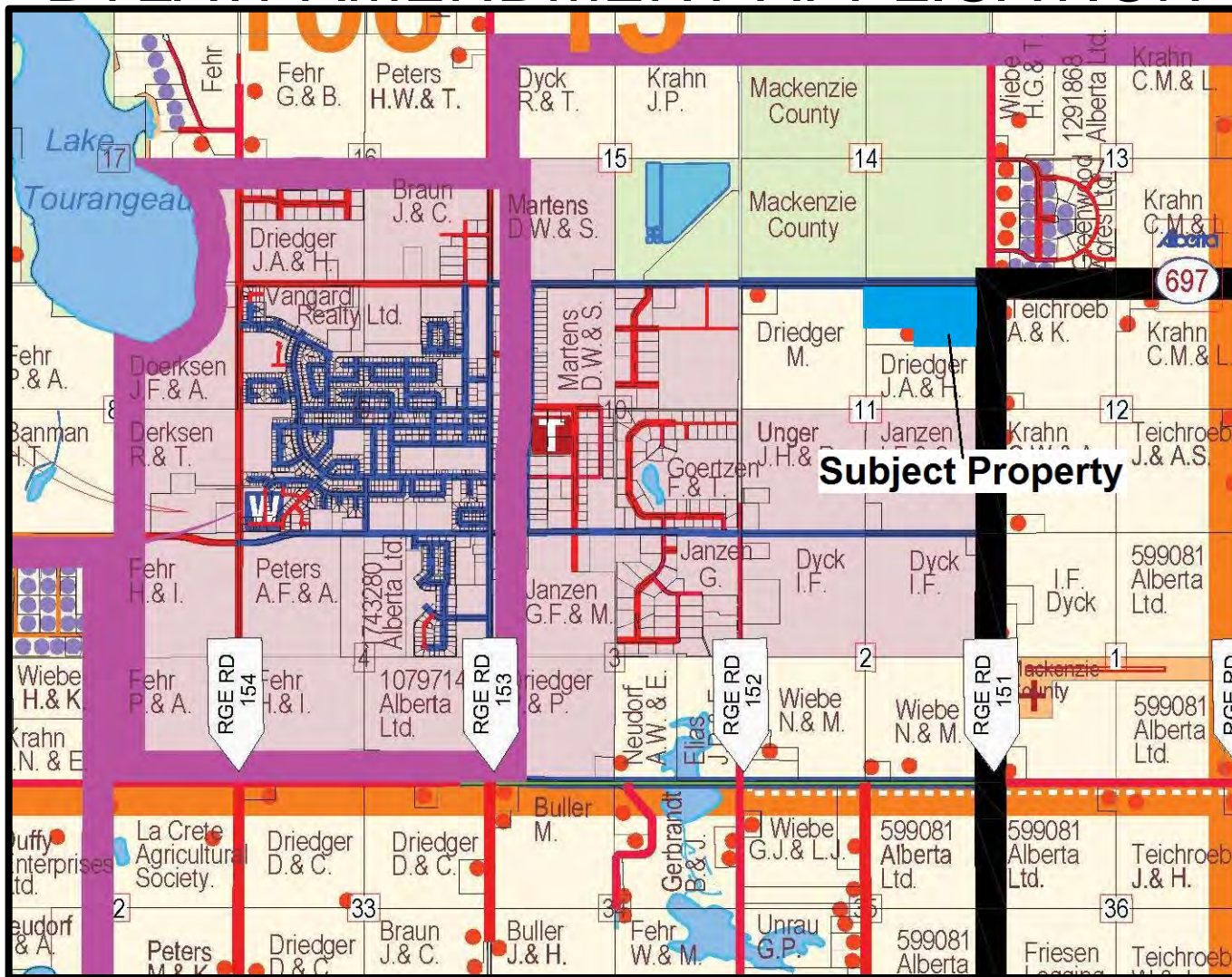
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Mackenzie County

BYLAW AMENDMENT APPLICATION



Subject Property

File No. Bylaw 1027-16

NOT TO SCALE

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Mackenzie County

That the Municipal Planning Commission recommend to Council to approve Bylaw 10XX-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development, subject to public hearing input.

CARRIED

The planning department has no issues or direct concerns with this request, and feels that if the adjacent land owners have no concerns that this could be a positive move to bettering the neighbouring community.

The bylaw amendment received first reading on October 26th, with Motion 16-10-802 including a condition:

That first reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development as amended to include a buffer on the north and east side of the parcel, subject to public hearing input.

Administration discussed this requirement with the applicant, who expressed concern regarding the size and type of buffer that may be required. The discussion during the first reading indicated that the buffer should be similar to what is in place around the rest of the residential development, being a 10 metre wide Municipal Reserve. If this is indeed the case, the applicant was opposed to the condition. The discussion did not progress to the point of determining specifically what would or would not be acceptable.

OPTIONS & BENEFITS:

There is a small border of trees between Lot 5 and the gravel stock yard, giving it a small buffer area with minimal protection from blowing dust and noise. This dust and noise devalues the lot for enjoyable residential living. By allowing a lighter industrial type development that doesn't produce noise or obnoxious smells and omissions upon the land, it could diminish the effects of the gravel yard from the remainder of the residential homes.

The Permitted uses within the Hamlet Industrial 1 “HI1” district are of a non-obnoxious nature. All of the Discretionary uses that could be deemed as non-desirable adjacent to a residential dwelling can be regulated by the Municipal Planning Commission.

Option 1

MOTION 1

That second reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to

Author: L. Lambert **Reviewed by:** _____ **CAO:** _____

Hamlet Industrial 1 “HI1” to accommodate light industrial development and to ensure that an adequate buffer is maintained on the north and east side of the parcel.

MOTION 2

That third reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development and to ensure that an adequate buffer is maintained on the north and east side of the parcel.

Option 2

MOTION (Refusal)

That second reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development and to ensure that an adequate buffer is maintained on the north and east side of the parcel, be refused.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

The Sustainability Plan does not directly address re-zoning of districts within the County. As such, the proposed re-zoning neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw amendment was advertised as per MGA requirements, this included all adjacent landowners.

RECOMMENDED ACTION:

Motion 1

- Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development and to ensure that an adequate buffer is maintained on the north and east side of the parcel.

Author: L. Lambert **Reviewed by:** _____ **CAO:** _____

Motion 2

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1054-16 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development and to ensure that an adequate buffer is maintained on the north and east side of the parcel.

Author: L. Lambert Reviewed by: _____ CAO: _____

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 1054-16

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

John & Helen Schmidt
9606 95 St
Box 572 La Crete, AB

Mackenzie County
Fort Vermilion, AB

11/15/2016

Dear Mackenzie County Officials,

RE: Bylaw No: 1054-6

Concerning: Land Use Rezoning of Plan 032 5939 Block 1, Lot 5 (9502-94th Ave) La Crete, AB

As adjacent Landowners of the land described above, we are very concerned with the rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential "HCR1" to Hamlet Industrial "HI1", If this rezoning means that light industrial type of businesses (all discretionary uses) would be allowed.

If the discretionary uses would be similar to the HI1 Industrial property, SW10 106-15-5, just West of us, we would strongly oppose it. If discretion was used, and only light industrial businesses were allowed, then the property west of us would not be a gravel yard.

This is not a "light industrial business" with all the trucks and machines coming and going, sometimes starting as early as 4 am and going all day. There are health and environmental concerns. There is so much noise (back-up beepers, grinding, scraping, end-gates crashing, engines revving..) and dust, (to where we cannot be outside some days, open windows, enjoy our deck, breathe...). The constant flow of trucks should never be allowed within town limits.

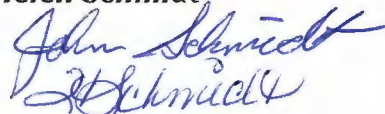
Having that said, we are only opposing the rezoning of the land mentioned above, if that is what "light industrial businesses" are allowed to do.

Rezoning this land then, would greatly devalue our property, which is adjacent to said land.

Concerned Tax Payers,

Sincerely,

John & Helen Schmidt



November 17, 2016

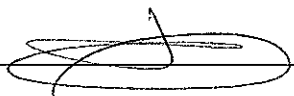
Attn: Manager of Legislative & Support Services

Re: Rezoning plans for Plan 032 5939, Block 1, Lot 5 in La Crete, AB

We would like to register our opposition to this proposed bylaw amendment which would rezone the above land to an HI1, light industrial type of property. Our property is adjacent to this land and we are concerned about the ramifications to our property value as well as the possibility of noise and traffic disturbances if this property becomes industrial.


The county currently has restrictions on the land in our neighborhood with regards to garages and shops needing to meet certain specifications in order to maintain the feel of a residential neighborhood. We request that you continue to support those decisions by declining the application to rezone residential property in that same neighborhood, thereby preventing it from becoming a mix of residential and industrial.

We thank you for considering our concerns when making your decision.



Judy Schmidt

Resident at 9413 95 Ave



Pete Schmidt

Resident at 9413 95 Ave

Ben e Margaret Neustaeter
9706 95 st
Box 547 La Crete AB.

Mackenzie County
Fort Vermilion, AB

11/15/2016

Dear Mackenzie County Officials,

RE: Bylaw No: 1054-6

Concerning: Land Use Rezoning of Plan 032 5939 Block 1, Lot 5 (9502-94th Ave) La Crete, AB

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Having that said, we are only opposing the rezoning of the land mentioned above, if that is what "light industrial businesses" are allowed to do.

Rezoning this land then, would greatly devalue our property, which is adjacent to said land.

Concerned Tax Payers,

Sincerely,

Ben e Margaret Neustaeter

BYLAW NO. 1054-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate light industrial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 032 5939, Block 1, Lot 5

within the Hamlet of La Crete, be rezoned from Hamlet Country Residential 1 "HCR1" to Hamlet Industrial 1 "HI1" as outlined in Schedule "A" hereto attached.

READ a first time this _____ day of _____, 2016.

PUBLIC HEARING held this _____ day of _____, 2016.

READ a second time this _____ day of _____, 2016.

READ a third time and finally passed this _____ day of _____, 2016.

Bill Neufeld
Reeve

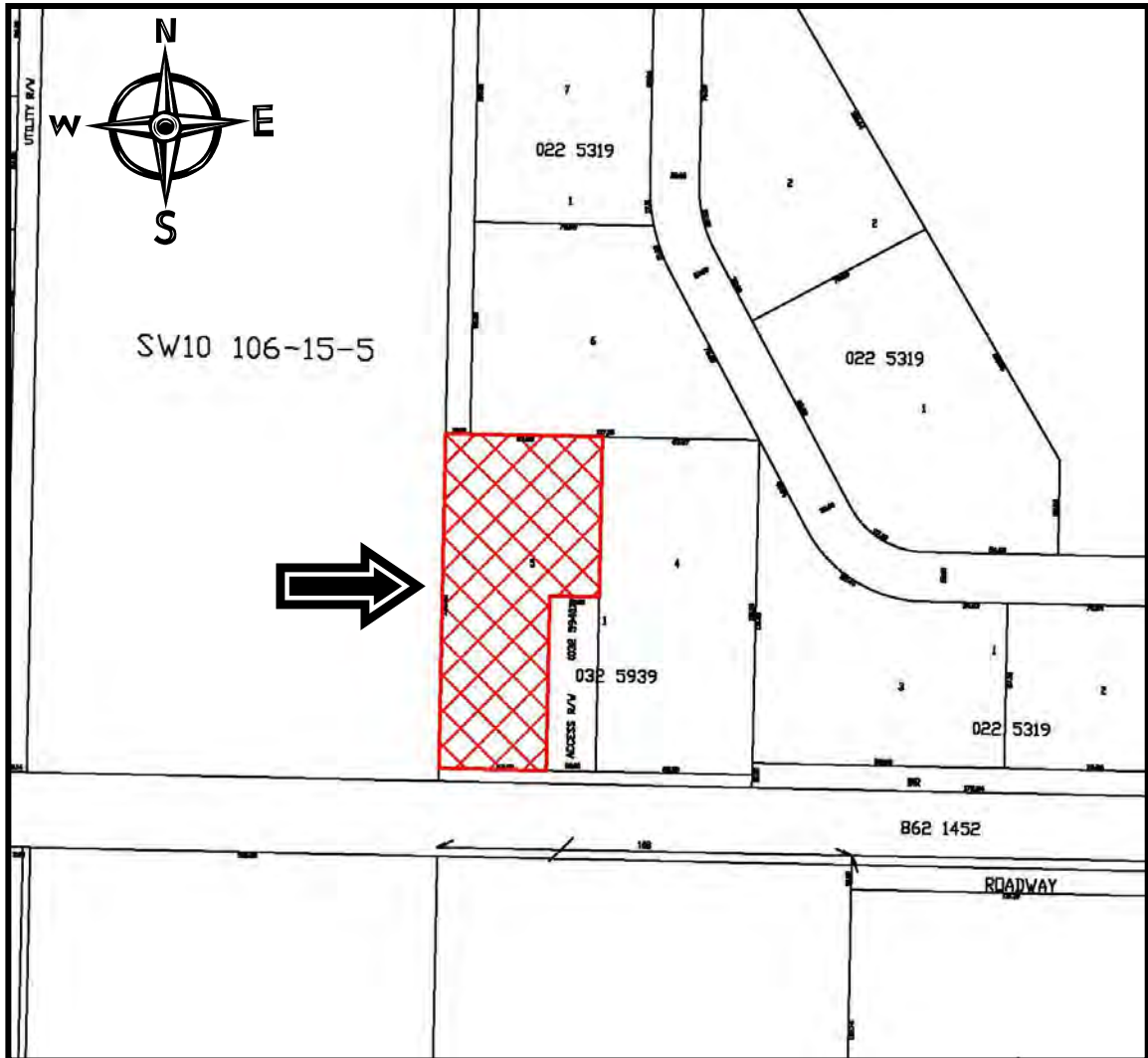
Len Racher
Chief Administrative Officer

BYLAW No. 1054-16

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 032 5939, Block 1, Lot 5 within the Hamlet of La Crete, be rezoned from Hamlet Country Residential 1 "HCR1" to Hamlet Industrial 1 "HI1" as outlined in Schedule "A" hereto attached.



FROM: Hamlet Country Residential 1 "HCR1"

TO: Hamlet Industrial 1 "HI1"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>George Zacharias</i>		
ADDRESS <i>Box 415</i>		
TOWN <i>La Crete AB</i>		
POSTAL CODE <i>T0H-2H0</i>	PHONE (RES.) <i>928-3681</i>	BUS. <i>841-1995</i>

COMPLETE IF DIFFERENT FROM APPLICANT NAME OF REGISTER OWNER <i>Mike Roy</i>		
ADDRESS <i>#27 349 Harrisburg Box 44</i>		
TOWN <i>Harrison Hot Springs</i>		
POSTAL CODE <i>V0M-1K0</i>	PHONE (RES.)	BUS. <i>867-445-3001</i>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>0325939</i>	BLK <i>1</i>	LOT <i>5</i>
----------	------	------	-------	----	----	---------------------	--------------	--------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: *Residential HCR1* TO: *H11*

REASONS SUPPORTING PROPOSED AMENDMENT:

Looks like a good place to have a shop since nobody likes the gravel pile on the west or wants to buy it for residential use, I am also looking to buy the next lot to the east #4 and leave that a residential

*Thank You
I talk to the neighbour on the north and we would put a 6' privacy fence on north side of the property*

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.00* RECEIPT NO. *400.00*

[Signature]
APPLICANT

Oct 1 2016
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

Sept 29, 2016
DATE

BYLAW AMENDMENT APPLICATION



NOT TO SCALE

File No. Bylaw 1054-16

Disclaimer

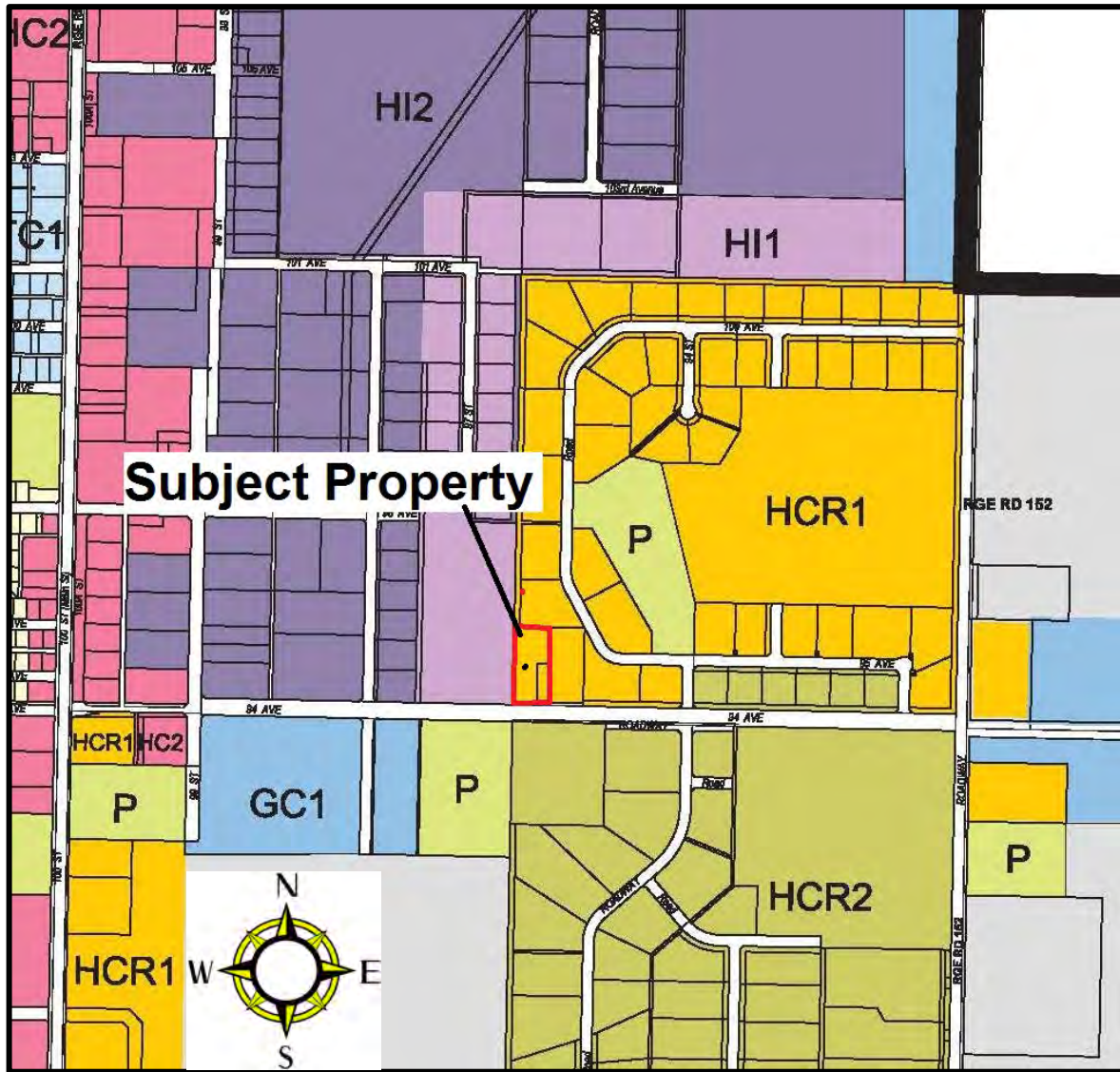
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Mackenzie County

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1054-16

NOT TO SCALE

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Bylaw 1055-16 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

BACKGROUND / PROPOSAL:

The Honorariums and Related Expense Reimbursement Bylaw is reviewed annually at the Organizational Meeting.

A motion was made to bring back the bylaw with the following amendment:

- | | |
|---|----------|
| (a) Council Meeting/Special Council Meetings | \$300.00 |
| (b) Committee Meetings | \$200.00 |
| (c) Seminars/Conventions/Workshops (see note) | \$300.00 |

- 2.1 Councillors attending less than half of a Council Meeting may claim only half the honorarium.
- 2.2 A combined maximum of ~~two~~ **three** meetings may be claimed per day under Section 2 (a) and 2 (b).

First and second readings were given to the bylaw on November 8, 2016 incorporating this change.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Operating Budget

Author: C. Gabriel Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Bylaws are available on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1055-16 being the Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members.

Author: C. Gabriel Reviewed by: _____ CAO: _____

BYLAW NO. 1055-16
BEING A BY-LAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO PROVIDE FOR HONORARIUMS AND RELATED EXPENSE
REIMBURSEMENT FOR COUNCILLORS
AND APPROVED COMMITTEE MEMBERS

WHEREAS, the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, hereinafter referred to as the “M.G.A.” provides for decisions of council to be made by resolution or bylaw, and

WHEREAS, the council is desirous of establishing compensation of Councillors and approved committee members for their meeting time and their out of pocket expenses while on official municipal business,

NOW THEREFORE, the Council of Mackenzie County, duly assembled, enacts as follows:

DEFINITIONS:

“Council Meeting/Special Council Meeting” – refers to a duly called meeting according to the Municipal Government Act.

“Committee Meetings” – refers to meetings related to Council Committees, Committee of the Whole, AAMDC Zone Meetings, Tri-Council Meetings, etc.

HONORARIUMS

1. Monthly honorariums shall be paid to each Councillor for their time spent conducting the daily local business of the municipality as follows:

(a) Reeve	\$1,050.00 per month
(b) Deputy Reeve	\$ 900.00 per month
(c) Councillor	\$ 750.00 per month

2. Councillors in attendance at council meetings, approved council committee meetings, seminars and conventions shall be paid according to the following rates plus mileage and meal allowance, where applicable.

- (a) Council Meeting/Special Council Meetings \$300.00
 - (b) Committee Meetings \$200.00
 - (c) Seminars/Conventions/Workshops (see note) \$300.00
- 2.1 Councillors attending less than half of a Council Meeting may claim only half the honorarium.
- 2.2 A combined maximum of three meetings may be claimed per day under Section 2 (a) and 2 (b).
- 2.3 Honorariums claimed under Section 2. (c) are all inclusive. Only one (1) per diem may be claimed per day.
3. Members-at-large appointed to approved council committees shall be paid \$200.00 per meeting when in attendance at approved council committee meetings, seminars and conventions, plus mileage and meal allowance, where applicable.
4. Travel time to and from any council meeting, approved council committee meeting, seminar and/or convention shall be paid mileage and meal allowance, where applicable. Councillors or committee members driving to a seminar/convention shall be paid \$200.00 for one travel day there and one travel day back. Only one per diem per day shall be allowed.
5. A monthly communication allowance shall be paid
- (a) an internet access allowance of \$75, and
 - (b) a personal computer allowance of \$50, if applicable, and
 - (c) a telephone allowance of \$60 for Councillors, and
 - (d) a telephone allowance of \$100 for the Reeve.

TRANSPORTATION EXPENSES

6. Mileage shall be paid at the current non-taxable rate (as per Canada Revenue Agency Reasonable per Kilometer Allowance) for each kilometer travelled by each Councillor or committee member who is travelling with their personal vehicle on business of the municipality or its committees. Such mileage shall be calculated from the place of residence of the Councillor or committee member to

the place of the meeting and return. In addition, such mileage allowance shall apply to any approved convention or seminar.

7. Taxi fares, automobile rental, parking charges and public transportation fares will be reimbursed upon presentation of a receipt.

REIMBURSEMENT FOR ACCOMMODATIONS AND MEALS

8. Where a Councillor or committee member is required to travel on municipal business and overnight accommodation away from his/her regular place of residence is necessary, he/she may claim in respect of the time spent on travel status

(a) Either

(i) reimbursement of the cost of accommodation in a hotel, motel, guest-house, inn or other similar establishment, on a receipt submitted with the municipal expense account form, or

(ii) an allowance of \$50.00 per night

(b) in respect of each breakfast, lunch, or dinner,

(i) a meal allowance may be claimed as follows:

breakfast - \$15.00 including GST
(if time of departure is prior to 7:30 a.m.)

lunch - \$20.00 including GST
(if time of return is after 1:00 p.m.)

dinner - \$35.00 including GST
(if time of return is after 6:30 p.m.)

9. Meal claims will be calculated based on reasonable travel times to get to and return from meeting commencement and conclusion times.
10. A Councillor may claim reasonable government networking expenses while representing the County without prior approval. Reimbursement of these expenses will require approval by the Finance Committee based on the submission of actual receipts.
11. A Councillor or committee member may claim

- (a) an allowance for personal expenses for each full 24-hour period on travel status (as per the Canada Revenue Agency Appendix C – Meals and Allowances 1.2 Incidental Expense Allowance).
- (b) reasonable telephone expenses on County business.

ATTENDANCE AT POLITICAL EVENTS

In accordance with the Election Finances and Contributions Disclosure Act:

- 12. Should a member of Council be approved to attend a political event, on behalf of Mackenzie County, for which proceeds support a political party or candidate, Mackenzie County will reimburse the value of the meal or event upon submission of receipt. Mackenzie County will not reimburse any portion of a meal or event expense that constitutes proceeds to a political party or candidate. *(For example: If the individual charge is more than \$50, \$25 shall be allowed for expenses and the balance shall be considered as a contribution to the registered party, registered constituency association or registered candidate, as the case may be.)*
- 13. The individual purchasing the ticket may retain the tax receipt for his or her own purposes. The tax receipt issued by the party or candidate should be in the name of the individual purchasing the ticket.
- 14. Councillors are eligible to claim honorariums and mileage expenses to attend political functions.

BENEFITS

- 12. A group benefits package shall be made available to each Councillor at 50% of the cost of the benefit premiums.

SIGNING AUTHORITY

- 13. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
 - (a) Councillors have attended Council meetings in person or by teleconference.
 - (b) Workshops, conferences, conventions that have been approved by Council prior to submission of expense claim.

- (c) Attendance at Committee meetings or Task Force meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.
14. In the event that a discrepancy is noted on an expense or honorarium claim, Administration shall forward the claim to the Finance Committee for final decision. A Councillor shall have the option to appeal a decision of the Finance Committee to Council as a Whole.
 15. Council members will supply their expense claims and honorariums within 60 days after submission date (1st of each month). After this time, the expense claims will not be paid, unless there are special circumstances. The Finance Committee shall review and make the final decision.
 16. Council members will submit their December expense claim and honorarium by January 31 of the following year in order to expedite the closing of the year-end accounts.
 17. No expenses other than those listed in this bylaw may be claimed.
 18. This bylaw shall come into effect the day that it is passed and rescinds Bylaw 974-14 and all amendments made thereto.

First Reading given on the 08th day of November, 2016.

Second Reading given on the 08th day of November, 2016.

Third Reading and Assent given on the _____ day of _____, 2016.

Bill Neufeld
Reeve

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Boreal Housing Foundation – Member Honorariums

BACKGROUND / PROPOSAL:

The attached letter from Alberta Seniors and Housing was presented to Council as an addition at the November 8, 2016 council meeting. Although received in our office on October 4th this letter was distributed incorrectly and therefore not presented to Council in a more timely fashion.

As indicated in the letter, the matter of payment of member honorariums and expenses cannot be included in the Ministerial Order as it is considered an administrative issue. Alberta Seniors and Housing is requesting a revised letter of support for the new housing foundation. They also indicated that they would ensure that our request is reviewed by the board.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Revised letter of support to be sent to Alberta Seniors and Housing.

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That a revised letter of support be sent to Alberta Seniors and Housing regarding the Boreal Housing Foundation Ministerial Order.

Author: C. Gabriel Reviewed by: _____ CAO: _____

September 13, 2016

Carol Gabriel, A/CAO
Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Carol:

Re: Letter of Support

Thank you for your letter of support for the new housing entity Boreal Housing Foundation. At the request of the Implementation Committee, your requirement to include honorariums in the establishing Ministerial Order for Boreal Housing Foundation has been reviewed.

The Minister uses Ministerial Orders to establish housing management bodies and set out the members of the management body, board membership, fiscal year of the management body and powers, functions or duties with respect to the provision of housing accommodation that the management body is to have and is subject to. It would not be appropriate for the matter of honorariums and expenses to be included in the Ministerial Order, as this is an administrative issue and should be reflected in policies/bylaws established by the Board.

Regarding the matter of members of the management body paying honorariums to Board members, Board members, once appointed, are members of the management body and must act in the best interest of the management body, and not the appointing member. Having appointing members pay honorariums may create a situation where it is perceived the board member has a pecuniary interest in matters relating to the appointing member.

If we receive a clean letter of support, I will ensure that the new board has an opportunity to review your request and make that determination for themselves. If you should need further clarification please contact myself at 780-427-1751.

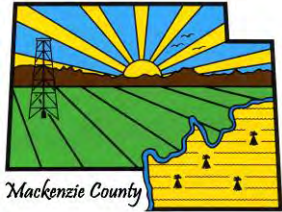
Sincerely

Dean Lussier, Executive Director
Stakeholder Relations and Housing Strategies
Alberta Seniors and Housing

RECEIVED
OCT 4 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE

cc: Barb Spurgeon, Chief Administrative Officer
Mackenzie Housing Management Board



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

August 17, 2016

Ms. Barb Spurgeon
Chief Administrative Officer
Mackenzie Housing Management Board
Box 350
La Crete, AB
T0H 2H0

Dear Ms. Spurgeon:

RE: BOREAL HOUSING FOUNDATION MINISTERIAL ORDER

Mackenzie County Council reviewed the draft proposed Ministerial Order for the new Boreal Housing Foundation. Mackenzie County supports the Ministerial Order as proposed, however, requires that a section be included identifying that each member organization be responsible for the payment of honorarium and expenses of their appointed board members.

If you have any further questions please feel free to contact myself at (780) 841-1806 or our Interim Chief Administrative Officer, Carol Gabriel, at (780) 927-3718.

Yours sincerely,

Bill Neufeld
Reeve

c: Mackenzie County Council
Carol Gabriel, Interim Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Caribou Update

BACKGROUND / PROPOSAL:

Council and administration had the opportunity to address the caribou issue including the larger scale issue of the cumulative effects of all the species at risk. The following meetings were held during the AAMDC Convention in Edmonton during the week of November 14th.

November 14

- Meeting with IMPACT Consulting & Wilde and Company
- Deputy Reeve Wardley, Councillor Bateman, and Councillor Knelsen and administration attended a meeting to review the draft Provincial Engagement Strategy and economic impact report.
- A copy of the draft reports will be presented to Council at the meeting.
- Key messages were discussed and the need for consistent messaging.

November 15

- Meeting with Deputy Minister Eric Denhoff (Climate Change Office) was attended by Reeve Neufeld, Deputy Reeve Wardley, Councillor Bateman, Councillor Sarapuk, Len Racher and Bill Kostiw.
- A meeting was organized by the AAMDC for all municipalities affected by the caribou (species at risk) issue. Deputy Minister Andre Corbould presented the governments perspective on the recovery plans and answered questions. The Deputy Minister will be meeting with Mackenzie County Council on December 15th to start the conversations for recovery plans in our municipality.

November 16

- Meeting with Minister of Municipal Affairs, caribou was one of several topics of discussion.
- Meeting with Alberta Environment & Parks staff including Brian Makowecki, Director of Biodiversity Ecosystem Services and Science.

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

- Resolution 15-16F Species at Risk and the Need for an Overall Socio-Economic Impact Assessment (attached) was passed.

November 18

- Additional meetings were held with industry in Calgary. An update on the meetings will be provided at the meeting.

Also attached is a copy of the County’s response to the Species at Risk Public Registry regarding input on the Species at Risk Policies submitted on November 18, 2016. It may be advantageous for our Species at Risk Committee to meet with Mary-Jane Roberts, Director of the Species at Risk Act, in person to discuss our concerns.

In order to prepare for the meeting with Deputy Minister Andre Corbould on December 15th the committee should meet to discuss our go forward position for the caribou range plans for our area.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Species at Risk Committee proceed with developing a draft caribou range plan for discussion with Deputy Minister Andre Corbould on December 15, 2016.

- Simple Majority Requires 2/3 Requires Unanimous

That the Species at Risk Committee be authorized to meet with Mary-Jane Roberts, Director of the Species at Risk Act.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Species at Risk and the Need for an Overall Socio-Economic Impact Assessment

MD of Greenview, County of Northern Lights, Mackenzie County

*Simple Majority Required
Endorsed by District 4 (Northern)*

WHEREAS the forest industry is key to economic success for families and communities throughout Alberta, employing 15,000 Albertans directly and creating 30,000 additional jobs through economic activity, and contributes over \$4 billion to the economy; and

WHEREAS forestry is Alberta's third largest resource industry and the lifeblood of 50 communities throughout the province, providing important jobs and wealth creation; and

WHEREAS having a strong forest industry helps the province's economy to continue employing Albertans when prices for other commodities drop; and

WHEREAS the provincial government has released several recovery plans for species at risk, as well as a structure retention plan which all have the potential to decrease wood supply, increase costs, and create job losses or mill closures; and

WHEREAS each of these recovery plans and policies are completed in isolation and independent of directly affected operators, communities, and municipal governments; and

WHEREAS the Government of Alberta has not undertaken a complete due diligence Socio-Economic Impact Assessment prior to putting these various recovery plans into action; and

WHEREAS every part of wood fibre loss affects the entire industry and subsequently the spin off economy; and

WHEREAS the economic contributions of the forest industry in Alberta would be negatively impacted by a reduction in the annual allowable cuts and a subsequent decrease in wood fibre supply; and

WHEREAS the recommendations for the permanent protected areas for Woodland Caribou simply follow Forestry Management Unit (FMU) boundaries with no consideration for the existing and future local Oil and Gas dispositions, mineral exploration, tourism, agriculture, and interprovincial/territorial infrastructure and corridors;

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties works with the Government of Alberta in a timely fashion, to complete an overall Socio-Economic Impact Assessment based on all the species at risk recovery plans and retention plans currently affecting the operations of all industries in the Province of Alberta, including but not limited to oil and gas, forestry, agriculture, tourism and mineral exploration.

Member Background

Alberta is recognized as a world leader in forest stewardship and management. Over 60% of Alberta is forested, providing many values including economic, social, and environmental.

The forest industry is a key contributor to the economy and standard of living for many Albertans, particularly families living in rural Alberta in and near forested regions. In addition to providing timber resources that support the forest products industry, the province's forests provide a range of other resources and benefits that are important to Albertans, including wildlife, biodiversity, water and recreation.

Recently, the Government of Alberta has been working to identify areas in Alberta where caribou habitat protection is a priority and to develop strategies that protect caribou populations. As various species at risk management strategies are contemplated, it becomes clear that there is potential for sustainable timber supply in the region to be impacted. Various alternative strategies reflect scenarios where reductions in annual allowable cuts (AAC) for Forest Management Units (FMUs) and Forest Management Areas (FMAs) are possible.

Wildlife habitat is a key component in the development of 200-year management plans for the forest. In the case of species at risk, such as caribou and grizzly bear, forest companies must ensure that habitat increases over the life of the plan. Range plans support a working landscape where species at risk and industrial activity co-exists, with strict regulation investment in aggressive and innovative approaches, and careful monitoring of outcomes.

Alberta has prepared a draft Little Smoky and A La Peche Caribou Range Plan, the first to directly address federal recovery requirements in Canada which requires each province and territory develop range plans that protect, over time, at least 65% of that habitat. These ranges include important forest and energy resources that continue to support local Alberta communities and the provincial economy.

Twenty-three percent of the overall provincial's allowable annual cut are within caribou ranges alone, in which numerous forestry operations rely on to fulfill their quotas. Although the actual percentage of wood sourced from caribou ranges may seem low, these numbers become cumulative when you consider all the other Species at Risk Recovery Plans as a whole. On top of that, forestry's work supply and land base is also affected by the new Draft Structure Retention Directive, Mountain Pine Beetle, Land Use Framework and Protected Area recommendations, the energy sector, fire, and insect and disease agents. The extent of forest resources and the challenges forest managers have in balancing these inter-related uses is evident all across Alberta.

The Alberta Newsprint Company conducted an Alberta Forest Sector Economic Impact Study in January 2016 which provides some astounding stats based on wood supply reduction scenarios. In developing these scenarios, they identified the average lumber production in Alberta and extrapolated this to the province as a whole. Using that base data, they modeled a series of reduction scenarios including Allowable Annual Cut reductions between 10% and 100%. This represented reduction in the total annual harvest volume ranging from approximately 419,000 m³/yr. to 4,200,000 m³/yr.

Forest products made in Alberta are some of the highest quality in the world and are shipped globally every day. The companies operating are highly inter-dependent, exchanging wood fibre in various forms to enable efficient operation of sawmills and pulp mills, and other facilities including biomass power generation and composite wood products.

A sustainable flow of wood supply is the basis for a healthy forest products industry. Creating an overall socio-economic impact assessment along with long-term forest management planning as a whole, including the development and ongoing review of the annual allowable cut, is necessary to ensure sustainable forest management and a reliable flow of wood fibre to processing facilities.

References:

Alberta's Caribou Action Plan, Government of Alberta
Alberta Forest Products Association
Alberta Forest Sector Economic Impact Study, Prepared by MNP LLP, January 2016
Alberta Newsprint Company
Draft Little Smoky and A La Peche Caribou Range Plan, Government of Alberta
Setting Alberta on the Path to Caribou Recovery, Eric Denhoff, May 2016
Weyerhaeuser Grande Prairie

AAMDC Background

4-14S: Species at Risk Act

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties and the Government of Alberta lobby the federal government to repeal the current Species at Risk Act and rebuild it in a way that better respects the socio-economic reality, seeking a balanced approach (economic, environmental, social).

DEVELOPMENTS: The response received from Environment Canada outlined the Ministry's recovery strategy and supporting action planning process for endangered and threatened species under the *Species at Risk Act* (SARA). The action planning stage includes evaluating the social and economic costs and benefits of actions and the integration of provincial management plans. Though this process works towards the request of this resolution, a recovery strategy is not a regulatory document and as such, it lacks enforcement. Based on this information, the AAMDC assigns this resolution a status of Intent Not Met and will continue to advocate to the federal government and assess Environment Canada's process to seek a balanced approach to enforcement and implementation related to SARA.

16-15F: Species at Risk Act (SARA)

THEREFORE, BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties facilitate a round table discussion with representation from the federal Environment Minister and provincial Environment Minister to rebuild the current *Species at Risk Act* to improve it in a way that seeks a balanced and cooperative approach (economic, environmental, and social) to species protection that focuses on ecosystem protection; limiting impact on agriculture, industry, rural development, and land use in Alberta.

DEVELOPMENTS: The Government of Alberta response indicates a willingness to work with the AAMDC and the federal government to take a collaborative approach to aligning species at risk protection with the need to address social and economic impacts. This is encouraging and will be followed up on by the AAMDC. As a response from the Government of Canada has not yet been received, this resolution is assigned a status of Incomplete Information. The AAMDC is continuing advocacy efforts at the provincial and federal levels to move this issue forward.

Species at Risk...



**Our ask...Support
Resolution 15-16F**

We must ensure
a balance
between...

**Environmental
Sustainability**

**Economic
Development**

**Sustainable
Communities**



Mackenzie County

Why this matters...

- All municipalities understand the importance of protecting species at risk, but we must ensure a balance between environmental sustainability, economic development and sustainable communities.
- Some counties are disproportionately impacted dealing with a multitude of various protection plans—be it grizzly bear, caribou, or bison. Municipalities must be included in consultations affecting each range that affect all of us.
- No one municipality should unduly carry the burden to protect provincial species at risk.
- One size does not fit all. What works in one region may not work in another. Consultations need to include local concerns.

The rural economy...

- Uncertainty around SARA creates instability at a time when our communities already face economic pressures.
- Families require good jobs to sustain communities. Freezing-out economic development opportunities threatens the families and their jobs.
- In Mackenzie County the caribou range plan process alone could affect 12,000 jobs and create an unsustainable future for our families.
- Species at Risk plans have the potential of sterilizing parts of our province, forcing residents, including metis settlements, to look elsewhere to live, work and raise their families.

Whether caribou, bison, or grizzly, the Species at Risk Act has the potential to hamper economic development across our province.

The economical and social impact on our communities must be considered as we balance the environment, jobs and vibrant, sustainable communities.

Government of Canada Seeking Input on Species at Risk Policies

The Government of Canada is looking for input on seven draft policies, which support the predictable, clear and consistent implementation of the *Species at Risk Act*. The federal *Species at Risk Act* (SARA) aims to prevent wildlife species from becoming extinct and secure the necessary actions for their recovery.

The draft policies include:

- **Policy on Critical Habitat Protection on Non-federal Lands**
- **Policy on Protecting Critical Habitat with Conservation Agreements under Section 11 of the Species at Risk Act**
- **Policy on Survival and Recovery**
- **Policy Regarding the Identification of Anthropogenic Structures as Critical Habitat under the *Species at Risk Act***
- **Approach to the Identification of Critical Habitat under the *Species at Risk Act* when Habitat Loss is Not Believed to be a Significant Threat to the Survival or Recovery of the Species**
- **Species at Risk Act Permitting Policy**
- **Listing policy for Terrestrial Species at Risk**

The federal government is welcoming any comments on these policies, and specifically:

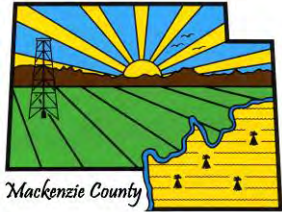
- Are the policies clear and understandable?
- Are there any concerns or recommendations regarding these policies?

Feedback can be provided to the Species at Risk Public Registry via email at ec.registrelep-sararegistry.ec@canada.ca by **November 18, 2016**.

Enquiries may be directed to:

Tasha Blumenthal
Policy Analyst
780.955.4094

Kim Heyman
Director of Advocacy & Communications
780.955.4079



Mackenzie County

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www.mackenziecounty.com
office@mackenziecounty.com

November 18, 2016

Ms. Mary-Jane Roberts
Director, Species at Risk Act
Environment and Climate Change Canada
15056, 351 St-Joseph Blvd,
Gatineau, QC
K1A 0H3

Dear Ms. Roberts:

RE: INPUT ON SPECIES AT RISK POLICIES

The following is Mackenzie County's response to the Government of Canada's request for input on the draft policies under the Species at Risk Act:

- Policy on Critical Habitat Protection on Non-federal Lands
- Policy on Protecting Critical Habitat with Conservation Agreements under Section 11 of the Species at Risk Act
- Policy on Survival and Recovery
- Policy Regarding the Identification of Anthropogenic Structures as Critical Habitat under the Species at Risk Act
- Approach to the Identification of Critical Habitat under the Species at Risk Act when Habitat Loss and Degradation is Not Believed to be a Significant Threat to the Survival or Recovery of the Species
- Species at Risk Act Permitting Policy
- Listing Policy for Terrestrial Species at Risk

Mackenzie County is located in the northwestern corner of the province, 800 kilometers north of Edmonton, sharing borders with British Columbia and the Northwest Territories. Mackenzie County comprises 12 per cent of Alberta's entire landmass. At just over 80,000 square kilometers we are larger than the province of New Brunswick.

The County offers a mix of flat arable land with boreal forests, thus accounting for active agriculture, forestry, and tourism industries. Oil and gas plays the most significant role in the area's economy as Mackenzie County holds 36 per cent of Alberta's Peace Region's natural gas reserves, and 80 per cent of its light-medium crude oil reserves. Because of our rich natural resource base, our County hopes to continue providing a stable and active work environment for our residents, our Indigenous community members and many other Albertans.

Mackenzie County understands the moral and legal necessity to protect provincial and national species at risk, and supports all levels of government in principle as they pursue that objective. However, it is critical for policy makers and implementers to consider the overall impact such decisions have on local communities and balance the need for specific protection with the overall necessity of communities to have sustainable economic futures.

Some municipalities are disproportionately impacted, as they must deal with multiple protection plans. Mackenzie County alone must manage a multitude of species (grizzly bear, caribou, and bison to name a few). We are presently trying to negotiate five different and unique range plans while balancing competing requirements and priorities within the Act. At times, these plans directly pit the interests of one species at risk against the direct interests of another.

As a result, the over-riding principle that must guide all policy direction set under the Act, is that municipalities, as the government closest to constituents, must be included in all consultations and decisions under the Act. One size does not fit all and what works in one region may not work in another. Consultations need to include local concerns.

Policies under the Act must in some way acknowledge and anticipate that families and local communities require good jobs to properly sustain communities. Freezing-out economic development opportunities threatens families and their jobs. The proposed policies, taken in isolation of other Acts and policies of the Federal Government, simply do not adequately reflect our need as a County to have functioning industries in our communities and a viable economic future.

In Mackenzie County, according to our analysis the current caribou range plan process alone could affect 12,000 jobs and create an unsustainable future for our families. The Act, without proper consultation and socio-economic impact analysis, has the potential of sterilizing parts of our jurisdiction, forcing residents and Indigenous peoples to look elsewhere to live, work and raise their families. The overall uncertainty causes investors and local mom and pop businesses to back away from staying or expanding in our municipality.

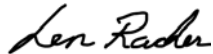
November 18, 2016

Mackenzie County has supported species protection and will continue to do so. In our County, the Wood Buffalo National Park, the Caribou Mountains Wildland Park, the Hay-Zama Lakes Wildland Park, the Bistcho Caribou Management Area already reflect huge protection areas for caribou, bison, grizzly bears and other species. Policies must also recognize that no one municipality should unduly carry the burden to protect a species at risk.

We respectfully request that the above noted policies be amended to better reflect the role local communities play in managing species at risk, and preserving the ability of our families to work, live and play in our municipality.

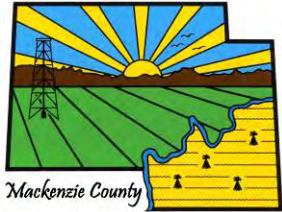
We would welcome the opportunity to meet with you in the near future to further discuss our concerns and how to work together on these issues. Please feel free to contact me at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Sincerely,



Len Racher
Chief Administrative Officer
Mackenzie County

c: Al Kemmere, President, Alberta Association of Municipal Districts &
Counties
Greg Wilson, Wildlife Biologist, Environment Canada, Edmonton, Alberta
Mackenzie County Council



Mackenzie County

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November 18, 2016

Mr. Andre Corbould
Deputy Minister
Alberta Environment and Parks
10th Floor Petroleum Plaza South Tower
9915 - 108 Street
Edmonton, AB T5K 2G8

Dear Mr. Corbould:

Thank you so very much for taking the time from your busy schedule to meet with Mackenzie County officials regarding the development of caribou range plans. We certainly appreciate the openness with which you approached the meeting, your willingness to engage and listen to our concerns, and the commitment that local communities impacted by the draft range plans will be included in future consultations and working groups.

To that end, Mackenzie County looks forward to your visit to our community on December 15, 2016 and hope we have an opportunity to further discuss specifics on:

- The establishment of a working group and representation by local communities
- Timing of the Draft Caribou Range Planning process
- The priority of which draft plan the County should focus its efforts on (recognizing the five distinct range plans that will need to be developed within our jurisdiction)
- Identification of initial areas of concern and possible remedial solutions

We understand the importance of protecting local species at risk and entrust that others understand that this priority must also be balanced with the long term financial and economic sustainability of our families and citizens. And while Mackenzie County stands ready to support provincial government efforts in this area, no one Alberta municipality should unduly bear a disproportionate portion

...2

Alberta Environment & Parks


Page 2

November 18, 2016

of the responsibility of protecting provincial species at risk nor be asked to sacrifice the economic future of its citizens.

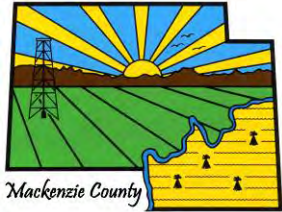
Thank you once again for your time and willingness to work with us on these important issues.

Sincerely,

A handwritten signature in black ink that reads "Len Racher". The signature is written in a cursive, flowing style.

Len Racher
Chief Administrative Officer
Mackenzie County

c: Mackenzie County Council



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
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www.mackenziecounty.com
office@mackenziecounty.com

November 18, 2016

Mr. Eric Denhoff
Deputy Minister
Alberta Climate Change Office
11th Floor Petroleum Plaza South Tower
9915 - 108 Street
Edmonton, AB T5K 2G8

Dear Mr. Denhoff:

Thank you very much for taking the time from your busy schedule to meet with Mackenzie County officials regarding the development of caribou range plans. We certainly appreciate the openness to which you approached the meeting, your willingness to engage and listen to our concerns, and your insights into the process.

We understand first-hand the challenges of balancing the need to protect species at risk and securing the long-term sustainability of our families and communities. Your insights and work in this area will assist our residents as we look to work with the province moving forward.

Thank you once again for your time and willingness to work with us on these important issues.

Sincerely,

A handwritten signature in black ink that reads "Len Racher".

Len Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Electoral Forum

BACKGROUND / PROPOSAL:

See attached letter from MP Arnold Viersen regarding the request to pass a motion to send a letter to the Prime Minister and the Special Committee on Electoral Reform requesting that a referendum be held prior to the implementation of any proposed changes to the current first-past-the-post voting system for federal elections.

Also attached are some Frequently Asked Questions regarding the topic.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority
 Requires 2/3
 Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____

From: [Peter F. Braun](#)
To: [Carol Gabriel](#)
Subject: Fwd: Electoral Reform
Date: November-10-16 7:52:54 PM
Attachments: [image003.png](#)
[image004.png](#)

Can you include in info for next council meeting please.

Sent from my I phone

Begin forwarded message:

From: <Arnold.Viersen.A2@parl.gc.ca>
Date: November 10, 2016 at 1:59:18 PM MST
Subject: **Electoral Reform**

Dear Municipal Leader,

As you may know, the Special Committee on Electoral Reform has been tasked with studying changes to our voting system and will report back to the House of Commons on December 1, 2016. A committee of parliamentarians is not, and never will be, a substitute for all Canadians having their voices heard directly in a referendum. Whatever the plan, and whatever the process, Canadians want a 'yes or no' vote on whether or not to change the voting system. When I conducted a survey in our constituency or Peace River - Westlock, 97% of the responses I received were in favour of a referendum. That is what Canadians deserve from their government, and that is what the Conservative Party will continue to push for.

As a municipal leader, you play an important role in speaking up for the community. Recently, other municipalities, such as the Regional District of East Kootenay, have passed motions to send a letter to the Prime Minister and the Special Committee on Electoral Reform requesting that a referendum be held prior to the implementation of any proposed changes to the current first-past-the-post voting system for federal elections. I would like to encourage you to pass a similar motion at your next council meeting. Please forward me a copy of your motion once it has passed.

Thank you for your assistance in demonstrating that a referendum is the only way to ensure that any changes to our electoral system have the clear support of Canadians. Sincerely,

Arnold Viersen

Member of Parliament
Peace River – Westlock
Deputy Critic for Rural Affairs
Email: arnold.viersen@parl.gc.ca
Tel: [613.996.1783](tel:613.996.1783) Toll Free: [1.800.667.8450](tel:1.800.667.8450)



Government
of Canada

Gouvernement
du Canada

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Frequently asked questions (FAQ) about Canadian federal electoral reform

Why does the Government want to reform the electoral system?

First-past-the-post (FPTP) is a system inherited from our past. Canadians deserve better and our government is determined to meet our commitment that 2015 was the last election to use a FPTP system.

In a multi-party democracy like Canada's, FPTP distorts the will of the electorate. It is part of the reason that many Canadians don't engage in or care about politics. Our country is better when governments address the needs of all Canadians, including women, young people, Indigenous Canadians, new Canadians, those of lesser means, Canadians living in rural and remote parts of our nation, and people with disabilities and exceptionalities.

What impact will electoral reform have on the nature of Canadian democracy?

Electoral reform should fundamentally shape our democracy as one that inspires Canadians to find common ground, pursue consensus and encourage inclusive participation. The impact on the nature of Canadian democracy will depend on the values, needs and aspirations Canadians express during the consultations and how they believe those values should be reflected in a voting system. A broad consultation process will allow all Canadians to express their views and shape the future of their democracy.

Why is the Government simply not introducing electoral reform legislation, as opposed to having a special all-party committee study this issue?

The Government wants the views of Canadians to inform the debate on electoral reform. The all-party committee will be an open and transparent vehicle for ensuring that there are meaningful consultations with individuals, experts and organizations across Canada.

What is a special committee of the House of Commons?

The House of Commons may appoint a special committee to carry out specific studies or other tasks which the House of Commons judges of special importance. Special committees are established by a motion passed by the House of Commons which defines

the committee's mandate, and usually other provisions, including its powers, its membership and the deadline for submitting its final report. Once the special committee's final report is submitted, it ceases to exist.

What are the key guiding principles for electoral reform?

The choice of an electoral system should be based on the values and objectives of the community it serves. Therefore, the Government wants to ensure that reforms to our electoral system are fully and fairly studied and developed through an open and transparent engagement process that is inclusive to all Canadians.

The parliamentary committee will be guided by the following five principles:

1. Restore the **effectiveness** and **legitimacy** of the voting by reducing distortions and strengthening the link between voter intention and the electoral result.
2. Encourage greater **engagement** and participation in the democratic process, including inclusion of underrepresented groups.
3. Support **accessibility** and **inclusiveness** to all eligible voters, and avoiding undue complexity in the voting process.
4. Safeguarding the **integrity** of our voting process.
5. Preserve the accountability of **local representation**.

What is the composition of the special all-party committee on electoral reform?

The committee is composed of twelve (12) members of which five (5) shall be Government members, three (3) shall be from the Official Opposition, two (2) shall be from the New Democratic Party, one (1) member shall be from the Bloc Québécois, and one (1) member from the Green Party.

Why does the proposed special all-party committee include members from recognized and non-recognized parties in the House of Commons?

The proposed all-party structure of the committee reflects the desire for a process that is inclusive and moves beyond narrow partisan interests and promotes the public good. By granting voting rights to parties with non-official status, the Government is entering the electoral reform discussion with an open mind, prepared to listen to Canadians and to work constructively with opposition parties to advance Canadians' best interests.

What is the mandate of the special all-party committee?

The special all-party committee's mandate includes:

- Identifying and studying viable reform options and assessing each option against the five key guiding principles;
- Taking into account the applicable constitutional, legal and implementation parameters, and seeking out expert testimony on these matters;
- Conducting meaningful consultation with a broad cross-section of Canadians, travelling widely and making a range of input opportunities available to citizens;
- Developing its plans and recommendations with the goal of strengthening the inclusion of women, Indigenous peoples, youth, seniors, Canadians with disabilities, new Canadians, and residents of rural and remote communities.

What will the special all-party committee be studying?

The special all-party committee will consider a wide variety of viable reform options against the five key guiding principles.

In addition to the study of viable alternative voting systems, the special all-party committee will study new modes of voting including mandatory voting and online voting.

What is the timeframe for the special all-party committee to complete its work?

The special all-party committee will issue its final report to Parliament by December 1, 2016.

What is the role of individual Members of Parliament in the reform process?

All Members of Parliament are encouraged to get Canadians involved in the debate. The special all-party committee will invite Members of Parliament to hold town halls in their ridings and report back to the committee so that the views of Canadians in all 338 electoral districts can inform the committee's work.

How can Canadians get involved?

The all-party committee will conduct a comprehensive and inclusive consultation with Canadians by:

- Inviting written submissions;
- Developing digital engagement tools;
- Holding committee hearings in different areas of the country (subject to travel and funding approval).

In addition, civil society organizations will be able to foster and engage in discussions among their communities on changes to Canada's electoral system with the assistance of digital engagement tools and educational products. Canadians can also get involved locally as all Members of Parliament are invited to conduct consultation activities such as town halls in their respective ridings and provide a written report to the special all-party committee for its consideration.

The Government will be providing details in the coming weeks on other tools and mechanisms to engage as many Canadians as possible in this conversation, both in-person and online.

Will the special all-party committee travel across Canada? When will they be in a city near me?

The special all-party committee is empowered to hold committee hearings in different parts of the country in order to facilitate discussion and engage with a broad cross-section of Canadians, electoral reform experts and organizations. The special all-party committee will decide and publish details of its consultation process.

What is the role of the Minister of Democratic Institutions in these consultations?

The Minister of Democratic Institutions, along with her Parliamentary Secretary, will conduct significant outreach activities to complement the work of the parliamentary committee. Ministerial outreach will work to inform Canadians about the need for electoral reform and the electoral reform process. The Minister will not promote any specific changes to the voting system, but will encourage participation from all Canadians in this important discussion.

In particular, the Minister will reach out to Canadians from groups that are traditionally underrepresented or often go unheard, such as new Canadians, young people, people in rural and remote areas, people with disabilities and exceptionalities, and people from more humble socioeconomic backgrounds.

Will changing the electoral system have any impacts on the Constitution of Canada?

The special all-party committee is encouraged to seek out expert testimony concerning the constitutional, legal and implementation parameters of viable reform options. The Government is confident that multiple reform options are possible without constitutional negotiations.

Does the Government prefer a certain change to our electoral system?

The Government pledged to make 2015 the last election under the current first-past-the-post system and it is proposing that the special all-party committee study electoral reform – including preferential ballots, proportional representation, mandatory voting and online voting – and assess options against the five key guiding principles that the Government has outlined. There is no consensus amongst experts as to a single best electoral system. The Government is proposing to engage all Canadians in a discussion on the balance that should be struck between different principles when it comes to changing how we vote. It is looking forward to receiving the special all-party committee’s final report and will carefully review its recommendations before deciding how to proceed with electoral system reforms.

What is the purpose of Canadian federal electoral reform community dialogues?

The Government, other political parties in the House of Commons, academics and many Canadians have recognized that Canada’s federal electoral system needs to be modernized.

Events, such as town halls and community dialogues, offer an opportunity for people to get involved and share their views on what principles and values are important to them in modernizing Canada’s federal electoral system. Find out more about how to participate in Canadian federal electoral reform consultations.

How do these events fit with the Government’s federal electoral reform plan?

Although Canada has a strong and deeply rooted democracy, we must continuously seek to improve the functioning of our democratic institutions—including modernizing our federal electoral system.

A Special Committee on Electoral Reform was established with a mandate to study workable alternate voting options, including preferential ballots and proportional representation, and mandatory and online voting at the federal level. All Members of Parliament have been invited by the Special Committee on Electoral Reform to conduct a town hall in their respective constituencies and provide the committee with a written report of the input received from their constituents. The Special Committee on Electoral Reform is required to submit its report to Parliament by December 1, 2016.

In addition to the work of the Special Committee on Electoral Reform, individuals and community groups are encouraged to host their own dialogues on Canadian federal electoral reform and provide this feedback to the committee.

The feedback from Canadians, through the Special Committee on Electoral Reform, MPs, community dialogues and other engagement tools, will contribute to the Government’s approach on Canadian federal electoral reform.

What kinds of ideas can be discussed in Canadian federal electoral reform

dialogues?

Canadians who participate in town halls and/or community dialogues will have an opportunity to express the values and principles that are important to them in modernizing Canada's federal electoral system. These include how electoral reform options advance the following principles:

- Effectiveness and legitimacy
- Engagement
- Accessibility and inclusiveness
- Integrity
- Local representation

Find out more about the [guiding principles for Canadian federal electoral reform](#). You may also wish to check out this [list of potential topics and questions for hosting a dialogue about Canadian federal electoral reform](#).

How can the discussions from these events be shared with the Special Committee on Electoral Reform?

Any individual or organization may [submit a brief to a committee of the House of Commons](#). Briefs submitted to committees become part of their public archives and therefore, may be posted on the committee's website. A list of names of the organizations and individuals who have submitted briefs will appear as an appendix to the report. [General information on participating in parliamentary committees](#) can be found on the Library of Parliament website.

Further information on submitting materials can be found on the [Special Committee on Electoral Reform](#) website.

Date modified:

2016-07-25



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Memorandum of Understanding – First Nation Communication Protocol

BACKGROUND / PROPOSAL:

Councillor Jorgensen made a Notice of Motion at the November 8, 2016 council meeting that the following motion be considered:

That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.

OPTIONS & BENEFITS:

The Aboriginal Liaison Committee is tasked with establishing a communications protocol. Although the membership consists of all Council, quorum for this Committee is two members and the Chief Administrative Officer or designate.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County initiate discussions with First Nations with the intention of creating a Memorandum of Understanding for a communication protocol between Mackenzie County and our First Nation neighbours.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Social and Culture Vibrancy

ABORIGINAL LIAISON COMMITTEE

Purpose:

Local Aboriginal communities are our neighbors and actively participate in local economy. Local Aboriginal communities have interests in communities' health, education and growth.

The Committee will develop strategies for establishing and maintaining respectful relationships with the local Aboriginal communities, and timely engagement in activities and projects of potential mutual interest.

Committee Structure:

The membership of the Committee shall be comprised of the following:

- Whole Council
- Chief Administrative Officer or designate

Quorum:

Two members of Council shall be considered quorum. In order for the meeting to take place the Chief Administrative Officer or his/her designate must be present.

Term:

All members of the Committee will hold office for a four year period, with members being appointed at the Organizational Meeting in October to coincide with the general election.

In the event of a vacancy by death, resignation or from any other cause except the expiration of the term of the appointment; such vacancy shall be filled by an appointment by Council as soon as possible.

Authority:

Findings and recommendations of the Committee to be discussed and formally ratified at a regular council meeting.

Meeting Schedule:

The committee shall meet as required in order to adequately address its Scope of Work in a timely manner.

General Responsibilities:

The Committee shall develop an Aboriginal engagement process including the following:

- Seeking knowledge by engaging with Aboriginals that may help in future decision-making;
- Jointly assessing the shared interests, concerns, expectations and responsibilities areas;
- Understanding the differences – while the County is established by the Province, recognition of Aboriginal rights is enshrined in Canada's constitution.
- Establish and implement a Communications Protocol.

The Committee shall develop a protocol and identify matters in which local aboriginal communities can be engaged, such as but not limited to:

- Land use planning and development;
- Infrastructure planning;
- Recreation planning;
- Social services.

The Committee shall review and negotiate shared services agreements with First Nations as required.

Responsible for review of the following Bylaws/Documents:

- Shared Services Agreements with First Nations

Approved External Activities:

- Not applicable.

(updated 2015-10-27)

(updated 2016-10-25)



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Tax Recovery Public Auction

BACKGROUND / PROPOSAL:

Council directed Administration to offer the four tax forfeiture properties for sale by Public Auction on November 23, 2016 at 1:00 pm in the Council Chambers located at 4511 – 46 Avenue, Fort Vermilion in accordance with the Municipal Government Act section 418(1). This Public Auction was advertised in the August 31, 2016 issue of the Alberta Gazette.

The following properties have been considered for public auction due to tax arrears:

Roll	Ward	Zone	Legal	Civic	Outstanding	Reserve Bid	Notes
219457	07	HMS-2	2938RS; 01; 11	4720-49 AVE	\$36,432.10	\$49,970.00	NO PAYMENT
300574	09	F	902 2917; 02A; 24		\$10,629.95	\$18,740.00	NO RESPONSE
117447	10	HG1	882 1687; 10; 06	953 WILDCAT AVE	\$0.00	\$26,420.00	PAID IN FULL
077048	10	HG1	882 1687; 10; 10	976 PINE AVE	\$0.00	\$23,810.00	PAID IN FULL

OPTIONS & BENEFITS:

The properties are being offered for sale as authorized under section 418 of the Municipal Government Act:

Offer of parcel for sale

418(1) *Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.*

Author: Jeri Phillips **Reviewed by:** Peng Tian **CAO:** L. Racher

Rolls 117447 and 077048

These properties the tax arrears have been paid in full.

Rolls 219457 and 300574

There are no arrangements for these rolls at the time of this Request for Decision preparation.

COSTS & SOURCE OF FUNDING:

If a property is sold, the County would recover taxes and other costs incurred regarding the property. The remaining proceeds will be dealt with as mandated by section 427(2) of the Municipal Government Act.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

That all current owners of the sold properties; will be notified as to the results of the auction by letter.

RECOMMENDED ACTION:

Motion 1:

Simple Majority Requires 2/3 Requires Unanimous

That the following properties be removed from the 2016 auction list due to property taxes being paid and removed from notification.

- Tax Roll 117447
- Tax Roll 077048

Motion 2:

Simple Majority Requires 2/3 Requires Unanimous

That Council proceeds with the public auction for the following properties:

- Tax Roll 219457
- Tax Roll 300574

Author: Jeri Phillips **Reviewed by:** Peng Tian **CAO:** L. Racher

Motion 3:

Simple Majority Requires 2/3 Requires Unanimous

That the following offers be accepted subject to a \$1,000.00 non-refundable deposit at the time of sale and the balance payable within 30 calendar days and prior to the title transfer.

Property Description	Reserve Bid	Buyer/Price
Tax Roll 219457 2938RS; 01; 11	\$49,970.00	
Tax Roll 300574 902 2974; 02A; 24	\$18,740.00	

Motion 4:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcels of land and issue new Certificates of Title in the name of Mackenzie County.

- Tax Roll _____
- Tax Roll _____

Motion 5:

Simple Majority Requires 2/3 Requires Unanimous

That the following properties remain in the current owners name and that the County continues to attempt to collect property taxes.

- Tax Roll _____
- Tax Roll _____

Author: Jeri Phillips Reviewed by: Peng Tian CAO: L. Racher



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Peng Tian, Director of Finance
Title:	Financial Reports – January 1 to October 31, 2016

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period January 1- October 31, 2016:

- Investment Report
- Statements of Operations by Object
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: Peng Tian **Reviewed by:** Peng Tian **CAO:** Len Racher

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for the period of January 1 – October 31, 2016 be accepted for information.

Author: Peng Tian **Reviewed by:** Peng Tian **CAO:** Len Racher

Investment Report for October 2016

Chequing Account on October 31, 2016

Bank account balance 7,586,168

Investment Values on October 31, 2016

Short term investments (EM0-0377-A)	9,278,740
Short term T-Bill (1044265-26)	237,966
Long term investments (EM0-0374-A)	8,324,881
Short term notice on amount 31 days	5,017,406
Short term notice on amount 60 days	14,924
Short term notice on amount 90 days	5,021,100
Short term investment in Vision Credit Unioin	11,000,000
	<u><u>38,895,018</u></u>

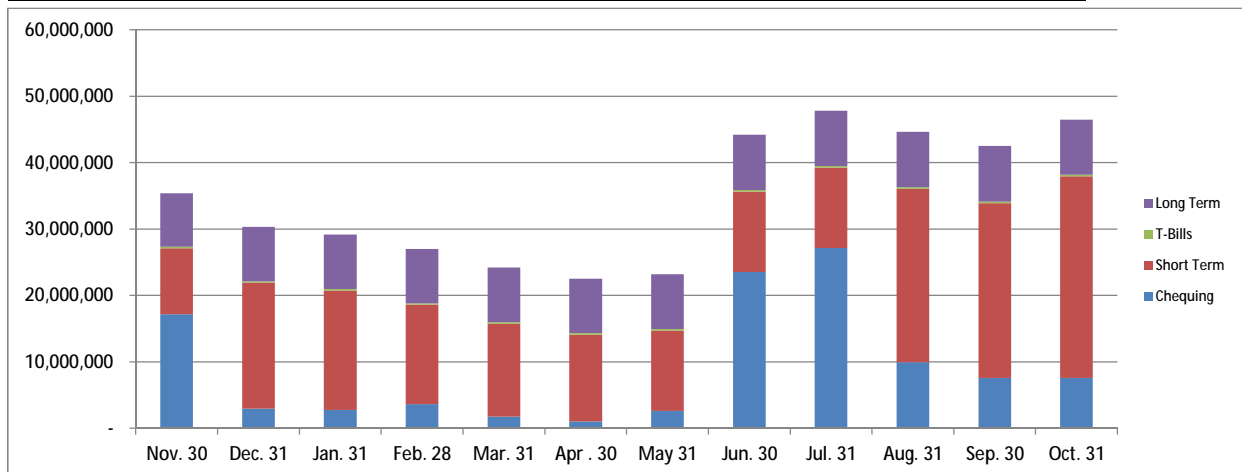
These balances include
'market value changes'.

Revenues

	<i>Total</i>	<i>Short Term</i>	<i>Long Term</i>
Interest received	429,042	280,140	148,901
Interest accrued	-51,878	-76,405	24,527
	377,164	203,736	173,428
Market value changes	66,812		66,812
Interest received, chequing account	69,437	69,437	
Grand total revenues before investment manager fees	513,412	273,172	240,240
Deduct: investment manager fees for investments	-29,108	-6,691	-22,417
Grand total revenues after investment manager fees	484,304	266,481	217,823

Balances in the Various Accounts - Last 12 Months

	Chequing	Short Term	T-Bills	Long Term	Total
Nov. 30	17,188,418	9,888,659	237,417	8,081,738	35,396,233
Dec. 31	2,960,308	18,959,215	237,473	8,171,084	30,328,080
Jan. 31	2,772,109	17,969,964	237,528	8,194,472	29,174,072
Feb. 28	3,613,083	14,980,328	237,579	8,189,257	27,020,247
Mar. 31	1,754,505	13,988,864	237,610	8,237,943	24,218,922
Apr. 30	1,028,981	13,074,135	237,663	8,200,802	22,541,582
May 31	2,631,668	12,100,192	237,693	8,233,190	23,202,743
Jun. 30	23,517,981	12,106,571	237,747	8,329,901	44,192,200
Jul. 31	27,130,519	12,110,531	237,802	8,344,066	47,822,918
Aug. 31	9,947,291	26,129,132	237,857	8,333,999	44,648,280
Sep. 30	7,586,168	26,315,466	237,911	8,362,240	42,501,784
Oct. 31	7,586,168	30,332,170	237,966	8,324,881	46,481,186



Mackenzie County
Summary of All Units
For the Ten Months Ending October 31, 2016

	2015 Actual	2016 Actual	2016	\$ Variance	% Variance
	Total	Total	Budget		
OPERATING REVENUES					
100-Taxation	34,974,510	33,573,061	33,782,194	209,133	1%
124-Frontage	197,247	122,437	171,497	49,060	29%
261-Ice Bridge	95,530	139,640	0	-139,640	
420-Sales of goods and services	693,522	440,259	590,395	150,136	25%
421-Sale of water - metered	3,006,884	2,493,097	3,093,285	600,188	19%
422-Sale of water - bulk	918,721	769,694	910,536	140,842	15%
424-Sale of land	1	52,900	0	-52,900	
510-Penalties on taxes	1,057,962	1,521,177	1,288,413	-232,764	-18%
511-Penalties of AR and utilities	61,483	45,770	48,000	2,230	5%
520-Licenses and permits	49,879	40,455	36,000	-4,455	-12%
521-Offsite levy	47,870	0	0	0	
522-Municipal reserve revenue	92,428	81,789	50,000	-31,789	-64%
526-Safety code permits	342,366	233,046	325,000	91,954	28%
525-Subdivision fees	55,156	117,927	35,000	-82,927	-237%
530-Fines	78,310	33,674	39,000	5,326	14%
531-Safety code fees	13,777	8,943	13,000	4,057	31%
550-Interest revenue	548,519	446,601	360,000	-86,601	-24%
551-Market value changes	-47,649	66,812	0	-66,812	
560-Rental and lease revenue	140,118	105,990	80,455	-25,535	-32%
570-Insurance proceeds	329,409	36,663	0	-36,663	
592-Well drilling revenue	11,114	34,848	20,000	-14,848	-74%
597-Other revenue	206,704	68,865	143,500	74,635	52%
598-Community aggregate levy	101,272	0	70,000	70,000	100%
630-Sale of non-TCA equipment	8,062	0	0	0	
790-Tradeshaw Revenues	25,580	35,404	26,500	-8,904	-34%
840-Provincial grants	1,501,318	1,014,920	1,302,914	287,994	22%
890-Gain (Loss) Penny Rounding	1	0	0	0	
990-Over/under tax collections	137,336	0	-32,642	-32,642	100%
TOTAL REVENUE	44,647,430	41,483,972	42,353,047	869,075	2%
OPERATING EXPENSES					
110-Wages and salaries	6,354,973	5,502,594	7,168,699	1,666,105	23%
132-Benefits	1,255,906	1,095,497	1,514,850	419,353	28%
136-WCB contributions	40,547	25,674	51,743	26,069	50%
142-Recruiting	12,848	16,839	20,000	3,161	16%
150-Isolation cost	66,993	61,000	72,000	11,000	15%
151-Honoraria	478,774	460,876	648,900	188,024	29%
211-Travel and subsistence	265,578	237,243	405,635	168,392	42%
212-Promotional expense	77,983	47,429	82,500	35,071	43%
214-Memberships & conference fees	107,460	62,066	143,321	81,255	57%
215-Freight	107,164	64,273	141,460	77,187	55%
216-Postage	44,344	36,607	43,150	6,543	15%
217-Telephone	124,467	85,769	123,640	37,871	31%
221-Advertising	36,405	23,840	63,220	39,380	62%
223-Subscriptions and publications	6,878	5,306	12,738	7,432	58%
231-Audit fee	75,950	58,800	76,000	17,200	23%
232-Legal fee	68,527	73,407	60,500	-12,907	-21%
233-Engineering consulting	240,054	34,513	166,000	131,487	79%
235-Professional fee	1,669,025	1,191,982	1,846,795	654,813	35%
236-Enhanced policing fee	153,400	77,075	297,200	220,125	74%
239-Training and education	96,483	82,953	163,329	80,376	49%
242-Computer programming	78,633	66,552	108,681	42,129	39%
251-Repair & maintenance - bridges	205,079	9,526	602,000	592,474	98%
252-Repair & maintenance - buildings	151,352	81,608	195,820	114,212	58%
253-Repair & maintenance - equipment	421,486	262,066	414,800	152,734	37%
255-Repair & maintenance - vehicles	64,432	55,800	81,900	26,100	32%
258-Contract graders	104,461	73,282	150,840	77,558	51%
259-Repair & maintenance - structural	1,596,984	837,591	1,543,193	705,602	46%
261-Ice bridge construction	77,703	90,632	120,000	29,368	24%
262-Rental - building and land	29,340	37,847	29,812	-8,035	-27%
263-Rental - vehicle and equipment	56,773	46,528	81,695	35,167	43%
266-Communications	97,814	57,114	117,638	60,524	51%

Mackenzie County
Summary of All Units
For the Ten Months Ending October 31, 2016

	2015 Actual	2016 Actual	2016	\$ Variance	% Variance
	Total	Total	Budget		
271-Licenses and permits	1,290	1,993	8,568	6,575	77%
272-Damage claims	0	1,000	5,000	4,000	80%
274-Insurance	313,112	0	298,960	298,960	100%
342-Assessor fees	264,623	195,934	263,000	67,066	26%
290-Election cost	0	3,055	5,000	1,945	39%
511-Goods and supplies	861,048	609,724	935,116	325,392	35%
521-Fuel and oil	740,479	686,204	1,017,070	330,866	33%
531-Chemicals and salt	268,567	185,558	328,700	143,142	44%
532-Dust control	568,170	667,977	728,405	60,428	8%
533-Grader blades	149,959	146,604	137,500	-9,104	-7%
534-Gravel (apply; supply and apply)	1,612,430	1,220,815	1,617,378	396,563	25%
535-Gravel reclamation cost	29,792	0	0	0	
543-Natural gas	87,911	31,271	113,877	82,606	73%
544-Electrical power	689,859	277,843	679,037	401,194	59%
710-Grants to local governments	1,927,281	1,514,914	1,805,000	290,086	16%
735-Grants to other organizations	2,068,118	1,819,962	2,088,245	268,283	13%
747-School requisition	6,635,781	5,130,643	6,836,582	1,705,939	25%
750-Lodge requisition	788,108	852,083	852,083	0	0%
810-Interest and service charges	29,536	10,393	27,000	16,607	62%
831-Interest - long term debt	614,288	-7,114	562,323	569,437	101%
921-Bad debt expense	4,324	114	3,800	3,686	97%
922-Tax cancellation/write-off	1,190,753	4,049	1,502,106	1,498,057	100%
970-Other expenses	2,260	0	0	0	
993-NBV value of disposed TCA	834,784	0	880,169	880,169	100%
994-Change in inventory	-216,403	0	580,324	580,324	100%
995-Depreciation of TCA	8,922,961	0	9,169,166	9,169,166	100%
TOTAL	42,556,847	24,215,311	46,992,468	22,777,157	48%
Non-TCA projects	1,092,265	589,827	1,956,333	1,366,506	70%
TOTAL EXPENSES	43,649,112	24,805,138	48,948,801	24,143,663	49%
EXCESS (DEFICIENCY)	998,318	16,678,834	-6,595,754	-23,274,588	
OTHER					
840-Provincial transfers for capital	5,102,465	3,994,110	12,651,732	8,657,622	68%
575-Contributed TCA	718,363	0	323,020	323,020	100%
597-Other capital revenue	14,787	135,647	610,621	474,974	78%
630-Proceeds of sold TCA asset	528,614	11,157	492,932	481,775	98%
	6,364,229	4,140,914	14,078,305	9,937,391	71%
EXCESS (DEFICIENCY) - PS MODEL	7,362,547	20,819,748	7,482,551	-13,337,197	
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions					
993-NBV value of disposed TCA	834,784	0	880,169	880,169	100%
994-Change in inventory	-216,403	0	580,324	580,324	100%
995-Amortization of TCA	8,922,961	0	9,169,166	9,169,166	100%
Remove TCA revenues					
Total of OTHER per above	-6,364,229	-4,140,914	-14,078,305	-9,937,391	71%
Add LTD principle paid					
832-Principle Payments	1,669,369	203,702	1,578,512	1,374,810	87%
Add/Deduct LG model TF to/from reserves					
930-Contributions from Operating Reserve	-370,205	0	-1,581,254	-1,581,254	100%
940-Contribution from Capital Reserve	-515,310	0	-322,326	-322,326	100%
762-Contribution to Capital (funding TCA projects)	3,459,941	0	871,748	871,748	100%
763-Contribution to Capital Reserves	3,716,473	0	3,240,267	3,240,267	100%
764-Contribution to Operating Reserves	2,529,390	0	246,958	246,958	100%
EXCESS (DEFICIENCY) - LG MODEL	50,002	16,475,132	0	-16,475,132	

Project Progress Report for October 2016

Project Name	Total costs	Costs in prior years	Costs in current year up to October 31, 2016	2016 Budget	Budget Remaining on October 31, 2016	Status Update on October 31, 2016	Percentage of Completion (%)
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Administration Department

Signs with Flags for FV Office (CF)	6,940	6,940	-	18,060	18,060	Waiting for metal works to be completed	50%
Payroll software	10,577	-	10,577	20,000	9,423	Fall 2016	0%
FV - Phone System Upgrade	20,320	-	20,320	20,000	(320)	Completed	100%
High Level Office Security	32,153	-	32,153	10,000	(22,153)	Completed	100%
FV - Fireproof Storage Cabinet (Records)	83	83	-	8,000	8,000	Has been ordered	0%
LC - Library Building	108,976	-	108,976	107,970	(1,006)	Complete	100%
Zama Sprinkler System	7,246	7,246	-	24,725	24,725	Complete; payment to be made	100%
House Purchase	241,721	-	241,721	241,721	(0)		100%
Land Purchase (South of High Level)	-	-	-	13,000	13,000	Negotiating setbacks with province	0%
LC Office - Installation of Generator	-	-	-	28,000	28,000	Project complete at beginning of August; payment?	100%
<i>Total department 12</i>			413,747	491,476	77,729		

Fire Department

LC -Aerial Unit Upgrade	30	-	30	30,000	29,970	Truck received & modification have begun	30%
FV - New tanker/pumper, with equipment (CF)	-	-	-	375,000	375,000	Truck received ; awaiting invoice processing	100%
<i>Total department 23</i>			30	405,000	404,970		

Enforcement Department

Peace officer vehicle	25,940	-	25,940	80,000	54,060	Awaiting invoices	100%
<i>Total department 26</i>			25,940	80,000	54,060		

Project Name	Total costs	Costs in prior years	Costs in current year up to October 31, 2016	2016 Budget	Budget Remaining on October 31, 2016	Status Update on October 31, 2016	Percentage of Completion (%)
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Transportation Department

Heliport Road	449,981		449,981	285,000	(164,981)	Project complete; coding corrections to be processed	100%
AWD Graders (x3) LC, ZA, FV (2-16M, 1-14M)	891,948		891,948	1,416,000	524,052	Complete	100%
FV - 6" pump w/hoses	19,158		19,158	28,000	8,842	Completed	100%
FV- 43rd Ave, East of 50th Street	6,421		6,421	135,000	128,579	Project awarded to Knelsen; winter shut down	5%
FV - 45 Ave Cul-de-sac, East of 52nd Street	50		50	140,000	139,950	Project awarded to Knelsen; winter shut down	5%
FV - PW Pick up Truck	40,175		40,175	40,000	(175)	Completed	100%
Rocky Lane Store Road Reconstruction	92,323		92,323	400,000	307,677	Project complete; awaiting invoices to be processed	99%
FV - Sander	9,000		9,000	10,000	1,000	Complete	100%
New Road Infrastructure (CF)	871,458	655,019	216,439	268,564	52,125	Ongoing	50%
FV - Skid Steer Broom	-		-	7,000	7,000	Ordered	20%
FV - Snowplow blade	6,320		6,320	5,500	(820)	Complete; awaiting invoices	100%
LC - Packer/Roller	24,980		24,980	25,000	20	Complete	100%
LC - Sander/Spreader	11,066		11,066	10,000	(1,066)	Complete	100%
LC - Crew Cab 4x4 Trucks (x2)	79,873		79,873	80,000	127	Complete	100%
LC - Engineering & Design for 113 Street and 109 Ave (CF)	55,947	53,549	2,398	46,451	44,053	In planning stage	10%
LC - 94th Ave Asphalt Overlay	123,756		123,756	870,000	746,244	Work to resume in 2017	15%
LC - Lagoon Access Paving	-		-	25,000	25,000	Work to resume in 2018	0%
LC - Dump Trailer	26,973		26,973	22,000	(4,973)	Complete	100%
High Level South Rebuild (CF)	-	-	-	50,000	50,000	Complete; awaiting invoices	100%
LC - Loader Scales	9,520		9,520	9,996	476	Complete	100%
Zama Access Pave (PH V) (CF)	-	-	-	6,000,000	6,000,000	On hold - No grant received	0%

Project Name	Total costs	Costs in prior years	Costs in current year up to October 31, 2016	2016 Budget	Budget Remaining on October 31, 2016	Status Update on October 31, 2016	Percentage of Completion (%)
LC - Salt shed	246,336		246,336	300,000	53,664	Complete - waiting on last invoice	100%
ZA - Tractor	14,900		14,900	30,000	15,100	Complete	100%
BF 78103	109,717		109,717	120,000	10,283	Complete; HB payment?	90%
Snow Plow Truck Replacement	-		-	290,000	290,000	Ordered	0%
Fire Damaged Toolcat Replacement	96,463		96,463	96,464	1	Complete	100%
LC - South-Shoulder pull and road rehabilitation(CF)	200,797	171,919	28,878	128,081	99,203	On Going; invoices to follow	80%
Gravel Reserve (to secure gravel source) (CF)	37,057	31,899	5,159	119,101	113,942		0%
FV - Sand and salt shelter (CF)	555	-	555	200,000	199,445	Construction planned for 2017	5%
FV - Cold storage/Emergency generator building (CF)	200	-	200	147,250	147,050	Construction complete; awaiting invoices	99%
FV - North- Shoulder pull and road rehabilitation (CF)	440,912	147,600	293,312	461,661	168,349	Blumenort road & Foggy Tower road complete	50%
<i>Total department 32</i>			2,805,900	11,766,068	8,960,168		

Airport Department

FV - Pole Tarp Storage Shed	-	-	-	45,000	45,000	Construction planned for 2017	15%
<i>Total department 33</i>			-	45,000	45,000		

Water Treatment & Distribution Department

LC - Paving Raw Water Truckfill Station	-		-	48,000	48,000	Project CF to 2017 due to weather	5%
FV - 48th Ave Waterline Replacement(CF)	108,001	75,226	32,775	25,774	(7,001)	Complete.	100%
FV - Paving for Water Treatment Plant	12,800		12,800	250,000	237,200	Project CF to 2017 due to weather	5%
FV - Hydrant Replacement (CF)	52,020	49,020	3,000	15,980	12,980	Complete.	100%
LA - Well number 4	32,485		32,485	150,000	117,515	AE obtained quotes, but coming in high due to drillers demand and winter rates. Waiting for summer rate estimates to compare.	3%
ZA - Distribution pump house upgrades (CF & New)	79,625	79,625	-	838,944	838,944	Awaiting grant funding approval.	1%

Project Name	Total costs	Costs in prior years	Costs in current year up to October 31, 2016	2016 Budget	Budget Remaining on October 31, 2016	Status Update on October 31, 2016	Percentage of Completion (%)
FV - Frozen Water Services Repairs (River Road) (CF)	14,578	14,486	92	196,214	196,122	Contractor completed 6 services this fall; more invoices to come in 2016	25%
FV - Raw Water Truck fill (pressured and filtered) (CF)	35,959	12,500	23,459	28,400	4,941	Complete.	100%
LC - Raw Water Truckfill Upgrade	56,662	15,837	40,825	42,163	1,339	Complete	100%
LC - Waterline Bluehills	-	-	-	833,250	833,250		0%
LA - Rural Potable Water Infrastructure (CF)	3,440,312	32,059	3,408,253	6,562,557	3,154,304	Rebar for floor slabs being worked in currently	45%
Fort Vermilion Backwash Waste Dechlorination	49,020		49,020	50,000	980	Complete.	100%
FV 49th Avenue Water Re-servicing	-		-	250,000	250,000		
FV - 50th St - Water & sewer extension (CF)	16,520	16,520	-	330,000	330,000	Brought to Council on Oct 11/16. Further discussions taking place with property owners.	1%
<i>Total department 41</i>			3,602,709	9,621,282	6,018,573		

Sewer Disposal Department

LC Lagoon Upgrade (CF)	7,273,110	7,218,918	54,193	84,433	30,241	Complete	100%
Zama - Lift station upgrade (CF & New)	116,439	116,439	-	1,256,052	1,256,052	Awaiting grant funding approval.	1%
LC - Main Lift Station Repair & Modification (CF)	61,000	10,900	50,100	51,100	1,000	Complete	100%
LC - Sanitary Sewermain Upgrades (CF)	914,782	31,187	883,595	893,813	10,218	Project complete with some minor deficiencies remaining.	95%
FV - River Road Lift Station Repair	5,051		5,051	10,000	4,949	Complete	100%
<i>Total department 42</i>			992,938	2,295,398	1,302,460		

Solid Waste Disposal

Waste Bins 40 & 6 yd	39,178		39,178	40,000	822	Bins received	100%
ZA - WTS Fence	380		380	25,000	24,620	Old fence removed - Trees brushed - waiting ditching.	30%
LC - Blue Hills - Build up ramp (CF)	8,410	8,410	-	3,590	3,590	Ground work to be completed	75%
<i>Total department 43</i>			39,558	68,590	29,032		

Project Name	Total costs	Costs in prior years	Costs in current year up to October 31, 2016	2016 Budget	Budget Remaining on October 31, 2016	Status Update on October 31, 2016	Percentage of Completion (%)
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Planning & Development Department

New GIS Computer	9,009		9,009	9,000	(9)	New computer is provisioned and all S/W installed.	100%
<i>Total department 61</i>			9,009	9,000	(9)		

Agricultural Services Department

HL - Rural Drainage - Phase II & Phase III (CF)	4,440	-	4,440	100,000	95,560	Negotiating with Dene Tha	0%
LC - Buffalo Head/Steep Hill water mangement (Phase I) (CF)	233,583	178,201	55,382	1,721,800	1,666,418	Grant funding applied for, scope up work changed, updated plans will be received by September 30, 2016	10%
<i>Total department 63</i>			59,822	1,821,800	1,761,978		

Recreation Department

FV - Ball Diamonds CF	30,000		30,000	160,000	130,000	One old diamond has been taken down and working on the second diamond. In the middle of June the contractor starts with a completion date on August 15th. Both diamonds up and fencing complete, will be installing wheeping tile, shale seeding. Dugouts have been placed, grass is seeded and they are waiting for it to grow to be complete.	80%
FV - Ventilations/fans installed	9,453		9,453	6,000	(3,453)	Difficuly receiving quotes. Current contractor CJ Contracting will be giving a quote and hope to have completed by next hocky season (OCT 2016). Will look into it, waiting on contractor quote (electrician) still. Installed/Complete	100%
FV - Skate Shack	-		-	30,000	30,000	The skate shack will be moved this summer up to the rodeo grounds. Thomas Simpson is in charge of this project. It is only about 10% complete with plans of being 100% by fall. Next meeting August 9th. Set a new meeting date for August 20th is the next meeting and i will be contacted with update. Reassessing their plans	10%
LC - Capital (requests from Recreation Society) CF	66,510	66,510	-	15,000	15,000	Arena Main llights - Completed 2015	100%
LC - Baseball Tractor/Gate for Arena	-		-	520	520	Completed in 2015	100%
Grounds Improvements (2014 - FV Walking Trail) (CF)	522,406	522,406	-	25,394	25,394	Ongoing	85%
ZA - Old County office - window replacement CF	-		-	9,000	9,000	Summer plans, Contractor hires and windows ordered. Contractors didn't show this week, hopfully 2 weeks from now. Complete.	100%
ZA - Com. Hall: Back Storage Room/Loading dock step	1,000		1,000	2,000	1,000	Complete.	100%

Project Name	Total costs	Costs in prior years	Costs in current year up to October 31, 2016	2016 Budget	Budget Remaining on October 31, 2016	Status Update on October 31, 2016	Percentage of Completion (%)
ZA - Com. Hall: Table & Chair Trolleys (6)	-	-	-	6,000	6,000	Completed.	100%
ZA - Com. Hall: Storage room industrial floor covering	3,700	-	3,700	6,500	2,800	Flooring complete, have trim left, but may not install.	99%
ZA - Com. Hall: Property Full landscaping	-	-	-	126,000	126,000	Just started, waiting on rental units to arrive. Started landscaping. Still work to be done, slowed down by weather. <i>Need to add more sawed and grass seed to some areas</i>	70%
ZA - Security Camera System	-	-	-	5,500	5,500	Waiting until facility is completed. Scoping out useful locations for cameras. Plan to start project in late summer to early fall. Greg will speak to Lisa, not sure if equipment is at the location. Asked for another quote. Security Camera Sytem have been installed, a few more touchups.	100%
ZA - Hall electrical upgrades	1,887	-	1,887	31,887	30,000	In contact with ATCO and another consultant. Plan to be completed by the end of September. (1st priority) Working on a few more finishing touches - some work with lighting still to happen. Waiting on other projects to be completed that involve electrical. Small portion left to do, waiting to hear back from REW and ATCO. Will be done by 2017	95%
ZA - Shower facilities at campground	15,393	-	15,393	41,613	26,220	Complete.	100%
LC - Splash Park (CF)	-	-	-	255,000	255,000	Have money set aside for the Splash Park but no record of plans to start the building process.	0%
FV - Skate Park (CF)	-	-	-	70,000	70,000	Completed aprox July 15th 2015	100%
FV - Rodeo Grounds	10,567	-	10,567	40,000	29,433	Currently purchased shoots and fencing for the grounds. Purchasing paneling for August event. Completed for this year.	80%
FV - Covered Gazebo for Splash Park	9,500	-	9,500	10,000	500	In the process of building the base and hope to have the gazebo built by the end of the week and will submit invoice next week. Being used, inv - Completed	100%
FV - Playground Equipment	2,850	-	2,850	10,000	7,150	Equipment was ordered and is to contact Jennifer as to the location of equipment. Then the next step is to deliver and set equipment up at the location. Equipment still at the county office, plans to be delivered to location arund August 8th. One piece of equipment was placed, Ron was emailed for status on second piece of equipment. Equipment installed Completed. Waiting on invoiceing.	100%
FV - Curling Rink Renovations	20,000	-	20,000	20,000	-	They have received the \$20,000 and an invoice was submitted. Held fundraiser and earned \$13,125 to go towards bathroom upgrades. Paid, reimbursed - Completed.	100%
LC - Bluehills Rink	42,600	-	42,600	42,600	-	In process, have awarded the tender. Sent request for decision to the Finance Committee to reallocate \$11,000 from LC-Storage Facility Project to this Project. Completed.	100%
LC - Outdoor lights (front arena & players' entrance)	2,600	-	2,600	3,600	1,000	Tender Packages have been sent out. Awarded. Completed waiting to be billed.	100%
LC - Upgrade counters & cupboards in minor hockey kitchen	4,800	-	4,800	4,800	-	Counters and cupboards in minor hocey kitched have been completed since the end of April. Completed	100%
LC - Bowling Alley repairs & upgrade	20,147	-	20,147	20,147	-	Company working on the project will arrive in one to two weeks. Completed.	100%

Project Name	Total costs	Costs in prior years	Costs in current year up to October 31, 2016	2016 Budget	Budget Remaining on October 31, 2016	Status Update on October 31, 2016	Percentage of Completion (%)
LC - 2 NHL nets	2,700		2,700	2,700		Received nets and have been place at location. Completed	100%
LC - Wind mesh for Blumenort tennis courts	3,500		3,500	3,500		Received wind mesh, needs to install at the location.	100%
LC - Painting pickleball courts	1,500		1,500	1,500		Completed.	100%
LA - Ice Chiller Replacement	335,302		335,302	435,592	100,290	Old parts have been removed, early July replacement parts will arrive. Completed. More Invoives to come.	100%
<i>Total department 71</i>			517,499	1,384,853	867,354		

Parks & Playgrounds Department

FV - Hutch Lake Caretaker Site Development	17,926		17,926	15,000	(2,926)	Complete	100%
Dock Blocks Hutch Lake & Wadlin Lake (CF)	49,000	-	49,000	49,000	(0)	Complete	100%
D.A. Thomas Park - Shelter Repair	5,770		5,770	6,000	230	Complete	100%
Machesis Lake - Horse camp - road (CF)	12,307	1,438	10,870	23,562	12,692	Ongoing	80%
Bridge campground - Survey & improvements (CF)	26,950	26,950	-	45,000	45,000	Awaiting Historical Assessment	20%
LC - Concrete Toilets Knelsen Park	-		-	16,000	16,000	Complete - invoice to follow	90%
FV - D.A. Thomas Park - Steps	-		-	10,000	10,000	New project scope - block wall	0%
Wadlin Lake - Grounds improvements (CF)	71,561	-	71,561	70,000	(1,561)	On Going	80%
<i>Total department 72</i>			155,127	234,562	79,435		

TOTAL 2016 Capital Projects

8,622,279 28,223,029 19,600,750



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Byron Peters, Director of Planning and Development
Title:	Bylaw 1056-16 Municipal Reserve Partial Closure Plan 992 0893, Block 2, Lot 13 MR (NE 3-106-15-W5M)

BACKGROUND / PROPOSAL:

On August 13, 2016 administration brought forth concerns about the South La Crete drainage ditch which had been registered as a “Right-of-Way Plan” not a “Public Works Plan”. As it stands now, private individuals own the entire drainage ditch and the County has no legal rights to it.

Council made the following motion:

MOTION 16-08-599 **MOVED** by Councillor Braun

That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M.

CARRIED

Administration has started the process of registering the Right-of-Way as a Public Works Plan. In discussion with Alberta Land Titles a re-survey of the right-of-way will not be required. Correcting the issue can be completed by linking some new partial land transfers along with a letter to land titles explaining our intentions. Part of the process also involves removing the Municipal Reserve designation off of a piece of MR that runs into the remnant of NE 3-106-15-W5M. This must be done so that this portion of land can be consolidated into the “Public Works Plan”. Total lands requesting designation removal is 0.127 hectares (0.31 acres).

Author: _____ Reviewed by: BP CAO: _____

OPTIONS & BENEFITS:

This bylaw is for the closure/discharge of that portion of MR within the drainage ditch “right-of-way plan”. This small portion of Municipal Reserve is not required for the original intent of being a boundary buffer. The drainage ditch in itself is a sufficient buffer. Removing the MR designation will allow for the drainage ditch plan to be registered properly with land titles.

COSTS & SOURCE OF FUNDING:

Planning Department operating budget.

SUSTAINABILITY PLAN:

The Sustainability Plan does not address Municipal Reserve discharges in the Municipality. As such, the proposed bylaw neither supports nor contradicts the Sustainability Plan.

COMMUNICATION:

The bylaw will be advertised as per Municipal Government Act requirements as well as notifying all adjacent landowners.

RECOMMENDED ACTION:

- Simple Majority
- Requires 2/3
- Requires Unanimous

That first reading be given to Bylaw 1056-16, being a Municipal Reserve Closure Bylaw to cancel a portion of Plan 992 0893, Block 1, Lot 13MR, subject to public hearing input.

Author: _____ Reviewed by: _____ CAO: _____

BYLAW NO. 1056-16
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CLOSING A PORTION OF
MUNICIPAL RESERVE LOT BEING
PART OF PLAN 992 0893, BLOCK 1, LOT 13MR
IN ACCORDANCE WITH SECTIONS 671, 674, AND 675 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26
REVISED STATUTES OF ALBERTA 2000

WHEREAS, Council of Mackenzie County has determined that a portion of the Municipal Reserve property, as outlined on Schedule "A" attached hereto, be subject to closure and consolidation, and

WHEREAS, notice of intention of Council to pass a bylaw will be published in a locally circulated newspaper and notify adjacent landowners in accordance with the Municipal Government Act, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY CLOSE AND CONSOLIDATE THE MUNICIPAL RESERVE PROPERTY DESCRIBED AS FOLLOWS, SUBJECT TO THE RIGHTS OF ACCESS GRANTED BY OTHER LEGISLATION OR REGULATIONS:

Part of Plan 992 0893
Block 1
Lot 13MR
Containing 0.127 hectares (0.313 acres) more or less
Excepting thereout all mines and minerals

READ a first time this ___ day of _____, 2016.

READ a second time this ___ day of _____, 2016.

READ a third time and finally passed this ___ day of _____, 2016.

Bill Neufeld
Reeve

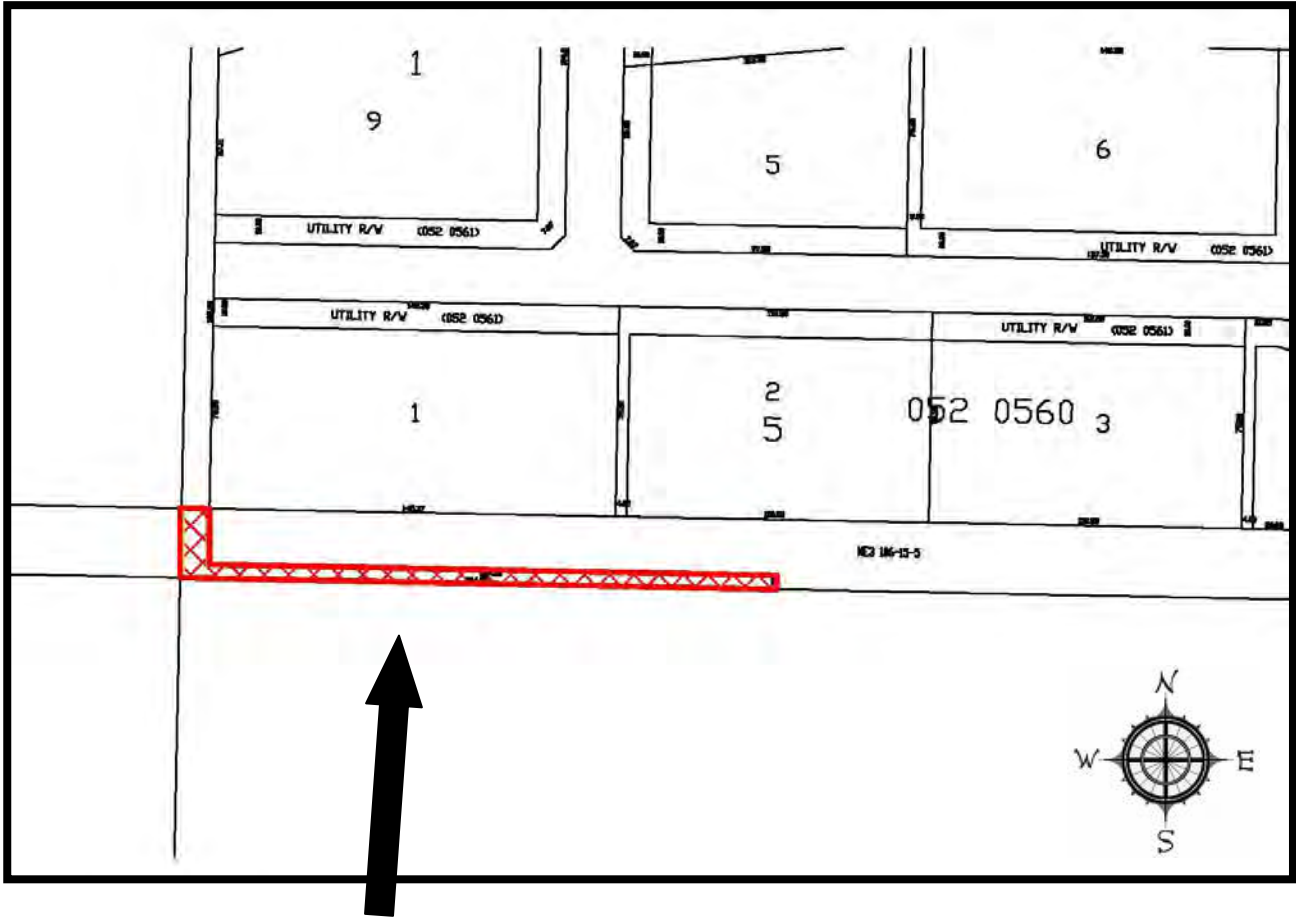
Len Racher
Chief Administrative Officer

BYLAW NO. 1056-16

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of Plan 992 0893, Block 1, Lot 13MR be closed and consolidated into a Public Works Plan



BYLAW 1056-16



NOT TO SCALE

File No. Bylaw 1056-16

Disclaimer

Information on this map is provided solely for the user's information and, While thought to be accurate, is provided strictly "as is" and without warranty of any kind, either express or implied.

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Mackenzie County





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 23, 2016
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Alberta Municipal Affairs (MSI Approved Eligible Projects)
- Correspondence – Alberta Municipal Affairs (MSI Spending Plan)
- Correspondence – STARS (Letter to Northern Municipalities)
- Correspondence – Alberta Environment & Parks (Regional Planning)
- Correspondence – County of Grande Prairie (CCoA Appointments)
- Correspondence – Alberta Recreation & Parks (Professional Development and Education for Municipal Staff)
- Correspondence – High Level Municipal Library (Grand Reopening)
- Correspondence – Mackenzie Regional Waste Management Commission (Increase in Tipping Fees)
- Correspondence – La Crete Minor Hockey Association (Letter of Support)
- Correspondence – Alberta Environment & Parks (Request to Purchase Hutch Lake Recreational Lease)
- Correspondence – Alberta Environment & Parks (Request to Purchase Wadlin Lake Recreational Lease)
- Alberta Government News Release – Province Investing in Rural Roads and Bridges
- Alberta Government News Release - Alberta targets investors at global climate talks
- TransCanada Pipeline
- Update on Farm and Ranch Working Groups
- Tri- Council Meeting Draft Minutes
- La Crete Recreation Society Meeting Minutes
- Northern Alberta Elected Leaders Draft Minutes
- Water North Coalition Meeting Draft Minutes
- Growing the North Conference

Author: CG Reviewed by: CG CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: CG CAO: _____



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lesser Slave Lake*

AR87088B

October 26, 2016

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion Alberta T0H 1N0

Dear Reeve Neufeld,

The Alberta Government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative (MSI), we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to accept the following eligible projects submitted by your municipality under the MSI capital program.

CAP-8267	Store Road Reconstruction	\$380,000
CAP-8268	Hamlet of La Crete 94 Avenue Rehabilitation	\$850,000

My ministry welcomes the opportunity to celebrate your MSI project milestones with you, so please send invitations for these events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, please contact Municipal Affairs Communications, toll free at 310-0000, then 780-427-8862, or at ma.msicapitalgrants@gov.ab.ca.

As partners in supporting Alberta's communities, I look forward to working together to move your infrastructure priorities forward.

Sincerely,

Hon. Danielle Larivee
Minister of Municipal Affairs

cc: Honourable Danielle Larivee, MLA, Lesser Slave Lake
Debbie Jabbour, MLA, Peace River
Lenard Racher, Chief Administrative Officer, Mackenzie County

RECEIVED
NOV 14 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lesser Slave Lake*

AR86945

October 26, 2016

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0

Dear Reeve Neufeld,

The Alberta Government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative (MSI), we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to inform you that the operating spending plan submitted by your municipality has been accepted. You may proceed to apply your municipality's 2016 operating allocation and any estimated 2015 carry-forward to the priorities identified in your plan.

As partners in supporting Alberta's communities, I look forward to working together to move your local priorities forward.

Sincerely,

Hon. Danielle Larivee
Minister of Municipal Affairs

cc: Debbie Jabbour, MLA, Peace River
Lenard Racher, Chief Administrative Officer, Mackenzie County

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NOV 15 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE

October 28, 2016

Dear Reeve and Council Members:

I am writing this letter in regards to an Alberta Health presentation to your members at the AAMDC Zone 4 meeting on August 12, 2016. During this meeting, there was conversation regarding the level of funding provided to STARS as well as questions about the relationship between Alberta Health, Alberta Health Services (AHS) and STARS. As a result of this presentation, multiple questions from Northern municipalities have surfaced and I would like to take this opportunity to provide you some clarification of the discussion points.

As a non-profit charitable organization STARS relies on a combination of philanthropic, community and government funding to provide life-saving care and emergency transport services to Albertans.

Currently, approximately 80% of financial support is provided by communities and municipalities, and individual Albertans, who choose to donate directly to the program. These grassroots donors shape the success, stability and future of STARS in Alberta, and have enabled us to provide a world class service. The remaining 20% is funded through an Affiliation Agreement with AHS.

While the current funding model is effective, it is also vulnerable, especially during tough economic times. As an integrated partner into the health care system, STARS is looking for increased funding sustainability and to increase government funding levels to 30 per cent of STARS' annual operating costs.

Background:

Funding:

- STARS currently receives \$5.9 million in government funding (along with fuel reimbursement of approximately \$1.2 million annually depending upon mission volumes). This represented approximately 21% of annual operational funding last year. Funding is provided to AHS by Alberta Health and is earmarked specifically to flow-through to STARS.
- STARS did receive additional government funding of \$3 million in fiscal years 2013-14 and 2014-15, to assist with increased operating costs. This came in the form of a restricted grant to AHS from Alberta Health.
- The \$3 million grant commitment was not made in 2015-16, subsequently STARS has submitted a proposal to AHS for continuation of this grant.

STARS and AHS continue to collaborate in a number of ways, including:

- Hospital consults and chartered helicopter support provided by STARS Transport Physicians has risen substantially. In the 2015-16 fiscal year, STARS flew 1,814 missions yet STARS Transport Physicians were involved in 3,475 hospital consults, indicating that STARS Transport Physicians are providing medical expertise even when the STARS helicopter was not involved in transporting the patient.
- Development of 83 Critical Care Medical Control Protocols.
- Development of a critical care transport medicine curriculum to support EMS.
- Delivery of 12 training days in early 2016 for approximately 120 fixed-wing medical practitioners.
- Delivery of critical care training to Paramedics in the Edmonton Zone as part of their program to support critical care ground transports.
- STARS partnered with the University of Calgary to deliver advanced continuing medical education to medical professionals from rural Alberta communities.
- The integration of charter helicopter services into STARS dispatch, enabling physician oversight and logistical coordination in the continuum of care for critical patients in rural and remote areas.
- The STARS mobile human patient simulator program delivered continuing medical education to 1416 medical professionals in 71 rural Alberta communities in 2015.
- The STARS Community Education program delivered Landing Zone training and STARS information sessions to 1018 professionals in 68 rural Alberta communities in 2015.

If you have any further questions or concerns, please feel free to contact us. I would like to thank you for your ongoing support of STARS and look forward to continuing to work together.

Regards,



Mike Lamacchia
Vice President Operations,
Alberta & Saskatchewan

STARS

1441 Aviation Park NE, Box 570
Calgary, AB T2E 8M7
AB Phone: 403.516.3559
SK Phone: 306.564.7909
Cell: 403.804.1934
Email: mikel@stars.ca

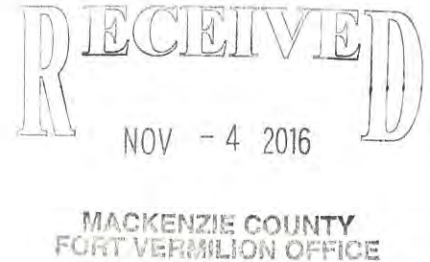


ALBERTA
ENVIRONMENT AND PARKS

*Office of the Minister
Minister Responsible for the Climate Change Office
MLA, Lethbridge-West*

OCT 31 2016

Reeve Bill Neufeld
Mackenzie County
PO Box 640
4511 - 46 Avenue
Fort Vermilion AB T0H 1N0



Dear Reeve Neufeld:

Thank you for your letter on regional planning. I commend you on your enthusiastic efforts to stay informed and am pleased to share the following information.

Phase 1 consultation on the North Saskatchewan Regional Plan was completed in June 2014, followed by submission of the Regional Advisory Council's Advice for the development of the regional plan in January 2015. The next step in the regional planning process will be to begin the next phase of consultation based on the Council's input. In the interim, the Government of Alberta has been developing policies and strategies to address issues and priorities identified for the North Saskatchewan Region.

During this next phase of consultation, our government will engage with stakeholders throughout the North Saskatchewan Region, seeking their input to help develop these initiatives further. Currently, consultation plans are being built for stakeholder engagement. This input will then be incorporated into the draft regional plan. Once drafted, a final phase of consultation will be conducted with regional stakeholders, prior to the release of a final plan.

The North Saskatchewan Regional Plan is scheduled to be completed before the Lower Peace Regional Plan. As such, the Lower Peace Regional Plan has not yet been initiated publicly and is currently in the pre-planning phase. During this phase of development, the Government of Alberta is assessing the issues and priorities that need to be addressed by this regional plan. This effort includes developing a Terms of Reference and a profile of the region. Our government anticipates Phase 1 consultations on the Lower Peace Regional Plan to occur next year, thus initiating the formal regional planning process that will engage stakeholders, including the valued input from municipalities such as Mackenzie County.

Stakeholder engagement will involve face-to-face sessions with key government subject matter experts which will be held throughout the region. These sessions will include daytime, pre-registered facilitated discussions with key stakeholders, including municipalities, and an open-house event during the evening for residents and those unable to attend morning sessions. Additionally, a web-based workbook will be available for completion by those with an interest in the area. Further engagement will also be encouraged through the submission of written input directly to government for consideration in drafting the regional plan

In closing, the Government of Alberta values your input and considers Mackenzie County a key stakeholder to help develop the Lower Peace Regional Plan; we commit to keeping you apprised of timelines as we proceed.

Sincerely,

A handwritten signature in black ink that reads "Shannon Phillips". The signature is written in a cursive style with a large, stylized initial "S".

Shannon Phillips
Minister



October 31, 2016

Mackenzie County
PO Box 1690, 9205 – 100 Street
La Crete, AB T0H 2H0

Attention Mr. Byron Peters:

Re: Caribou Communities of Alberta Committee

The County of Grande Prairie No. 1 Council held their Annual Organizational Meeting on October 24, 2016 and has appointed the following Councillors to the committee:

Councillor Daryl Beeston (Voting Member) contact information is:

Box 665, Sexsmith, AB T0H 3C0
Home: 780-567-4299 | Cell: 780-933-3464 | Email: dbeeston@countygp.ab.ca

Reeve Leanne Beaupre's contact information is:

704063 RR61, County of Grande Prairie No. 1, AB T8W 5B2
Home: 780-538-3809 | Cell: 780-814-3121 | Email: lbeaupre@countygp.ab.ca

Please notify the Councillors' of your upcoming meeting dates, times and locations to ensure the appointed Councillors are informed and can RSVP.

Should you have any questions or concerns, please do not hesitate to contact your Councillor or the County office directly at 780-532-9722. On behalf of County Council, we wish you continued success.

Regards,

Sheryle Runhart
Legislative Services Manager

/mm

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MACKENZIE COUNTY
FORT VERMILION OFFICE

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NOV 03 2016
MACKENZIE COUNTY
LA CRETE OFFICE

November 7, 2016

Reeve Bill Neufeld & Council
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

RECEIVED
NOV 10 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE

Alberta
Recreation & Parks
Association



Dear Reeve Neufeld & Councillors,

RE: Professional Development and Education for Municipal Staff

In 2015, the *Framework for Recreation in Canada: Pathways to Well-being* document was endorsed by the provincial and territorial ministers of sport and recreation, and supported by the federal government. In 2016, the Federation of Canadian Municipalities also endorsed the framework. Goal Five of the Framework, "Building Capacity", prioritizes continuous professional development for people working in recreation, through high-quality training and competency-based development programs. Municipalities across Alberta and Canada are integrating the Framework's goals and outcomes into their master plans, bylaws and budgets.

On October 22, 2016 the Alberta Recreation and Parks Association (ARPA) passed a resolution at our Annual General Meeting addressing education and professional development in the recreation and parks sector. This resolution called for the following:

- That ARPA continue to promote and advocate for the Canadian Parks and Recreation Association Professional Development Certification (CPRA PDC) as the preferred standard for individuals working in, or contributing to, the recreation and parks sector.
- That ARPA encourage its members to acknowledge the value of the CPRA Professional Development Certification and continuous professional development for individuals working in the recreation and parks sector by:
 - **Including CPRA PDC in job descriptions as a preferred standard;**
 - **Completing the CPRA PDC; and**
 - **Prioritizing training resources to support participation in the CPRA PDC.**

The CPRA PDC is designed to assist municipalities in the following ways: 1) Providing and enhancing the skills, knowledge and attitudes for recreation and parks staff to address current and emerging trends in the sector; 2) Encouraging staff to deliver evidence-based programs

.../2

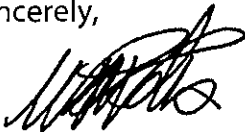
and services to citizens; 3) Supporting succession planning, so staff vacancies may be filled by employees who have acquired the competencies to successfully assume greater responsibilities.

To support our members and their employees in advancing continuous professional development across the sector, and enjoying the many benefits of an engaged, connected and supported workforce, ARPA highlights the following funding opportunities:

1. CPRA PDC Registration Bursary for New Professionals (five awarded annually)
2. Reducing Barriers to Professional Development Bursary. ARPA, with the support of the Government of Alberta, provides limited number of course bursaries for the January semester for northern, rural and indigenous communities.
3. Discount when registering five CPRA PDC participants from one organization or municipality

For more information on the ARPA resolution, the CPRA PDC and funding opportunities, or how your municipality can implement the *Framework for Recreation in Canada: Pathways to Well-being*, please visit www.arpaonline.ca or contact our office at 780-415-1745 and ask for Craig Cameron.

Sincerely,



William Wells,
CEO ARPA



High Level Municipal Library

10601-103 St, High Level, Alberta T0H 1Z0
Tel: (780) 926-2097 Fax: (780) 926-4268

Dear Sir or Madam

GRAND REOPENING OF THE HIGH LEVEL MUNICIPAL LIBRARY

The High Level Municipal Library has always believed in being the community's living room, a welcoming place to all. In that living room we encourage learning and growth of imagination through reading, play, crafting, internet, and more. A Library is more than just a place to get a book; it is diverse and ever changing to meet the needs of its community.

The **reopening of our Library** is scheduled for Saturday, November 19, 2016 at 2 pm. The event will be attended by members of our community and the surrounding area. Cake and coffee will be served during the event.

We would be very grateful if you can make the occasion and be a part of our celebration. Kindly inform us of your decision as soon as possible.

Yours faithfully,

A handwritten signature in cursive script, appearing to read "M. Longard".

Monica Longard
Vice Chair

The High Level Municipal Library is a member of the Alberta Libraries and Peace Library System, and is proud to partner with Mackenzie County Library Board.

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NOV - 7 2016

MACKENZIE COUNTY
FORT VERMILION OFFICE



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone: 780.927.3718 Fax: 780.927.4266

www.mackenziecounty.com

November 7, 2016

Bruce Underhay, Manager
Mackenzie Regional Waste Management Commission
99998 SE 1 - 110 - 20 - W5
Box 235
High Level, AB
T0H-1Z0

Dear Mr. Bruce Underhay,

RE: Increase in Tipping Fees and Request a Locked in Rate

During the October 26, 2016 Council meeting Council expressed concern with how high the waste tipping fee is and passed the following motion;

That a letter be sent to the Mackenzie Regional Waste Management Commission regarding the increase in tipping fees and requesting a locked in rate.

CARRIED

Please take our request to hold rates into your future budgets. If you have any questions regarding this request, please feel free to contact me.

Sincerely,

Ron Pelensky
Director of Community Services & Operations (North)

RP/wm

Cc: Carol Gabriel, Director of Legislative & Support Services



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

November 11, 2016

Mr. Brent Holick
President
La Crete Minor Hockey Association
Box 929
La Crete, Alberta
T0H 2H0

Dear Mr. Holick:

RE: 2017 MIDGET PROVINCIALS SUPPORT

Mackenzie County is pleased to support the La Crete Minor Hockey Association and the La Crete Lumberjacks with their proposal to host the 2016-2017 Midget Provincials. This support will help ensure that the La Crete Minor Hockey Association will have access to facilities, personnel, and emergency services as required.

We were proud of the La Crete Minor Hockey Association's efforts that won them the Provincial Championship Exceptional Host Site Award in 2014. Minor hockey is a major recreational sport in all our communities and we would appreciate the opportunity once again to participate in showcasing our region.

Sincerely,

Bill Neufeld
Reeve

c: Mackenzie County Council



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
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office@mackenziecounty.com

November 4, 2016

The Honourable Shannon Phillips
Minister of Environment and Parks
208 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

**RE: PURCHASE OF HUTCH LAKE RECREATIONAL LEASE No. 090007,
RECREATIONAL LEASE No. 100003 & LOC 091324**

On July 12, 2016, Mackenzie County Council made a motion to pursue the purchasing of leased lands at the Hutch Lake Campground.

MOTION 16-07-526

MOVED by Councillor Wardley

That the County pursues purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.

CARRIED.

Over the last few years, Mackenzie County has invested into the Hutch Lake Campground to produce a destination both locals and travelers enjoy daily. An opportunity to purchase the Hutch Lake Recreational Lease No. 090007 & No. 100003 & LOC 091324 would offer Mackenzie County the ability to manage and maintain the grounds to the level people have come to appreciate.

Hutch Lake is a man-made lake in the center of the Mackenzie County, approximately 35km north of the town of High Level. The recreation area boasts a day use area, beach, outdoor games area, and a dock with a boat launch beside a 20 site campground. The long shape of the lake makes it an attraction for watersports and the surrounding area has endless trails for hiking and quadding all summer or skiing and snowmobiling in the winter.

The increase in population of the area and the travelers through the region is reflected in the last three years of records:

2014

- 1,403 people used the site for just the day
- 2,718 people camped overnight – 1,359 units/tents, avg of 2 ppl/unit

...2

November 4, 2016

=4,121 people used the campground in 2014

2015

- 1,686 people used the site for just the day
- 3,144 people camped overnight – 1,572 units/tents, avg of 2 ppl/unit
=4,830 people used the campground in 2015

2016

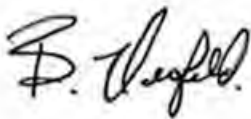
- 2,188 people used the site for just the day
- 3,288 people camped overnight – 1,644 units/tents, avg of 2 ppl/unit
=5,476 people used the campground in 2016

This shows the demand for outdoor venues is on the rise in the north. Outdoor activities are the main form of recreation for northern residents and travelers, as the county does not boast the malls and supercenters found in cities that entertain people. Bowling alleys, the movie theatres, specialty coffee shops, plethora of restaurants, and the big hockey teams with the high capacity arenas are not there to provide enjoyment to the residents or as a destination for travelers. It is the outdoors, the lakes and rivers, hills and the forests that provide adventure to the people of Mackenzie County, the surrounding indigenous communities, and travelers alike.

On April 1, 2008, Hon. Cindy Ady, Minister of Tourism, Parks, and Recreation sent a letter stating “should the county or town [of High Level] wish to operate the site, please contact Alberta Sustainable Resource Development to arrange a long term lease or purchase of this site”. At the time, the county proceeded with a lease agreement, but in the light of the lease renewal, the county is requesting consideration for a purchase. The purchase of the Hutch Lake lease would allow Mackenzie County to develop a plan for parks and recreation area that will accommodate the population growth and improve quality of life opportunities.

Should you require further information or discussion regarding the purchase of this lease, please call Len Racher, Chief Administrative Officer at (780) 927-3718, or Byron Peters, Director of Planning & Development at (780) 928-3983.

Regards,



Bill Neufeld
Reeve
Mackenzie County

c: Mackenzie County Council
Len Racher, Chief Administrative Officer – Mackenzie County
Byron Peters, Director of Planning and Development – Mackenzie County



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
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www.mackenziecounty.com
office@mackenziecounty.com

November 4, 2016

The Honourable Shannon Phillips
Minister of Environment and Parks
208 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: PURCHASE OF WADLIN LAKE RECREATIONAL LEASE No. 880027

On July 12, 2016, Mackenzie County Council made a motion to pursue the purchasing of leased lands at the Wadlin Lake Campground.

MOTION 16-07-526

MOVED by Councillor Wardley

That the County pursues purchasing the leased lands at the Wadlin Lake and Hutch Lake campgrounds.

CARRIED.

After investing a substantial amount of time, money, and resources to make Wadlin Lake a year round hotspot for both the local residents and travelers, Mackenzie County would like the opportunity to purchase the outlined Wadlin Lake lease. Since maintaining this site for over 25 years, an application has been submitted to Environment & Parks to purchase the lease agreement No. 880027, to preserve the level of care and service people have grown to love.

Ever since the original signed lease, Mackenzie County has practiced its environmental stewardship by following the rules and the suggestions for developing land. Both the construction and the yearly operations are 100% funded by the County in efforts to create a recreational destination for everyone and anyone to enjoy year round. The development of the campground and day use area with the addition of the dock and boat launch has made Wadlin a summer hotspot for daytrips, long stays, wedding receptions, family reunions, and days on the water. The lake and its surroundings keep people coming all winter for the trails and the ice fishing.

...2

November 4, 2016

With the recent paving of Highway 88 past the campground turn-off, Wadlin Lake Campground has shown significant increase in usage year round, especially the last three years:

2014

- 3263 people used the site for just the day
- 12,576 people camped overnight– 3,144 units/tents, avg of 4 ppl/unit =15,839 people used the campground in 2014

2015

- 3921 people used the site for just the day
- 14,748 people camped overnight – 3,687 units/tents, avg of 4 ppl/unit =18,435 people used the campground in 2015

2016

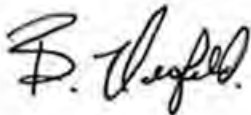
- 6077 people used the site for just the day
- 18,448 people camped overnight – 4,612units/tents, avg of 4 ppl/unit =24,525 people used the campground in 2016

This shows outdoor activities are on the rise as the main form of recreation for northern residents and travelers. The county does not boast the malls and supercenters found in cities that entertain people. Bowling alleys, the movie theatres, specialty coffee shops, plethora of restaurants, and the big hockey teams with the high capacity arenas are not there to provide enjoyment to the residents or as a destination for travelers. It is the outdoors, the lakes and rivers, hills and the forests that provide adventure to the people in Mackenzie County.

Ownership of the Wadlin Lake current lease area would open the doors for the county to provide another long term venue for outdoor adventure seekers. With the purchase of the lease the county intends on carrying forward with positive environmental stewardship practices while developing the site to support the increase in traffic and sustain the wildlife surrounding.

Should you require further information or discussion regarding the purchase of this lease, please call Len Racher, Chief Administrative Officer at (780) 927-3718, or Byron Peters, Director of Planning & Development at (780) 928-3983.

Regards,



Bill Neufeld
Reeve
Mackenzie County

c: Mackenzie County Council
Len Racher, Chief Administrative Officer – Mackenzie County
Byron Peters, Director of Planning and Development – Mackenzie County

From: alberta.news@gov.ab.ca
To: [Carol Gabriel](#)
Subject: News Release: Province investing in rural roads and bridges
Date: November-15-16 11:47:21 AM

Province investing in rural roads and bridges

November 15, 2016 [Media inquiries](#)

The province's new Strategic Transportation Infrastructure Program (STIP) has been updated to better meet the needs of Alberta's municipalities.

The Government of Alberta restored funding to STIP as part of the \$34.8-billion Capital Plan that is putting Albertans back to work, connecting communities and improving safety and travel on our highways.

“Restoring this funding means Alberta’s towns and counties will have the roads and bridges they need to grow sustainably. These investments will also create jobs for construction and engineering firms and workers involved in capital projects. Through our recent engagement, we heard from rural communities and worked to revise the program to better meet their needs.”

Brian Mason, Minister of Transportation and Minister of Infrastructure

In 2017-2018, \$35 million in funding for local road bridges, resource roads and community airports will be available to smaller towns, municipal districts and counties. This investment is expected to support more than 200 jobs across the province as approved projects get underway in 2017.

Stakeholders were consulted this past spring to inform the changes that have been made to improve the program's criteria before being re-launched.

“The Alberta Association of Municipal Districts and Counties (AAMDC)

is pleased to see the reintroduction of the Strategic Transportation Infrastructure Program (STIP) and believes that it is a good first step in getting our infrastructure deficit in hand. AAMDC rural municipal members manage the majority of Alberta's roads (77 per cent), most of the resource roads and 61 per cent of the bridges in our province. Our roads, bridges and small airports not only provide critical industry access to the province's natural resources, but also link rural residents and businesses to one another and to community services."

Al Kemmere, President, Alberta Association of Municipal Districts and Counties

The new deadline for STIP applications for the 2017-2018 year is Feb. 3, 2017. Municipalities can apply through their regional [Alberta Transportation office](#) or online at the [Municipal Grants Management Application](#) system. STIP's new guidelines can be found on [Alberta Transportation's website](#).

Related information

- [Strategic Transportation Infrastructure Program](#)

Media inquiries

[Aileen Machell](#)

780-292-0154
Press Secretary, Alberta Transportation

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[Government of Alberta newsroom](#)
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From: alberta.news@gov.ab.ca
To: [Carol Gabriel](#)
Subject: News Release: Alberta targets investors at global climate talks
Date: November-18-16 12:36:10 PM

Alberta targets investors at global climate talks

November 18, 2016 [Media inquiries](#)

Environment Minister Shannon Phillips highlighted the investment opportunities in Alberta for international investors at the United Nations' climate talks this week in Marrakech, Morocco.

During the week, Minister Phillips met with Dan Reifsnyder, Deputy Assistant Secretary, U.S. Department of State; Sir David King, U.K. Special Representative for Climate Change; and John Roome, World Bank Senior Director for Climate Change. And she participated in discussions with Erik Solheim, Executive Director of the United Nations Environment Program.

She also met with youth delegates as well as counterparts from across Canada and the world to talk about Alberta's Climate Leadership Plan and how it will create jobs and prepare the province for a carbon-constrained world.

She was joined by Blood Tribe Chief Charles Weaselhead, who talked about the importance of collaboration on climate among all levels of government.

“We have set the policy signals to open our doors to new opportunities, new industries, new investment, diversification and therefore new jobs. Those opportunities are well appreciated in terms of the meetings we've had with other sub-national governments and others. The economic benefits of taking action on climate change are well understood by those in international climate finance, renewables, energy efficiency and clean tech.”

Shannon Phillips, Minister Responsible for the Climate Change Office

“Alberta joined The Climate Group last year in Paris and is already making a strong contribution to our global States & Regions Alliance. States and regions are leaders in taking climate action because they best understand the impacts and the economic levers to affect real change.”

Joan MacNaughton, Chair of the Europe/U.K. board, The Climate Group

Global investment in clean energy reached a record of US\$329 billion last year despite the collapse of fossil fuel prices, according to Bloomberg New Energy Finance. As the price of low-carbon technology including solar panels and wind turbines continues to fall, renewables become more attractive to investors and more competitive with fossil fuels. With a carbon price, Alberta is positioned to attract at least \$10 billion in new investments and create 7,200 jobs in renewable energy alone.

“I was very pleased to hear Minister Phillips outline Alberta’s very ambitious program: an ambitious emissions reduction plan, and an aggressive renewables target in a province with excellent wind and solar resources. Notice to all wind industry colleagues: Alberta is open for business!”

Steve Sawyer, Secretary General, Global Wind Energy Council

Alberta’s Climate Leadership Plan also provides global leadership with tripling the use of renewable energy, creating a provincial-scale energy efficiency agency and re-investing billions of dollars into green infrastructure and low carbon technology innovation. Measures will protect Alberta’s environment from the dangerous effects of climate change and provide economic growth.

“The world is moving toward a carbon-constrained future despite political uncertainty, and countries and sub-national regions like Alberta risk being left behind without the right policies to attract investment. As soon as you price carbon, you open up investment opportunities that were not there previously.”

*Shannon Phillips, Minister Responsible for the Climate Change
Office*

Related information

- [Climate Leadership Plan](#)
- [COP22](#)

Media inquiries

Kyle Ferguson

780-641-9846
Press Secretary, Environment and Parks

[View this announcement online](#)
[Government of Alberta newsroom](#)
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Dear Mayor or Council Member,

You are receiving this mailing because you have a TransCanada-operated pipeline in your area. We encourage you to spend a few moments reading the information enclosed and familiarizing yourself with the function, purpose and safety of the pipeline and how you as a public official can maintain the integrity of underground utilities. Please provide this information to your Chief Administrative Officer to share with the appropriate departments and hang the "Know What's Below" poster where it is visible to staff and the public.

Preventing Pipeline Damage. There are three steps government entities can take to help in the prevention of damage to underground utilities, including natural gas or oil pipelines:

1. Avoid building structures on pipeline rights-of-way. TransCanada and other pipeline operators need access to their rights-of-way for maintenance and emergency response.
2. Require all employees and contractors to request a locate by contacting their local One-Call Centre either by phone or online at www.clickbeforeyoudig.com before excavating.
3. Always report damage of a utility to the local One-Call Centre and the utility operator. Unreported and even minor damage has the potential to cause long-term damage to pipelines.

Emergency Preparedness and Response. Although leaks or ruptures on pipelines are rare, it is important that you know how to respond in the event of an incident. Make sure you have a coordinated plan with pipeline operators, local emergency management officials and HAZMAT.

Land Use and Urban Development. It is important to consider the location of pipelines and other underground utilities for land development and urban planning in your community. Look for pipeline marker signs which indicate a pipeline is in the area and always contact the One-Call Centre before any excavation.

Responding to Public Inquiries. Our effectiveness studies have shown that the public relies on local government for safety information. Constituents in your jurisdiction may contact you with questions about underground utilities (where they are, who operates them, etc.). It is important to remind the public to always contact the local One-Call Centre before beginning any excavation deeper than 30cm. For questions about TransCanada's pipelines in particular, please direct them to our website at www.transcanada.com or provide our contact information (listed below).

Information on TransCanada's pipelines can be found online and in the documents included in this mailing. If you would like additional or digital copies of our materials, or if require more information, please email public_awareness@transcanada.com, or call our General Inquiries line at 1.855.458.6715.

Sincerely,

TransCanada's Public Awareness Team

From: [LBR Farm and Ranch](#)
Subject: Update on Farm and Ranch working groups
Date: November-08-16 1:30:48 PM

November 2016

Technical working groups on the *Enhanced Protection for Farm and Ranch Workers Act* continued to meet over the summer.

A lot of the conversation centered around where, when and how to best share information with farmers and ranchers on the changes to the legislation, and how to share existing resources to promote on-farm safety.

The working groups have highlighted the importance of communicating directly with those industry sectors that will be impacted by any changes.

There is also discussion in several groups about the development of an organization to coordinate agriculture safety education across the province.

The working groups will continue to examine these and many other important and challenging questions in upcoming months to inform their recommendations to government and provide greater clarity to the agriculture community.

Some groups are beginning to come to consensus on specific topics and will begin drafting their recommendations to government.

Employment Standards Code

- This group discussed employment standards considerations like overtime, hours of work, rest days and breaks, general holidays and holiday pay, minimum wage, and rules around youth employment and family members.
- They are also considering standards around payment of earnings, employment records, job protected leaves, and termination notice and pay, among other standards in the Code.
- They highlighted the importance of education and consideration for the impact on Alberta small businesses.

Labour Relations Code

- This group discussed many difficult and intricate questions like: if, how many and which types of farm workers could be included in a collective bargaining unit.
- These discussions led them to the importance of quality resources and training and communication for those affected by changes to the legislation, and highlighted the importance of Alberta Labour Relations Board meetings with agriculture sector stakeholders to ensure a common understanding of labour and agriculture in Alberta.

OHS: Review of existing requirements and exceptions (Two Groups)

- One OHS working group considered reviewing health specific parts of the Occupational Health (OHS) and Safety Code and whether or not they should apply to farms and ranches with or without modifications. They looked at emergency preparedness, first aid, ventilation systems and other parts of the code in detail.
- This group reinforced that communication, training and supports to the agriculture community will be critical for the successful adoption of OHS practices, so that all workers have a safe and healthy working environment and employers can profitably operate their businesses.

- The other OHS working group is considering parts of the OHS safety code and discussing, in-depth, which parts can be applied to farms and ranches without conditions, which may require conditions and which parts should not apply at all.
- They specifically discussed radiation, joint worksite health and safety committees, walkways, stairs, entrances and fixed and portable ladders, and practical modifications to legacy buildings and equipment.
- The two groups reviewing the OHS Code also met together to complete a review of code areas jointly assigned for discussion and consensus. Specifically, they discussed hazard assessment, worker competencies and manufacturer specifications. They are also building a working definition of farm and ranch operations for application of the Code.

OHS: Best practices for agriculture

- Among other things, this group talked about the importance of partnerships between government and agriculture associations to facilitate awareness of the North American Guidelines for Childrens' Agricultural Tasks.
- The group also considered best practices to avoid death and injury due to roll-overs and developing a health and safety system for agricultural operations with employees. The group highlighted the importance of updating resources and creating new resources to reflect the changes to the OHS Code, and developing new resources to help employers fulfill their obligations.

OHS: Education, training and certification

- After receiving feedback from working group members and their respective stakeholder communities, this group is drafting some initial recommendations on the creation of an organization to coordinate agriculture safety education across the province.
- They identified criteria for evaluating the educational resources and tools they will examine in upcoming meetings, and agreed that all education resources should be suitable, usable, adaptable, practical and accessible to the targeted agriculture community stakeholders.

The technical working groups will develop recommendations on how employment standards, occupational health and safety, and labour relations requirements should be applied given the unique needs of employers and employees in the agriculture sector.

You are receiving the information above because you have signed up for email updates regarding farm and ranch information on our website at www.alberta.ca/farm-and-ranch-consultations.cfm.

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Tri Council Meeting Minutes

Wednesday, November 2, 2016

6:00 p.m.

Town of High Level Council Chambers High Level, AB

In attendance:

Mackenzie County:

Bill Neufeld	Reeve
Lisa Wardley	Deputy Reeve
Peter F. Braun	Councillor
Eric Jorgensen	Councillor
Jacque Bateman	Councillor
John W. Driedger	Councillor
Josh Knelsen	Councillor
Ray Toews	Councillor
Walter Sarapuk	Councillor
Len Rencher	CAO
Carol Gabriel	Director of Legislative & Support Services
Bill Kostiw	Intergovernmental Relations & Special Projects Coordinator

**Town of High
Level:**

Crystal McAteer	Mayor (Chair)
Chris MacLeod	Deputy Mayor
Ellis Forest	Councillor
Jacy Rapke	Councillor
Scott Chandler	Councillor
Mike Morgan	Councillor
Adam Clarkson	CAO (recording secretary)

**Town of Rainbow
Lake:**

Wally Olorenshaw	Mayor
Michelle Farris	Deputy Mayor
Paul Smith	Councillor
Dan Fletcher	CAO

Guests:

Linda Halabisky	County of Northern Lights
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CALL TO ORDER: 1.1 Call to order

Mayor McAteer (TOHL) called the meeting to order at 6:03 p.m.

AGENDA: 2.1 Adoption of Agenda

MOTION 20-16 Moved by Councillor Forest (TOHL)

That the agenda be approved with item 7.3 moved to 7.1. and have the succession re-numbered chronologically.

CARRIED BY CONSENSUS

ADOPTION OF PREVIOUS MINUTES: 3.1 Minutes of the August 3rd, 2016 Tri-Council Meeting

MOTION 21-16 MOVED by: Councillor Chandler (TOHL)

That the minutes of the August 3rd, 2016 Tri-Council meeting be adopted as amended.

CARRIED BY CONSENSUS

BUSINESS ARISING: 4.0 None.

DELEGATIONS: 5.0 None.

OLD BUSINESS: 6.1 Caribou Update

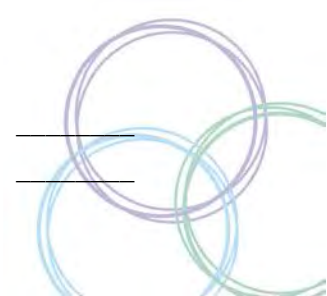
Mayor McAteer (TOHL) left the meeting at 6:56pm and Deputy Mayor McLeod (TOHL) assumed Chair

MOTION 22-16 MOVED by: Deputy Reeve (MC) that each municipality put two elected officials names forward to develop a strategic plan for Species at Risk for the Northwest part of Alberta.

CARRIED BY CONSENSUS

MOTION 23-16 MOVED by: Deputy Reeve Wardley (MC) that the Tri-Council have the same three messages when talking about Species At Risk.

Furthermore-



THAT these three points are; the need to complete a socio-economic study, ensuring engagement with stakeholders occurs at the beginning of a process and that the Northwest Alberta has enough protected land.

CARRIED BY CONSENSUS

6.2 Police Dog Service

MOTION 23-16

MOVED by: Mayor Olorenshaw that Tri-Council send a letter to the Minister of Justice and Solicitor General Kathleen Ganley expressing our Regions concerns with the potential loss of the Police Dog Service.

Mayor McAteer (TOHL) returned to meeting and assumed Chair at 7:14pm.

Recess at 7:15pm
Resumed at 7:24pm

CARRIED BY CONSENSUS

6.3 Assisted Living Facility

MOTION 24-16

MOVED by: Deputy Reeve Wardley (MC) that Tri-Council send a letter to Minister of Seniors and Housing Lori Sigurdson thanking the Government for their commitment to and assisted living facility in High Level.

CARRIED BY CONSENSUS

NEW BUSINESS:

7.1 Waste Management

Councillor Batemen (MC) declared conflict of interest and left meeting -7:26pm

Discussion around the notification of increased membership tipping fees for 2017.

7.2 Regional Collaboration Study - Final report

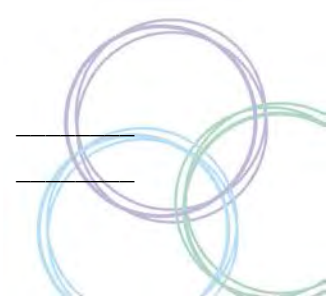
Councillor Batemen (MC) returned to meeting at 7:43pm

MOTION 25-16

MOVED by: Councillor Braun (MC) that Tri-Council accept the report in principle.

CARRIED BY CONSENSUS

7.3 Library Consortium



Deputy Reeve Wardley (MC) provided an update on services provided to the region by the consortium

7.4 Regional Golf Tournament

MOTION 26-16 **MOVED By:** Deputy Mayor Ferris (RL) that Tri-Council proceed with donating \$20,000 to the Heart and Stroke and \$13,000 to the Northwest Health Foundation as a result of the money raised during the 2016 Regional Golf Tournament.

CARRIED BY CONSENSUS

MOTION 27-16 **MOVED By:** Deputy Mayor McLeod (TOHL) that the date be set at September 6th, 2017 for the Regional Charity Golf Tournament.

CARRIED BY CONSENSUS

MOTION 28-16 **MOVED By:** Councillor Batemen (MC) that the 2017 allocation be 50/50 to the Heart and Stroke and the local charity.

CARRIED BY CONSENSUS

CORRESPONDENCE: **8.0 Correspondence**

No Correspondence to review.

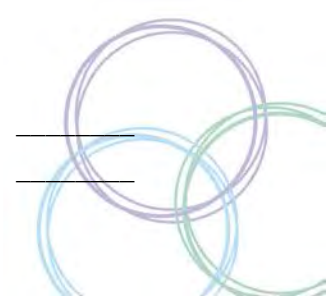
NEXT MEETING: **9.1 Next meeting date**

That the next meeting is to be held Wednesday February 1, 2017. Mackenzie County to host.

ADJOURNMENT: **10.0 Adjournment**

MOTION 29-16 **Moved by** Deputy Mayor Ferris (RL) to adjourn at 9:35pm

CARRIED BY CONSENSUS



LA CRETE RECREATION SOCIETY
REGULAR MEETING
OCTOBER 13, 2016

Northern Lights Recreation Centre
La Crete, Alberta

President: Ken Derksen, President
Simon Wiebe, Vice President
Wendy Morris, Secretary-Treasurer
Keegan Wood, Director
John Zacharias, Director
George Derksen, Director
Dave Schellenberg, Director
Peter F. Braun, County Rep
Philip Doerksen, Arena Manager

Absent: Shawn Wieler, Director

Call to Order: President Ken Derksen called the meeting to order at 5:59 p.m.

Approval of Agenda

1. Peter Braun moved to accept the agenda as presented

CARRIED

Approval of Previous Meeting's Minutes

1. Peter Wiebe moved to accept the September 15 minutes as presented.

CARRIED

2. Attendance on organizational meeting was corrected.

John Zacharias moved to accept the September 10th Organizational Meeting Minutes, as amended, for information.

CARRIED

Business from the Minutes

1. None

Review of Action Sheet

1. Reviewed items

Financial Report

1. Reviewed financials

Simon Wiebe moved to accept financials as presented.

CARRIED

Manager's Report – Philip Doerksen

1. Minor hockey started using the ice on Sept 26
2. Wall is completed in the curling rink and painting window frames.
3. Garbage bin purchased for outside arena

Dave Schellenberg arrived at 6:12 p.m.

New Business

- 8.1 Budget – reviewed budget and made adjustments according to discussion
Dave Schellenberg moved to accept the proposed 2017 budget as amended.

CARRIED

8.2 Curling Rink – George Boehlig came to discuss curling in La Crete. He has said that there are approximately 7-8 teams interested in curling. Philip said he would like a commitment from 12 teams before he puts in ice. It was decided that ice will be put in for 2 ½ months this year, (Jan until after the March 18 bonspiel,) providing that there are 12 teams signed up and that their ice is paid for.

- 8.3 Figure Skating – Morning ice
Peter requested a reduced rate for figure skating private lessons for mornings before school.
Wendy Morris made a motion that the La Crete Figure Skating Club can use the ice during early morning hours for a reduced rate of \$20/hour.

CARRIED

Wednesday morning preschool lessons were discussed. Philip asked Peter if the figure skating club could let him know if these lessons would be happening and if the time could be adjusted earlier (9:30) or later (11:30) so that he would have flexibility to book the ice to other groups that morning.

Peter Braun moved to go in camera at 6:55 p.m.

Keegan Wood moved to go out of camera at 6:56 p.m.

Keegan Wood moved that the meeting be adjourned at 7:19 p.m.

Next Meeting: November 10, 2016

DRAFT MINUTES
Northern Alberta Elected Leaders (NAEL) meeting
Friday, October 14, 2016
County of Grande Prairie No. 1, AB

Attendees

- Leanne Beaupre, Acting Chair NAEL and Reeve – County of Grande Prairie No.1
- Adam Clarkson, CEO – Town of High Level
- Allan Georget, Mayor – Town of Spirit River
- Allan Rowe, CEO – Clear Hills County
- Alvin Hubert, Reeve – Saddle Hills County
- Bill Given, Mayor – City of Grande Prairie
- Bill Neufeld, Reeve – Mackenzie County
- Bill Rogan, CEO – County of Grande Prairie No.1
- Bob Willing – Deputy Reeve – MD of Peace No.135
- Carolyn Kolebaba, Deputy Reeve – Northern Sunrise County and Vice President of AAMDC
- Chris Parker, CEO – Town of Peace River
- Claude Lagace, Mayor – Town of Sexsmith
- Crystal McAteer, Mayor – Town of High Level
- Dale Gervais, Reeve – MD of Greenview No.16
- Dan Fletcher, CEO – Town of Rainbow Lake
- Daryl Greenhill, CEO – Town of Fairview
- Dee Deveau, CEO – Town of Spirit River
- Dollie Anderson, Deputy Reeve – MD of Opportunity No.17
- Elaine Manzer, Deputy Mayor – Town of Peace River
- Jason Ruecker, Councillor – Clear Hills County
- Joulia Whittleton, CEO – Saddle Hills County
- Ken Matthews, Reeve – Big Lakes County
- Len Racher, CEO – Mackenzie County
- Leona Hanson, Mayor of Town – Beaverlodge
- Linda Cox, Mayor of Town – High Prairie
- Murray Kerik, Reeve – MD of Lesser Slave River No.124
- Patricia Sydoruk, Deputy Reeve – Village of Rycroft
- Peter Thomas, CEO – Northern Sunrise County
- Rachel Wueschner, CEO – Town of Sexsmith
- Robert Brochu, Reeve – MD of Smoky River No.130
- Ron Campbell, Mayor – Village of Rycroft
- Sunni-Jeanne Walker – Town of Manning
- Tom Burton, District 4 Director – AAMDC
- Vern Lymburner, Mayor – Town of Valleyview
- Wally Olorenshaw, Mayor – Town of Rainbow Lake
- Kim Pinnock, Manager of Projects and Research, NADC

*Minutes of a NORTHERN ALBERTA ELECTED LEADERS (NAEL) meeting:
Friday, October 14, 2016, County of Grande Prairie No. 1.*

- Nicole Renaud, Senior Northern Development Officer, NADC
- Chelsea Ferguson, Executive and Council Assistant, NADC

Welcome

Acting Chair Leanne Beaupre (Reeve of County of Grande Prairie No.1) welcomed all attendees to the meeting and to the County of Grande Prairie No.1.

Introductions were made.

1. Call Meeting to Order

The October 14, 2016 NAEL meeting was called to order by NAEL Acting Chair, Leanne Beaupre at 10:29AM.

CARRIED

2. NAEL Executive Housekeeping

2.1 Nominations for NAEL Chair and Vice-chair
(1 year term, ending October 14, 2017)

It was **MOVED** by Carolyn Kolebaba **THAT** the Nominations for NAEL Chair and Vice-chair be deferred to the next NAEL meeting.

CARRIED

3. Adoption of Agenda

Additions:

12.4 Closure of Cattle Operations in Central Alberta

12.5 MSI Funding

It was **MOVED** by Bob Neufeld **THAT** the agenda be adopted with changes.

CARRIED

4. ADOPTION OF MINUTES – March 4, 2016 Slave Lake, AB

Corrections:

Page 2 amended that Tyler welcomed all to Slave Lake.

Page 3 under 5.2 added 'e' to Leanne Beaupre's name

It was **MOVED** by Elaine Manzer **THAT** the minutes be accepted with corrections.

CARRIED

5. NAEL Administrative Housekeeping

*Minutes of a NORTHERN ALBERTA ELECTED LEADERS (NAEL) meeting:
Friday, October 14, 2016, County of Grande Prairie No. 1.*

5.1 NAEL Financial Report

It was **MOVED** by Bill Given **THAT** the NAEL Financial report be accepted as information.

CARRIED

5.2 NAEL Membership fees for 2017

It was **MOVED** by Bill Given **THAT** the NAEL fees for 2017 be a \$0.00 balance for existing members, and a fee of \$100.00 for new members wishing to join NAEL.

CARRIED

NAEL membership discussed creating a policy around finance and usage of funds for NAEL members, aligning with or adding to the existing Hosting Policy. Carolyn nominated Elaine Manzer, Dale Gervais and Alvin Hubert to form the committee. Nominations were accepted.

It was **MOVED** by Carolyn Kolebaba **THAT** the NAEL membership create a committee comprising of Elaine Manzer, Dale Gervais, and Alvin Hubert to review NAEL's financial statement to decide on how to spend funds. The recommendation will be brought forward to the membership at the next meeting for approval.

CARRIED

6. NAEL Information/Correspondence

6.1 Thank you/Follow-up letter to Hon. Danielle Larivee, Minister of Municipal Affairs

6.2 Response letter from Hon. Danielle Larivee

- New developments specifically with respect to communication that could be addressed to the Chief of Staff.

NAEL members discussed logistics for a membership meeting attended by the Minister, with suggestions of High Prairie or Growing the North in Grande Prairie as suggested places and times. February 10, 2017 should be avoided as it conflicts with the AAMDC Zone meeting.

It was **MOVED** by Dollie Anderson **THAT** NAEL send a letter of invitation to the Minister of Municipal Affairs to attend a NAEL meeting annually and ensure that the Minister is well-informed prior to the meeting through the provision of a document by NAEL members outlining possible discussion topics and issues.

CARRIED

It was **MOVED** by Dale Gervais **THAT** NAEL send a response to the Minister's letter of August 5, 2016 seeking clarification regarding the process for contacting the Minister of Municipal Affairs.

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The letter should expressly ask for clarification regarding correspondence protocols for communication between elected officials and direction to communication with the Chief of Staff.

CARRIED

It was **MOVED** by Alvin Hubert **THAT** the NAEL membership send a letter of condolence to the family of Jim Prentice regarding his passing.

CARRIED

7. Mighty Peace Watershed Alliance (MPWA) by Adam Norris, MPWA Watershed Coordinator (Presentation)

Adam Norris from the MPWA gave an overview presentation of the Integrated Watershed Management Plan and how the plan is part of the work that MPWA does. Adam explained how the MPWA is wanting to align their initiatives with NAEL's. The membership asked questions regarding the water flow in and out of the province, and how it is measured when there is an overflow. Adam explained that there are 4 water stations at the BC/AB boarder, and more further down at Peace Point where water flows into the Slave River – these stations measure the overflow.

At this point MPWA sees no need to store water. On behalf of MPWA, Adam Norris asked that the membership review the Integrated Watershed Management Plan and provide feedback. This plan was distributed at the meeting titled 'Peace and Slave Watershed Management Discussion Paper. Adam's contact information can be found in his presentation located at:

http://prezi.com/jkq5ef1fa6mm/?utm_campaign=share&utm_medium=copy&rc=ex0share.

8. Northern Lakes College (NLC) by Mr. Daniel Vandermeulen, Chair of the Board of Governors, and Ms. Ann Everatt, President and CEO, Northern Lakes College

NLC provides a unique model for post-secondary and upgrading education delivery. The economic and social impact of NLC is vast by serving 50 communities in northwest Albert, 17 of which are First Nation communities and 4 which] are Metis Settlements. Students of NLC can study and obtain employment in their home communities – which in turn drives the economy of their home communities. They will be starting a new program on Alternative Energy as well. NLC conducts annual community consultations with Economic Development, Municipal Governments and Business and Industry. NLC is currently updating their Economic Impact Study for 2017, which will address the full region and 5 sub-regions of High Level, Peace River, High Prairie, Slave Lake and Wabasca. Due to the various factors, NLC has been experiencing expanding student numbers. The student growth this year is expected to be approximately +26%. With regards to the anticipated increase, as well as aging infrastructure, NLC has projected a deferred maintenance to be \$21 million in 5 years.

Northern Lakes College's facilities are in need of repair and technology upgrades, and to this end are asking for support to access capital funding for infrastructure. NLC has three primary asks:

- 1) Future Capital Plan – explore opportunity to co-build New High Prairie Campus with school board
- 2) Slave Lake Trades Facility – currently used to capacity
- 3) Regional Campuses – in need of repair; Driftpile in particular requires extensive repairs.

NAEL provided suggestions to NLC on additional support and funding options, including applications for federal funding relating to Indigenous students.

It was **MOVED** by Elaine Manzer **THAT** NAEL send a letter to the Ministry of Advanced Education advocating for capital funding and technology funding for Northern Lakes College.

CARRIED

10. Incident Management Teams by Rodney Schmidt, Fire Chief and Director of Protective Services, Town of High Level, Trevor Grant, Deputy Chief, County of Grande Prairie Regional Fire Service, Preben Bossen, Deputy Chief, City of Grande Prairie Fire Department, and Derian Rosario, MD of Greenview (Presentation)

Rodney Schmidt gave an overview of Incident Management Teams (IMTs) and what they do, as well as an update on the Northwest Alberta IMT development. Rodney asked for support at the municipal level of the IMT team being built in the Peace Region, with the hopes of individuals bringing their names forward to join the team. Should any of the NAEL members be aware of volunteers please contact Rodney Schmidt (contact information in power point hand out). Further to there being a regional IMT – the group can also assist municipalities to develop their own IMTs.

NAEL members held a discussion and asked IMT presenters to consider clearly defining in the draft other services covered by their agreement – particularly in Appendix B.

11. Emergency Resourcing Agreements by Rodney Schmidt, Fire Chief and Director of Protective Services, Town of High Level, Trevor Grant, Deputy Chief, County of Grande Prairie Regional Fire Service, Preben Bossen, Deputy Chief, City of Grande Prairie Fire Department, and Derian Rosario, MD of Greenview (Presentation)

Rodney Schmidt introduced the Emergency Resource Agreement and the concept behind it. This agreement draft is to set up an assistance network in the Northwest to assist each in times of crisis (such as during our wildfires in High Level in 2015). This agreement is a document that would set parameters for communities to either give assistance or receive assistance without the need to “shop for resources” as has happened in the past. Many municipalities have signed the agreement last Spring, however municipalities can still sign by December 31, 2016.

12. Topics for Discussion

- 12.1 Funding for Victim Services Branches (Town of Falher)

Victim Services branches in the various municipalities still have to do a lot of fundraising as the grant received does not cover many costs.

The NAEL membership came to a consensus that the member communities will complete a letter writing campaign for additional funding for Victim Services branches within their communities.

12.2 Caribou Strategy (Town of High Level, Mackenzie County)

Byron Peters from Mackenzie County gave a presentation to share additional information on the Caribou Strategy.

It was **MOVED** by Sunni-Jeanne Walker **THAT** NAEL send a letter to Premier Notley and Minister Philips requesting that the province recognize the significant impact of the Caribou Strategy on northern Alberta, complete a socio-economic impact assessment and conduct extensive public consultation prior to implementing any species at risk recovery plans. Further, that all species at risk plans be developed jointly, allowing stakeholders to see the cumulative impact of all proposed protection measures. Letters should be copied to all MLAs representing the NAEL area, and to the AAMDC and AUMA Board of directors.

Motion will be sent via email and voted upon at the next meeting.

12.3 Canada Post depot closures and delayed mail service (Village of Donnelly)

Acting Chair Leanne Beaupre made a motion in summary that the NAEL membership would refer to municipalities that may complete a letter writing campaign with concerns and recommendations to Canada Post that are specific to their communities as they see fit.

12.4 Closure of Cattle Operations in Central Alberta (Northern Sunrise County/AAMDC)

This item was brought to the attention of the NAEL membership by Carolyn Kolebaba for information.

12.5 MSI Funding (Saddle Hills County)

MSI funding will end this year and Municipal Affairs is currently asking for municipalities to submit 3-5 year budgets. The NAEL membership encourages each municipality to advocate for the reinstatement of MSI operating funding. At minimum, advocating for a one year extension could help municipalities.

13. Membership Roundtable

*Minutes of a NORTHERN ALBERTA ELECTED LEADERS (NAEL) meeting:
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Any significant Roundtable updates provided by members are captured here

NADC (Secretariat)

- Northern Health Summit proceedings report will be released shortly
- Ms. Debbie Jabbour, MLA for Peace River has been appointed as Chair for NADC
- NADC has two Council vacancies: Grande Prairie area and Whitecourt area, more information is on the website at www.nadc.ca

MD of Greenview No. 16

- Infrastructure projects are being held up – many municipalities have been experiencing this.

It was **MOVED** by Dale Gervais **THAT** NAEL send a letter to Minister Phillips expressing concerns and displeasure for delay in getting approvals for infrastructure projects in northwest municipalities. Regular NAEL cc list should apply.

CARRIED

Town of Manning

- Town of Manning Small Business Week dinner tonight (October 14, 2016)

MD of Lesser Slave River No.124

- Decreased budget due to loss of Linear Assessment
- Energy companies in areas are looking for tax relief

Saddle Hills County

- Congratulations to the MD of Spirit River, MD of Peace and Town of Spirit River on their 100th anniversary this year.

Town of Peace River

- New paving on the west hill has finished
- Town understands that preparations are in place for the new bridge

Birch Hills County

- G5 medical clinic is going ahead, should be finished next year
- Linear assessment concerns, this could mean a loss of \$630,000 + lost

AAMDC

- Reminder of upcoming convention November 15-17, 2016
- Some resolutions will reflect similar issues raised at the NAEL meeting

Village of Rycroft

- G3 Central Peace Regional Fire
- G5 medical clinic a go

*Minutes of a NORTHERN ALBERTA ELECTED LEADERS (NAEL) meeting:
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Mackenzie County

- Caribou issue raised and addressed
- AB Transportation is making improvements to the ferry
- Linear Assessment is on a major decline
- Good crops in the area this year
- Alberta government held another profitable land auction

MD of Smoky River No.130

- A quarter to a half billion dollars in crops could be lost this year

County of Grande Prairie No.1

- Bypass around Grande Prairie RFP has been awarded to a company from New Brunswick

14. Next meeting

- 14.1 Location and date
Spring, location TBD based on Minister's availability

- 14.2 Agenda topics
 - Meeting with Minister of Municipal Affairs
 - NAEL Executive nominations and vote

15. Adjournment

It was **MOVED** by Dale Gervais **THAT** the meeting be adjourned at 3:05PM

CARRIED

MINUTES
Water North Coalition (WNC)
Thursday, October 27, 2016
Grande Prairie, AB

Attendees

Dollie Anderson, MD of Opportunity
Bob Buckle, City of Cold Lake
Jillian Cormier, Alberta Municipal Services Corporation
Sandra Eastman, MD of Peace
Michelle Gairdner, City of Grande Prairie
Greg Gayton, Village of Hythe
Rick Guerin, Regional Municipality of Wood Buffalo
Earl Gullion, MD of Opportunity
Lindsay Johnson, Edmonton Waste Management Centre of Excellence
Eric Jorgensen, Mackenzie County
Carolyn Kolebaba, Alberta Association of Municipal Districts & Counties
Duane Lay, City of Cold Lake
Roger Loberg, Town of Beaverlodge
Ron Longtin, Village of Berwyn
Bob Marshall, County of Grande Prairie
Brienne Nettlefield, Northern Lakes College
Robert Nygaard, Big Lakes County
Teresa Souliere, Aquatera
Keith Straub, Town of High Level
Patricia Sydoruk, Village of Rycroft
Andre Trudeau, MD of Smoky River No. 130
Ian Willier, Big Lakes County
John Moen, Saddle Hills County
Ken Shaw, Gift Lake Metis Settlement
Dale Smith, MD of Greenview

Administration

Brittany Bingham, Northern Alberta Development Council
Kim Pinnock, Northern Alberta Development Council
Nicole Renaud, Northern Alberta Development Council

Speaker

Anuja Ramgoolam, Project Manager, Alberta Water Council

Welcome

Bob Marshall, Chair, introduced Michelle Gairdner, Environmental Stewardship Manager, City of Grande Prairie. She welcomed the WNC group to Grande Prairie and shared regrets from Councillor Chris Thiessen.

Bob Marshall called the meeting to order at 9:58 a.m.

Adoption of Agenda

It was **MOVED** by Dollie Anderson **THAT** the agenda be accepted.

CARRIED

Adoption of Minutes of the La Crete, June 23, 2016 meeting

It was **MOVED** by Ron Longtin **THAT** the minutes of the La Crete, June 23, 2016 meeting be accepted as presented.

CARRIED

Roundtable introductions were made.

Business Arising from Minutes

Introduction of Carolyn Kolebaba, representative for Alberta Association of Municipal Districts and Counties (AAMDC).

Review of Action List: Kim Pinnock, NADC

Documents and a video referenced in the Action List received by NADC have been uploaded in the group's Google Drive, to be viewed and downloaded at the following link:
https://drive.google.com/drive/folders/0Bxn0Pijp5_BwbEg2WVgwSW5BTDQ

The October 27, 2016 meeting package included a newly created list of WNC's history and accomplishments.

A feedback template for reclaimed water issues was shared with members. WNC members were encouraged to share information on reclaimed water use and challenges within their northern municipalities with Ms. Debra Mooney, Alberta Health as follow up to her presentation at the June 23, 2016 meeting.

A members list is being compiled. WNC members were encouraged to ensure their appointment letters are current.

Correspondence: Bob Marshall, Chair

The WNC wrote a letter to Alberta Health Services' Executive Director Mark Fehr requesting expedited responses from water sample testing. Shane Hussey, Director of Environmental Public Health-North Zone has responded by stating AHS is looking at an online system to review water sample results and a follow-up email system rather than relying exclusively on postal mail responses. A formal response to WNC's letter will be provided soon.

The WNC wrote a letter to the Honourable Shannon Phillips requesting a database be created with the Alberta Water and Wastewater Operators Association to access training records of operators. Jeff Charrois, Manager, Drinking Water and Wastewater Section, has responded that this database has been identified by AEP and other stakeholders, along with the suggestion that the WNC consider assisting its operator members by centrally tracking operators working in the north, and suggests Tanya Hunter as a good connection to provide further information on what information to track.

A discussion was had regarding WNC's Chair raising the issue of the database at the AAMDC meeting in a few weeks, where the Minister or Deputy Minister will be in attendance, to ensure that this matter is moved forward.

It was **MOVED** by Eric Jorgensen **THAT** Bob Marshall present a question to the Honourable Shannon Phillips regarding the database for training records at the AAMDC meeting.

CARRIED

There are similar models for this database in Ontario, and it is standard practice in the United States. Some WNC members cited instances when operator records were lost. AWWOA has offered to help with the database.

Updates from the Chair: Bob Marshall, Chair

The Alberta Utilities Stakeholders Group (AUSG) invited the WNC to present at a meeting on October 20, 2016 in Red Deer. Bob attended and shared information on the WNC, its strategic plan and current work of the group. AUSG is very interested in the WNC, as both groups are working on the same issues, and they would like to create a communications bridge.

Mr. Ryan Konowalyk, Regional Director for Alberta Transportation, presented to municipalities at the northwest Alberta Association of Municipal Districts and Counties regional meeting and discussed funding opportunities from Water for Life. The WNC Chair felt this information would be useful to members as it was reported that in 2017 - 2018 there will be an increase in funding for water and wastewater (information available here: <http://www.transportation.alberta.ca/documents/FundingBreakdownFactSheet.pdf>).

NADC to email out the [Federal-Provincial Infrastructure Funding Agreement Contribution Breakdown](#).

The WNC Chair attended a meeting with the Municipal District of Lesser Slave River, Sawridge First Nation, and the Town of Slave Lake Tri-Council. Chief Roland Twinn of Sawridge First Nation, and Murray

Kerik, Reeve of Lesser Slave River, have had success fostering relationships between Indigenous communities and Bob is interested in having them come and share their expertise with the WNC.

There are partnerships with municipalities and First Nations that are worth exploring. The Technical Services Advisory Group (TSAG) is interested in touching base with WNC but has not been able to attend due to budgetary constraints. WNC will follow up with TSAG to see if there is any additional information that can be supplied to the group.

There was a discussion held regarding improving engagement with Indigenous communities and breaking down barriers to participation, perhaps through exploring a different tact to be more successful in recruiting more member communities. There was a suggestion to invite Darwin Eckstrom and Chief Eugene Horseman to present at an upcoming WNC meeting regarding how to involve Horse Lake First Nation in this process. NADC suggested reaching out to Indigenous Relations to see if they have any insight on current projects related to water and Indigenous communities and ways to better engage.

Ken Shaw of Gift Lake Metis Settlement suggested the NADC and WNC Chair do a presentation to the Metis Settlements General Council and ask for a delegate to be appointed to attend the meetings, with appointments being for a four year term.

It was **MOVED** by Ken Shaw **THAT** WNC write a letter to the Metis Settlements General Council requesting a member join the WNC and asking to give a presentation at one of their upcoming meetings to share information about the Coalition.

CARRIED

Eric Jorgensen asked that First Nations and Metis Settlement representatives that attended previous WNC meetings be contacted to provide an update on the group's status and inquire about membership.

Brianne Nettelfield shared that Northern Lakes College has an Aboriginal Liaison position and that individual that may be able to distribute information on behalf of this group, and a barrier to attendance at WNC meetings may be the travel component. With many Northern Lakes College campuses with videoconference capabilities, they may be able to make WNC meetings more accessible to communities closer to those campuses.

Presentation Topic: Water Literacy, Anuja Ramgoolam, Project Manager with the Alberta Water Council

The [*Recommendations to Improve Water Literacy in Alberta*](#) report was released in July 2016 by the Alberta Water Council's Water Literacy Project Team. Its Project Manager, Anuja Ramgoolam, presented on the following aspects of the report:

- The Alberta Water Council and the project
- Methodology and findings for the Water Literacy Report
- Five ways for the Government of Alberta and its partner organizations to improve water literacy:
 - Collaborate with partner organizations such as the Alberta Council for Environmental Education to improve the water literacy component of existing water portals, or develop a new interactive water literacy portal.

- Build on existing work and develop new tools to assist water literacy practitioners in designing, delivering and evaluating the success and effectiveness of programs.
 - Work with partner organizations such as Watershed Planning and Advisory Councils and others to: a) improve the dissemination of existing water literacy products and programs b) develop products and programs to inform Albertans on basic water topics to address gaps identified in this report.
 - Annually assess the distribution of funding and resource support to ensure supported initiatives are improving water literacy in Alberta through effective program planning and evaluation.
 - Use the assessment tool described in the report through outreach and engagement activities to inform water literacy program design, delivery, and evaluation.
- Next Steps

The Strategy Review report will be coming out early next year, and anyone is allowed to submit a research idea or suggestion to the Alberta Water Council.

The Water Literacy report is available online and is uploaded in the WNC's Google Drive.

The Public Education subcommittee will meet with the Alberta Water Council's Water Literacy Project Team prior to the next Water North Coalition meeting.

Discussion on Draft Protocol and Communications Plan, Nicole Renaud and Brittany Bingham, NADC

Nicole Renaud presented an overview of the WNC Protocol, highlighting protocols surrounding WNC's Annual Renewal, Member Recruitment, and the group's newly created Google Drive, where documents will be available to read and download.

Brittany Bingham, reviewed how to access and use the Drive, with instructions to follow. The WNC's Google Drive is intended as an internal site for member access only. External pieces will be made available on the NADC website at <http://www.nadc.ca/water-coaliton.asp>

A discussion was held regarding potentially reaching out to the Kee Tas Kee Now Tribal Council (KTC) Grand Chief, as well as requesting a representative from the Government of Canada on the WNC. Carolyn Kolebaba agreed to bring this up at the next meeting of their general partnership (with Northern Sunrise County) where they are looking at potable water.

It was **MOVED** by Dollie Anderson **THAT** WNC write a letter to KTC requesting to have a member of KTC appointed to WNC, and offering to present to KTC on the WNC.

CARRIED

It was **MOVED** by Dollie Anderson **THAT** a letter be sent to Member of Parliament for Grande Prairie-Mackenzie, Mr. Chris Warkentin to include someone from the Government of Canada familiar with water and wastewater to act as a regional liaison on the Water North Coalition.

CARRIED

Carolyn asked about how media will be informed about the work of the WNC. NADC indicated that they would prepare a brief 2 page annual report/update based on the Member Update shared at this meeting. NADC will ensure northern media is included in the distribution of that document.

Nicole provided an overview of the WNC Communications Plan Goals and Strategies document, and will forward to the group prior to the next WNC meeting for review and comments, allowing a minimum of one week for feedback.

The four Communications Goals proposed are:

- Goal 1 – Improve the quality of our internal communications
- Goal 2 – Enhance knowledge of the WNC and its activities
- Goal 3 – Establish communication channels with relevant water and wastewater stakeholders
- Goal 4 – Support WNC sub-committees in achieving their communication goals and outreach activities

Sub-Committee Updates:

The Water North Coalition has four sub-committees that reflect its Strategic Plan’s organizational priorities of Advocacy, Public Education, Recruitment and Retention, and Training. The Advocacy sub-committee’s purpose is to advocate for “made in the north” solutions to water and wastewater problems. The Public Education sub-committee works to increase and facilitate water literacy through outreach and programming, and leadership training. The Recruitment and Retention sub-committee focuses on addressing the barriers to recruiting and retaining qualified operators, those barriers being pay grade, work location and education and training. The Training sub-committee is working to increase accessibility to training and raising awareness of training opportunities to especially address the training needs in rural and remote locations.

ADVOCACY

Jillian Cormier, Chair of Advocacy, provided an update on the subcommittee’s progress including their teleconference meeting. They are advancing their work on building a definition of advocacy. They have an initial draft of a grants’ brochure completed, and are working on building in success stories as a handout.

Draft of this will be sent to the group for feedback.

TRAINING

Brianne Nettelfield, Chair of Training, provided an update on the subcommittee’s work. This includes:

- Working with the Advocacy Subcommittee to obtain invitation to AUMA and AAMDC;
- Advocating to AEP to review and renew their training list;
- Advocating for a review of the training module program; and
- First draft completed of training available in the north. This document will be shared with the group for review and feedback.

Rachel Ouellette is on leave for the year, and Brianne is going to take the lead for the group.

PUBLIC EDUCATION

Michelle Gairdner, Chair of Public Education, provided her subcommittee's update. The group has built a resources library of materials for the WNC members to use. A meeting with AEP's Water Literacy Project Team will occur prior to the next meeting.

RECRUITMENT AND RETENTION

Bob Marshall provided an update for the group in lieu of the Chair, who was not in attendance. The group has developed two mutual aid templates for municipalities to use as either ad hoc or permanent arrangements. The templates will go out to the committee for review so they can be used by communities soon afterward.

Roundtable and Topics for Discussion

- A number of communities are doing upgrades, replacements, and expansions to their systems.
- The MD of Opportunity's server was hacked and there was disruption of service and will cost about \$3M to upgrade their system.
- Gift Lake suggested John as an engineer to include in the group, and mentioned a recent meeting with the Lesser Slave Water Committee.
- Fort McMurray gratefully accepts the support it has received from the region.
- AAMDC has some resolutions coming forward at their next AGM regarding construction delays in environmentally sensitive areas.
- Beaverlodge has awarded the Construction Services Work Plan contract to Associated Engineering and the Water Treatment Plant Upgrades tender to Wildstone Construction and Engineering.
- Village of Berwyn had discussions around its Viability Review.
- Village of Rycroft's grain handling facility is coming soon, and its Viability Review is complete.
- Teresa Souliere spoke on behalf of Aquatera and provided an update on Water Week North, which had 90 delegates. There may be some changes to the format for next year's conference. Bruce Davidson, who spoke about the Walkerton tragedy, was an excellent speaker.
- High water levels are a concern for MD of Smoky River No. 130, and pump stations are being moved above ground.
- The Hamlet of Brownvale has a bulk water system in place.
- There are challenges regarding funding from different levels of government.
- MD of Greenview has begun a lot new water projects over the last 3 years. There are 5 water points throughout the MD's rural areas and they use reverse osmosis.
- Fox Creek has a new water treatment plant.
- Grande Cache has a new plant out in Victor Lake. The Lake Protection Plan has been a challenge to develop.
- Grovedale will be seeing a new water treatment plant in 2017, a new well has just been drilled which will supply enough water, with a second well drilled in case there are challenges with the first well. They just opened a new lagoon and are in the process of desludging the old lagoon.
- The Village of Hythe is doing a desludging project. There is a concern of aquifer contamination with higher water levels.
- Cold Lake has been designated as the regional water source, with 40% of its waters in Saskatchewan, and 78% of the water going into Cold Lake being from Saskatchewan. Downstream users have some concerns and have asked the government to conduct a study. Cold Lake has tackled one of the biggest water main breaks in the province's history recently.

DRAFT MINUTES – For Approval at January 19, 2017 Meeting

- Northern Lakes College started the Level 1 Operators course. They will be offering another level 1 in February, and have been approved to provide a Level 2 course in the Fall of 2017.
- NADC has a newly appointed Chair, MLA Debbie Jabbour.
- Tanya Hunter advised at the AUSG meeting that electronic exams are available online as a trial.
- Portage College's Water Management Centre is collaborating with Lac La Biche County in the development of a potable water and wastewater simulation lab to train operators.
- Jillian Cormier shared some details about her presentation at Water Week North on how water policies affect operators' day to day lives, and she will send the presentation to NADC to upload on Google Drive.
- Bezanson is looking at the sewage lagoon where they wouldn't have to desludge.
- Waterline to Wembley from Grande Prairie will need to be pumping water by spring 2018.

It was **MOVED** by Sandra Eastman **THAT** the NADC stay on for following year providing administrative support.

CARRIED

Next Meeting

The next meeting will take place January 19, 2017 in Valleyview. MD of Opportunity may host April 2017's meeting, and Cold Lake expressed interest in hosting the June 2017 meeting.

It was requested that NADC send out the meeting invitation in both standard email and as an Outlook Calendar meeting request.

Future Agenda Topics for presentations included:

- Hydraulic Fracturing (retired University of Calgary professor proposed)
- Municipal use of grey water for non-potable use

It was requested that members provide NADC with their presentation and topic ideas before the end of November to allow enough time to coordinate logistics.

Eric Jorgensen **MOVED** that the meeting adjourn at 1:45 p.m.

CARRIED

Bridging the gaps—5 ways to Improve Water Literacy in Alberta

Presentation to the Northern Alberta Development Council
October, 2016
Anuja Ramgoolam



Overview

- Alberta Water Council and the project
- Methodology and findings
- 5 ways for improving water literacy in Alberta
- Next steps
- Questions

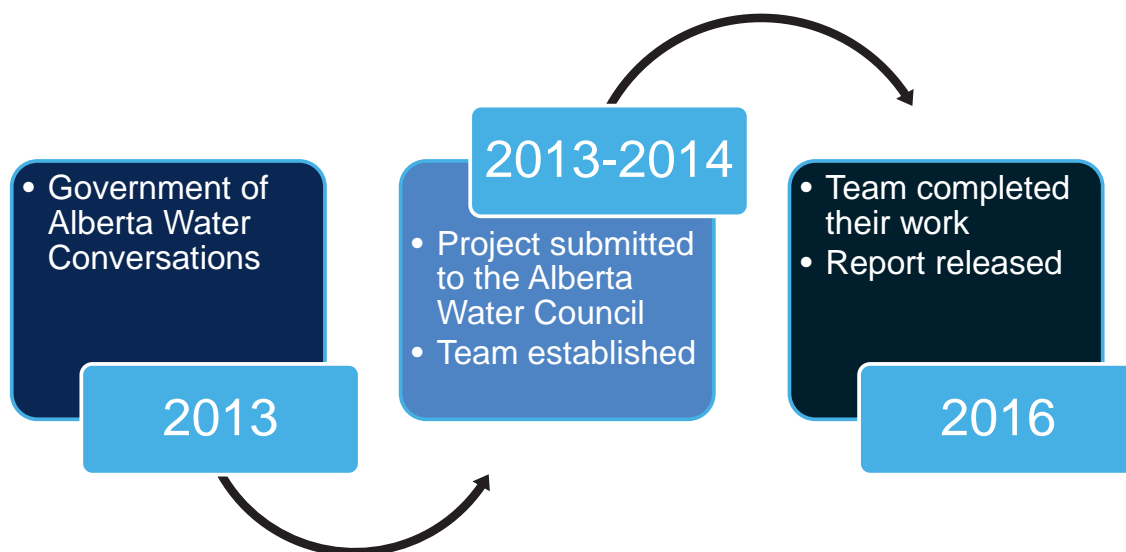


Alberta Water Council

- *Water for Life* partnership
- Multi-stakeholder group of 24 members (governments, NGOs, industry)
- Consensus decision making process
- Policy advice on provincial water management concerns



Water Literacy Project



The ideas keep pouring!



Water Literacy

Environmental literacy is the capacity to perceive and interpret the relative health of environmental systems and to take appropriate action to maintain, restore or improve the health of those systems. Water literacy is a narrower focus of environmental literacy. Being “water literate” means having an understanding of the significance of water in life, and understanding where water comes from and how to use it sustainably. Alberta Environment and Parks is committed to developing a water literacy strategy that will include actions to promote environmental stewardship among Albertans.



Water Literacy Ladder

Ladder Level	Desired Outcome
Actions	Albertans are active stewards of water and watersheds.
Skills	Albertans have the skills and resources required to apply their knowledge and participate in the creation of water policies, plans and stewardship activities.
Attitudes	Albertans adopt attitudes of appreciation and concern for water and healthy watersheds.
Knowledge	Albertans understand watershed function and provincial water management functions.
Awareness	Albertans are aware of the significance of water within social, economic and ecological systems.

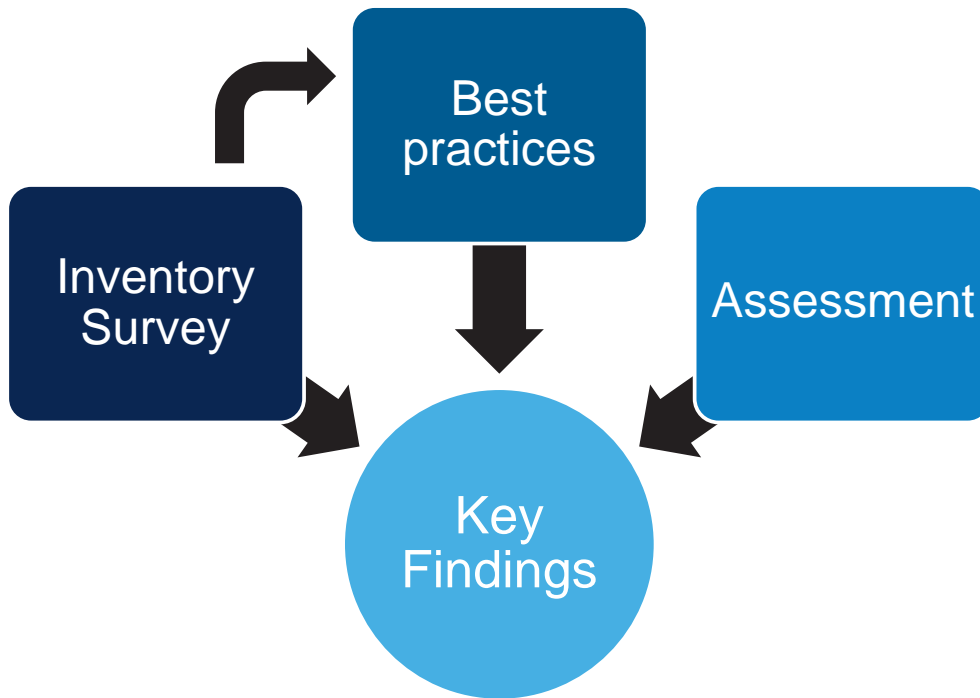


Water Literacy Practitioner

Water literacy practitioner is a working definition adopted in this report to refer to a group or an individual involved in planning, directing and delivering information about water to an audience. Water literacy practitioners are people who work in the formal education system (from K-12, colleges and universities) and also include federal, Indigenous, provincial and municipal governments; policy makers; regulators; not-for-profit organizations; industry and other communicators. Depending on the practitioners and their mandate, initiatives vary by topic, audience and delivery area. Throughout this report, sidebars feature examples of water literacy practitioners and their work.



Methodology



Key Findings: Inventory Survey



Inventory Survey



122
participants



65
organizations



152
programs



Program Intent



Educate or raise
awareness



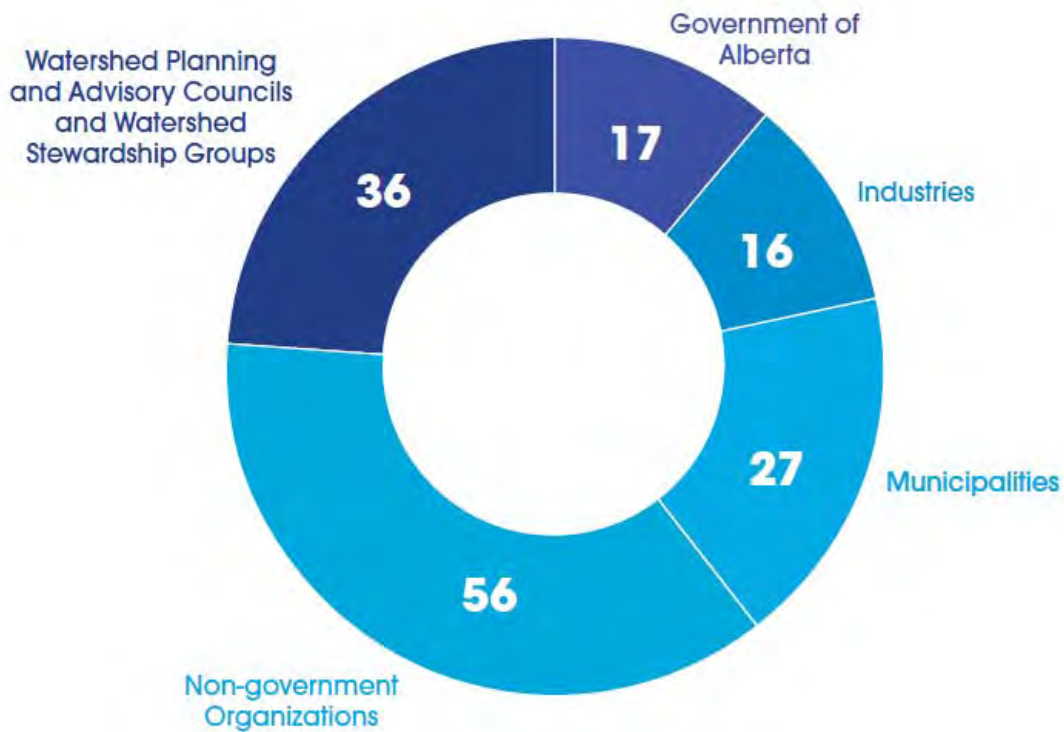
Provide
tools



Facilitate informed
discussions and
decision making



Type of Organizations



Topics

<p>Most Popular</p>	<ul style="list-style-type: none"> • Watersheds • Water Conservation and efficiency • Water cycle
<p>Least Popular</p>	<ul style="list-style-type: none"> • Flood management • Groundwater • Surface water
<p>Missing</p>	<ul style="list-style-type: none"> • Water allocation • Climate variability and adaptability • Drinking water and wastewater systems



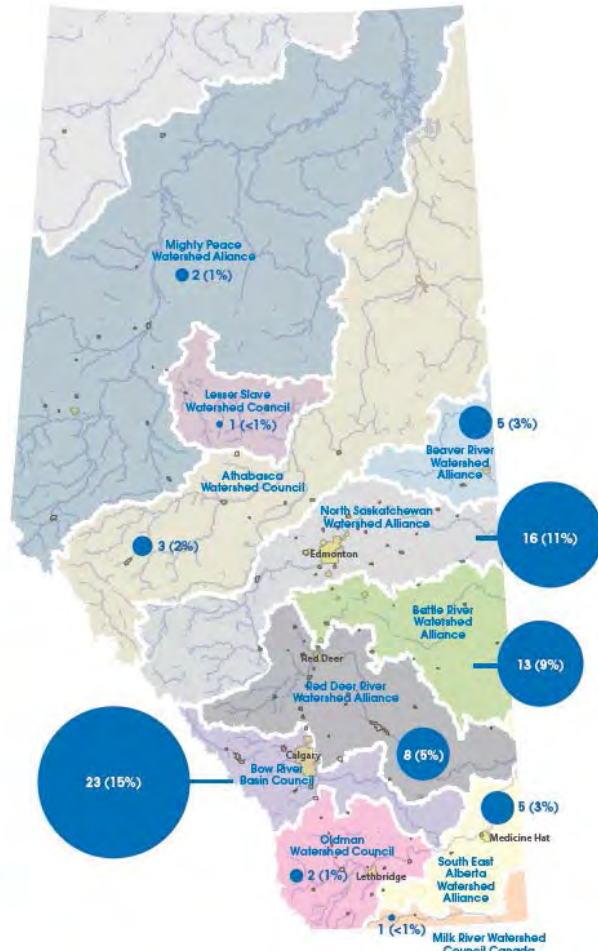
Audiences



Delivery Areas



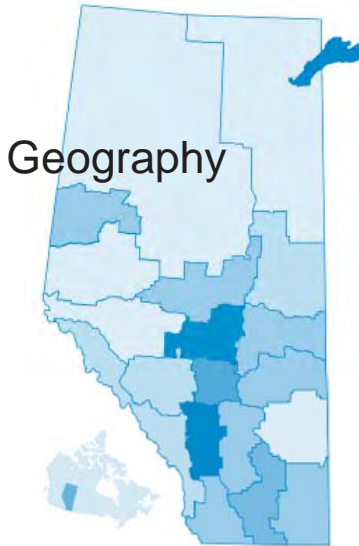
152 programs surveyed



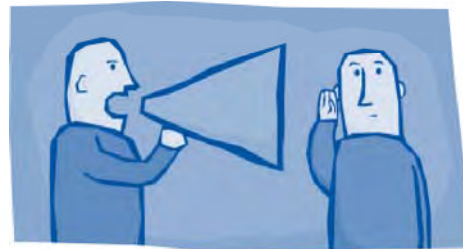
174



Challenges



Promoting programs



Main Gaps

Overall: connections between policy makers and practitioners

Drinking water and Wastewater

No public programs on threats to drinking water or how wastewater is treated. Some municipal programs on these topics are mainly delivered in larger urban areas.

Healthy Aquatic Ecosystems

Many NGOs programs but only delivered in larger urban areas. Few programs that link water and aquatic health issues.

Hydraulic Fracturing

Few non-industry programs exist to disseminate information on this topic. Most targeted by industry in fracking areas.



Key Findings: Northern Alberta



Organizations

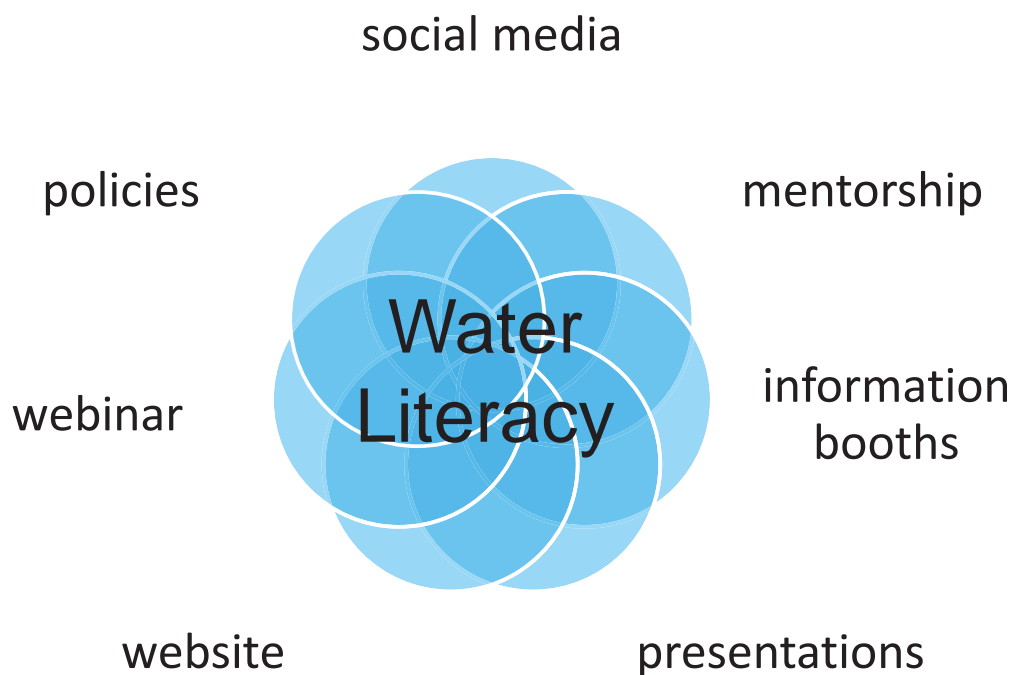
- Athabasca Watershed Council
- Lesser Slave Watershed Council
- Mighty Peace Watershed Alliance
- ConocoPhillips
- Province-wide (e.g., the Government of Alberta, Alberta Council for Environmental Education, First Nations Alberta Technical Services Advisory Group)



Programs and Audiences

- conservation and efficiency -mayors, municipal administrators
- farm water use -ag producers
- lake health monitoring -lake users
- water well maintenance -landowners
- wetlands -students
- watershed -public
- water use -industry
- water treatment -First Nation technicians
- water quality -researchers and policy-makers

Tools



Key Findings: Best Practices



What is a Best Practice?

- method or process that represented a successful and/or effective way of achieving a desired program objective
- several best practices used by practitioners were documented
- organized into program success and program effectiveness



Successful versus Effective Programs

Successful

- accomplishes desired objectives while making use of time and resources but may not result in environmental or behavioural changes

Effective

- accomplishes desired objectives while making use of time and resources and results in environmental or behavioural changes



Key Findings: Assessment



Topics and Process

6

- lakes
- wetlands
- watershed
- water
- sector water use
- drinking water, wastewater and groundwater



Focus groups and phone interviews



Pre-test: 20 Albertans

Actual: 100 Albertans



Northern Alberta

n= 20+100

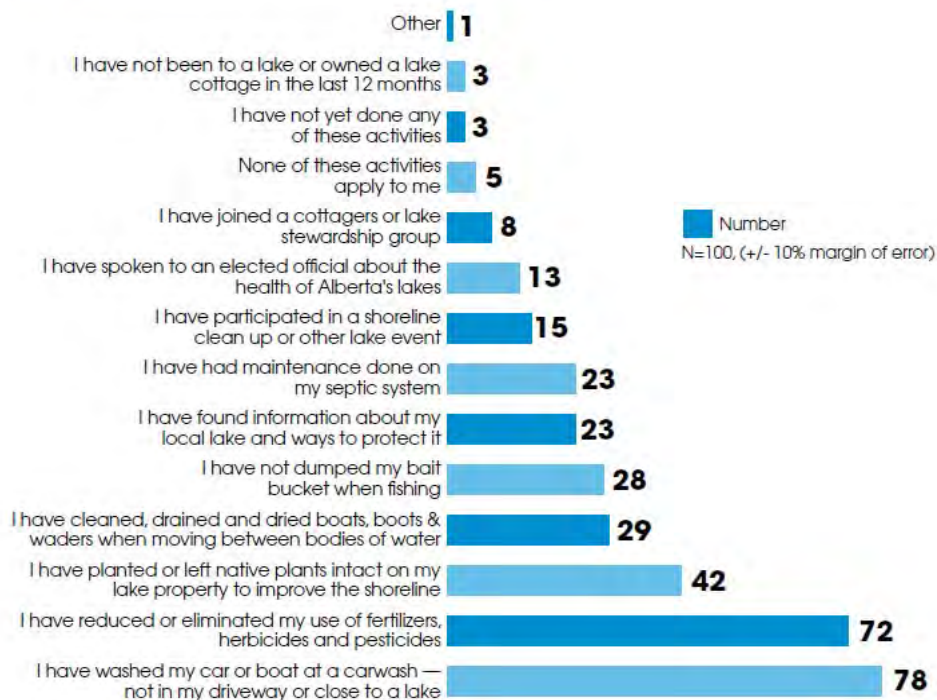
Places included:

- Fort McMurray (1)
- Grand Prairie (2)
- Hythe (1)
- Mayerthorpe (1)
- Peace River (1)
- Plamondon (1)



Lake Management

Q6: Whether or not you own lakeshore property, which of the following activities to improve lake health have you done in the last 12 months? (Choose all that apply)

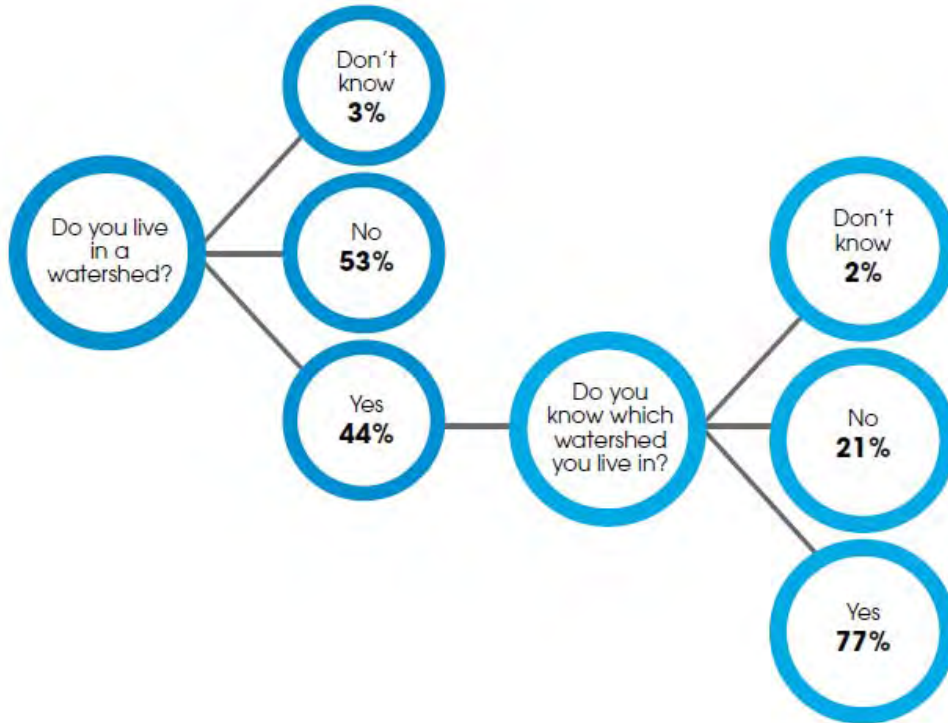


Wetland Management

Q12: Which of the following wetlands activities have you done in the last 12 months?

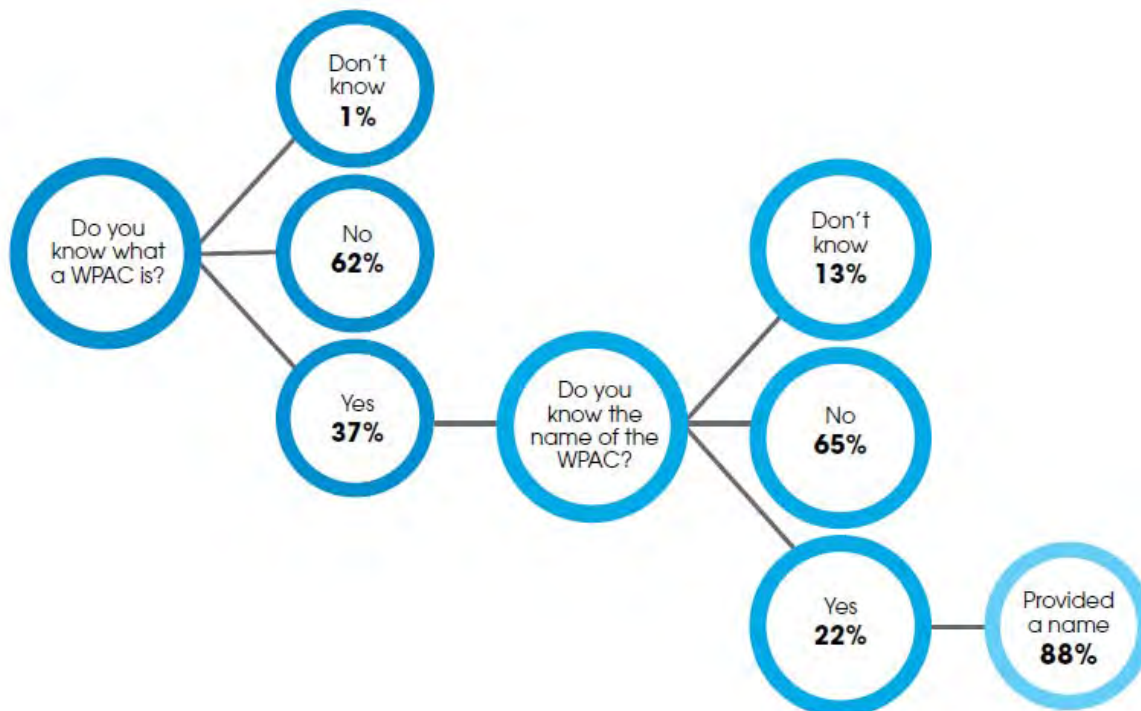


Watershed Management



Watershed Knowledge—Do you live in a Watershed?

Watershed Management

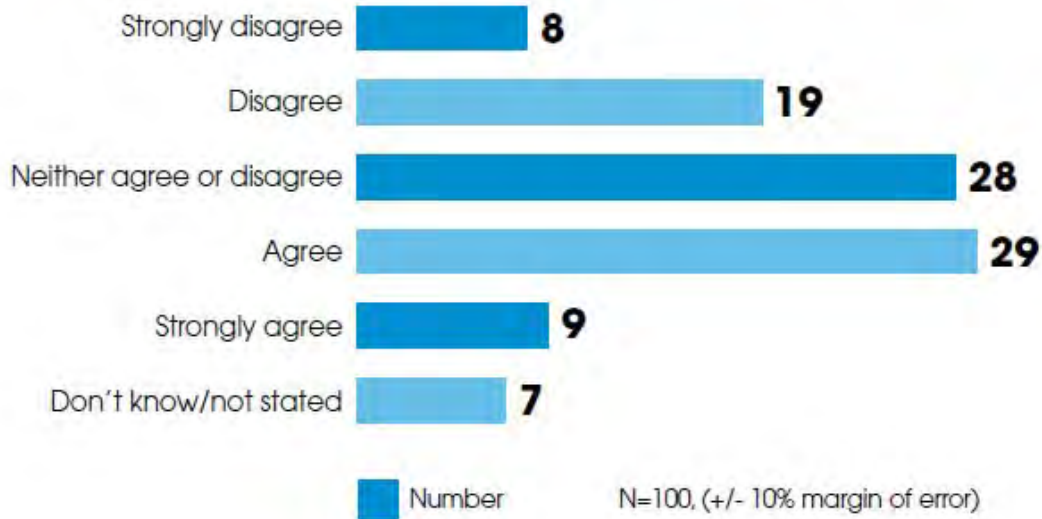


Knowledge about WPACs—Do you know what a WPAC is?



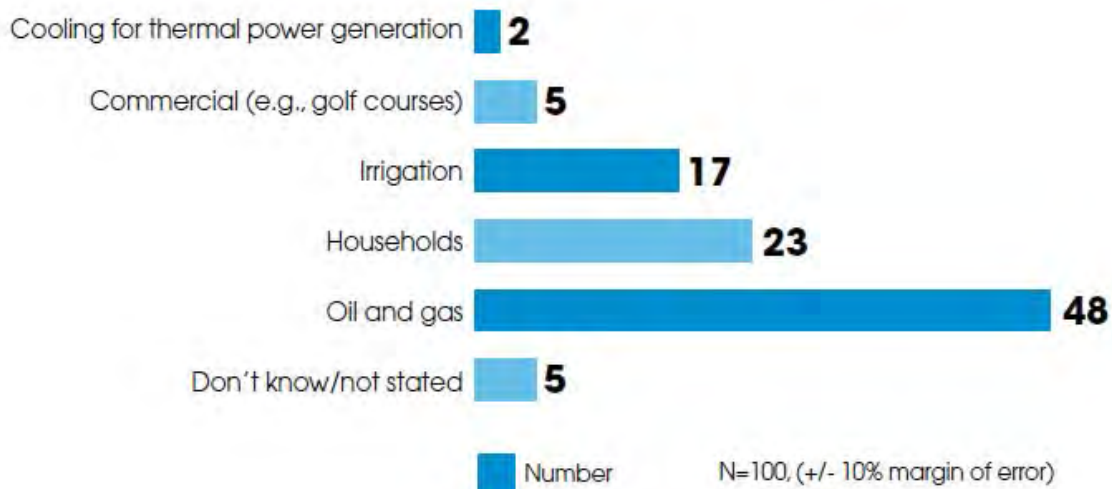
Water Management

Q22: I believe the GoA manages and allocates our available water supply effectively and fairly to meet a variety of social, economic and ecological needs.



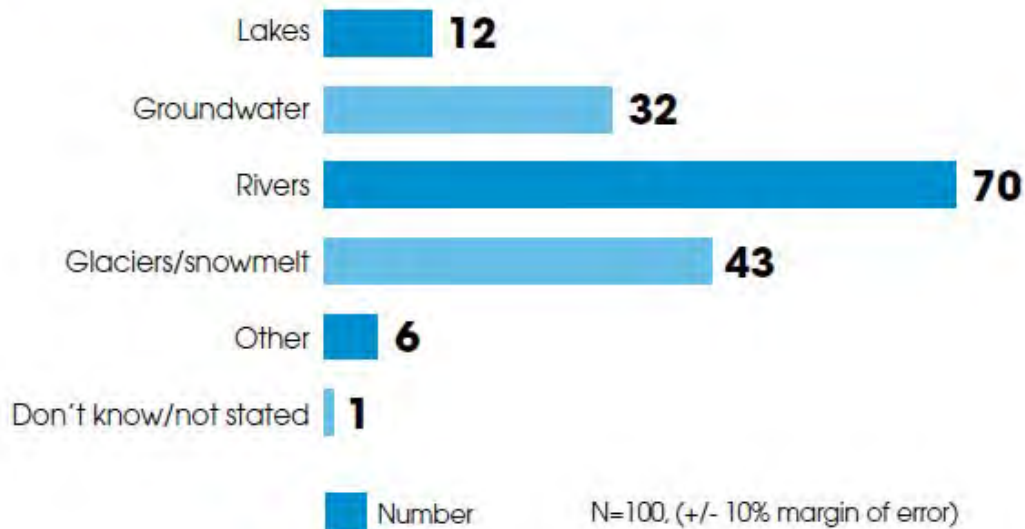
Sector Water Use

Q26: Many sectors require water in different amounts for different purposes. Who or what sector do you believe uses the most water in Alberta?



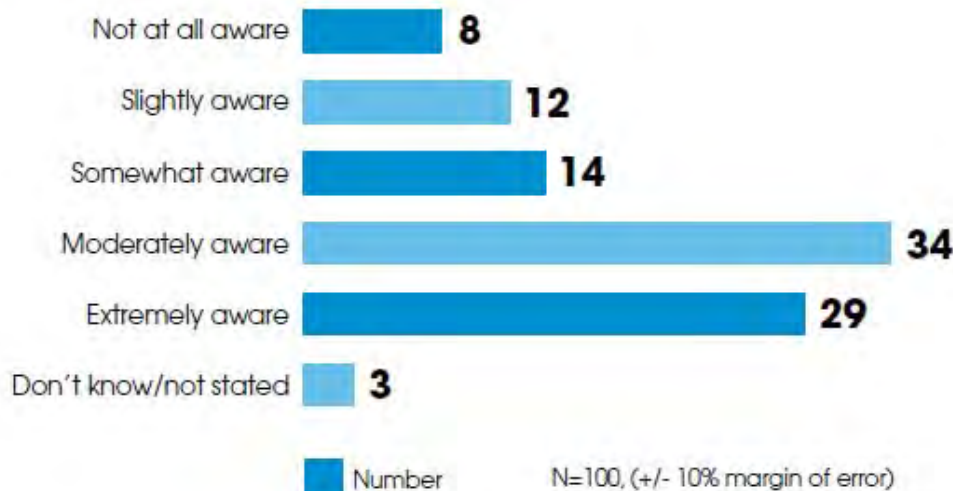
Drinking Water

Q28: From which of the following sources does your drinking water come?
(choose all that apply)



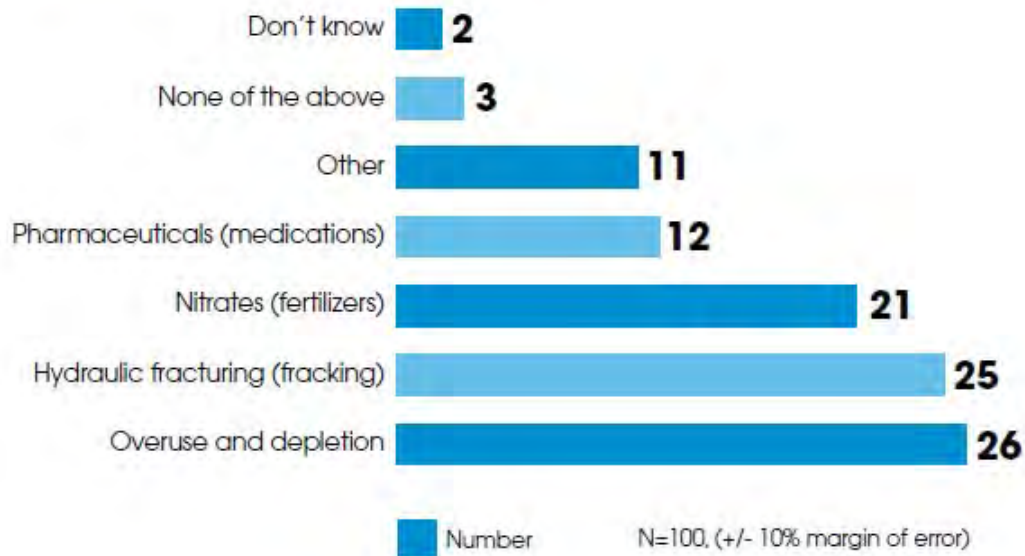
Wastewater

Q29: I am aware of where/how my wastewater and stormwater are returned to surface water sources (such as a river)?



Groundwater

Q36: I believe the biggest contamination threat to Alberta's groundwater is (choose one):



General Results

- higher levels of awareness and knowledge in some topics than others (e.g., lake management and sector water use)
- attitudes on some topics over than others (e.g., wetlands and water management)
- Albertans may have the skills to bring about change but these were not being translated into direct actions



5 ways for Improving Water Literacy in Alberta



Increase Collaboration among Water Literacy Practitioners

- diversity of programs offered in Alberta
- no formal process to facilitate collaboration among practitioners and avoid duplication of efforts
- Value in enhancing existing portals or creating a new one



Provide Tools and Knowledge to Assess Program Success and Effectiveness

- some practitioners did not measure the success and/or effectiveness of programs—did not know how, or lacked resources
- assessed Albertans demonstrated higher levels of awareness and knowledge and lower levels of skills and actions
- train the trainer workshops and guidebook and toolbox



Better Align Topics, Audiences, Delivery Areas and Methods

- many topics, audiences and delivery areas, but gaps in the concerns addressed, where and to whom
- low level of awareness and knowledge among Albertans on basic water topics and the role of Indigenous communities in its management
- water 101 campaign—books, information kits, posters, social media



Strengthen Capacity among Water Literacy Practitioner

- funding was a common challenge for NGOs—limits program design, delivery and evaluation
- new types of funding needed
- grants, in-kind support or other types of incentives



Assess Water Literacy among Albertans

- many practitioners do not know if the awareness, knowledge, skills, attitudes or actions of their program participants have changed with time
- create a baseline of information and assess at periodic intervals
- obtain information about what Albertans know about water and what they need to learn more about



What is happening now?

- Interim Water Literacy Strategy

- Water Literacy Survey Alberta

<https://extranet.gov.ab.ca/opinio6/s?s=29820>



Contact and Resources

- **Anuja Ramgoolam**

Project Manager, Alberta Water Council

a.ramgoolam@awchome.ca or 780-644-7375

Website:

<http://awchome.ca/Projects/WaterLiteracy/tabid/199/Default.aspx>

- **Janine Higgins**

Community Engagement Lead, Alberta Environment and Parks

janine.higgins@gov.ab.ca or 587-986-6694

Website: <https://extranet.gov.ab.ca/opinio6/s?s=29820>

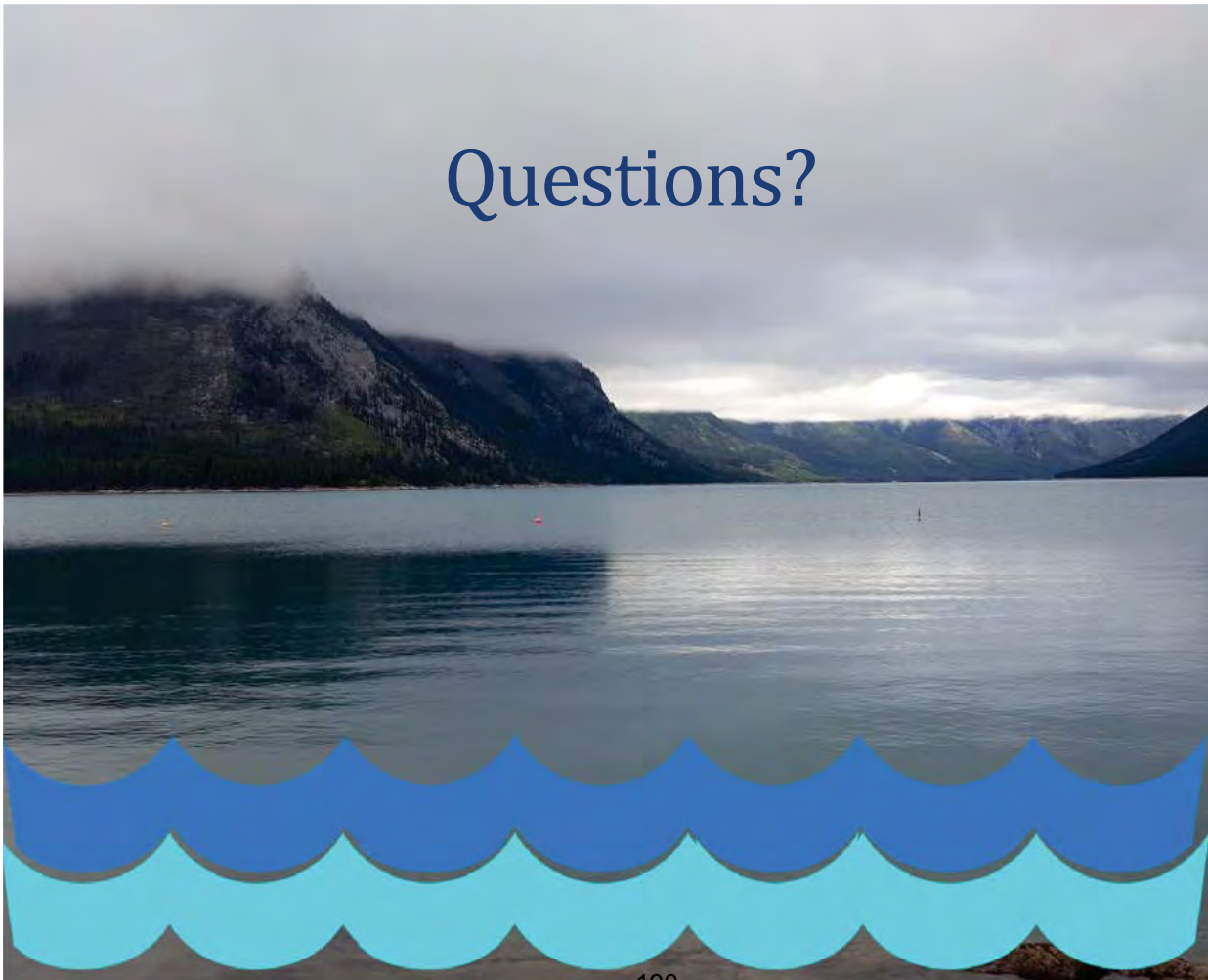


Thank you for listening!



ALBERTA WATER COUNCIL

Questions?



ALBERTA WATER COUNCIL

From: [Cindy Simigan](#)
To: [Carol Gabriel](#)
Subject: Growing the North
Date: November-14-16 10:18:24 AM
Attachments: [GTN Sponsorship letter 2017.docx](#)
[ATT00001.htm](#)
[ATT00002.htm](#)

Hi Carol,

Please see the attached information regarding the sponsorship for the Growing the North Conference. Thank you so much for your past support and we are hoping to continue the relationship on forward.

Please contact me at anytime if there are any questions or concerns regarding the conference. Thank you again and have a super week!

**GROWING
THE NORTH**
CONFERENCE 2017

Dear

The Growing the North Conference will be held on February 21st-23rd, 2017 and the Grande Prairie & District Chamber of Commerce & the GTN Committee would like to take a moment to thank you for your past participation in our event as a sponsor.

Last year's Conference was another successful event and the continued success is partially due to the generosity of sponsors like you.

Many compliments were received on the event last year and included favorably the speakers, the venue and the expansion of information provided to our attendees. Your backing has helped make the Growing the North Conference event the success that it is.

As an expression of our gratitude for your continued support, we would like to offer your company first right of refusal on renewing your current level of sponsorship for the 2017 conference. There have been some minor adjustments to the sponsorship levels, refer to the attached sheet for the updated details.

Sponsorships will be made available to other interested parties on October 31st, 2016. Please let us know before that date if you would like to take advantage of this offer.

Thank you for your continued support of our endeavors and we look forward to working with you and your team at future events.

Sincerely,

<p>Platinum Sponsorship: \$10,000</p> <ul style="list-style-type: none"> • 8 complimentary registrations • Opportunity to introduce your company to the delegates (5 Minutes intro) • Showcase display space • Acknowledgement in delegate package • Acknowledgement on web site <p>Example: Sponsored Speaker, Delegate Gift Sponsor</p>
<p>Gold Sponsorship: \$5,000</p> <ul style="list-style-type: none"> • 4 complimentary registrations • Showcase display space • Acknowledgement in delegate package • Acknowledgement on web site
<p>Silver Sponsorship: \$2,500</p> <ul style="list-style-type: none"> • 2 complimentary registrations • Showcase display space • Acknowledgement in delegate package • Acknowledgement on web site
<p>Bronze Sponsorship: \$1,500</p> <ul style="list-style-type: none"> • 1 complimentary registrations • Showcase display space • Acknowledgement in delegate package <p>Example: Networking iPad, Youth Sponsor (3 youth attendees to attend conference)</p>
<p>Other Sponsorship Opportunities</p> <p>Valued Contributor In-Kind Donations (Door prize)</p> <ul style="list-style-type: none"> • Acknowledgement in delegate package